

Aquatic Swim Pass Distribution

The following explains the Lawrence Parks and Recreation Department's Aquatic Division swim pass distribution process.

- How does an agency request swim passes?
 - All agencies requesting swim pass donations are directed to the Aquatic Division. The agency is informed that they must provide LPRD with a letter detailing the number of swim passes requested and how the agency will use the donated passes. Letters can be submitted via email, regular mail, or hand delivered to the Indoor Aquatic Center.
- How does LPRD determine whether or not to grant a donation request?
 - Location and previous history. If an agency is too far outside the immediate Lawrence/Douglas County area (i.e. Wichita), the request is denied. Also, if an agency did not pick up previously donated passes, it will not be granted additional pass donations. The Aquatic Division staff contact any agency whose donation request is denied informing them of the decision and the associated reasoning. Outside of these two factors, all other agencies are granted pass donations.
- How does LPRD decide on the number of passes donated to each agency?
 - Staff evaluate requests based on past redemption rates and reasonability of quantity desired. If the initial amount requested cannot be fulfilled, the agency is contacted with an offer of the quantity that can be provided. Typically, LPRD grants the donation amount requested.
- How does LPRD track donated swim passes?
 - Each agency is assigned a number, and every pass that agency receives is numbered and recorded in the Aquatic Division's database system. When passes are redeemed at either the Indoor Aquatic Center or Outdoor Aquatic Center, staff use the pass number to identify the agency and record the returned pass information in their database.
- How do agencies receive the donated passes?
 - Once the passes have been numbered and are ready for distribution, Aquatic Division staff contact the agency who sends a representative to pick up the donated passes at the Indoor Aquatic Center.
- How long does the Aquatic Division accept donation requests?
 - Donation requests are accepted continually throughout the year.
- Do the donated passes have an expiration date?
 - Donated passes expire at the end of each calendar year (December 31st).

- What agencies are receiving free or reduced swim passes?
 - See attached report. Every agency listed on the report receives free passes with the exception of the United Way; they pay a discounted rate of \$1.00 per pass.

2018 Donations from LPRD Aquatics to Community Organizations

ORGANIZATION	Tickets Awarded	Tickets Returned	DONATION DESCRIPTION	DATE GIVEN	VALUE
C-Tran	10		Festival of Trees	11/20/17	\$30.00
Baldwin Academy of Dance	20		Auction	11/27/17	\$60.00
Prairie Park PTA	50		Read a thon	11/27/17	\$150.00
Willow Domestic	25		Childrens services	12/1/17	\$75.00
Bert Nash	25		Clients	12/19/17	\$75.00
Cub Scouts	20		Banquet	1/11/18	\$60.00
Boy Scouts	100		Chili Feed	1/17/18	\$300.00
Girl Scouts	25		Venture Crew	2/9/18	\$75.00
McLouth PTO	25		Bingo Night	2/21/18	\$75.00
Corpus Christie	50		Faith Auction	2/26/18	\$150.00
Success by 6	20		Community Survey	2/27/18	\$60.00
Woodlawn School	30		Walkathan	2/28/18	\$90.00
Eudora High School	30		Prom Party	3/8/18	\$90.00
Childrens Shelters	60		Spring Break	3/14/18	\$180.00
Free State High School	25		Fundraiser/cancer	3/30/18	\$75.00
Santa Fe Trail	30		After Prom Party	4/5/18	\$90.00
Stepping Stones	30		Golf Tournament	4/5/18	\$90.00
South Middle School	47		Duck Races	4/25/18	\$141.00
Lawrence Autism	25		Hero of Autism	4/25/18	\$75.00
Langston Hughes	50		Carnival	4/27/18	\$150.00
Heartland Comm Health	150		Back to School	5/2/18	\$450.00
St John	50		Fiesta	5/3/18	\$150.00
United Way	2400		Yearly donation	5/8/18	\$4,800.00
Bert Nash	300		summer camps	5/10/18	\$900.00
Schwegler Elementary School	10		Marathon Club	5/11/18	\$30.00
Hillcrest Elementary	10		Year End Awards	5/11/18	\$30.00
West Middle School	20		End of year awards	5/17/18	\$60.00
C-Tran	30		Community Connect	5/22/18	\$90.00
Boy Scout Day Camp	50		Camp Incent	5/22/18	\$150.00
Law Dg Co Housing Authority	361		ticket match	5/29/18	\$1,444.00
Law Dg Co Housing Authority	361		Paid \$1 Match same	5/29/18	\$1,083.00
KVC	100		Foster parent appreciation	5/29/18	\$400.00
EKAN	100		Early Education	5/30/18	\$400.00
Children's Learning Center	50		Touch a Truck	6/6/18	\$200.00
KVC	100		Summer Incentive Programs	6/6/18	\$400.00
Douglas County Youth Services	100		did not get their request in to United Way in time this year	6/7/18	\$400.00
2018 Totals:	4889				\$13,078.00

2017 Donations from LPRD Aquatics to Community Organizations

ORGANIZATION	Tickets Awarded	Tickets Returned	DONATION DESCRIPTION	DATE GIVEN	VALUE
Bert Nash	25	14	Family Services	1/18/17	\$75.00
Bert Nash	50	20	Family Services	1/30/17	\$150.00
Bert Nash	200	92	Summer Elem Group	5/15/17	\$600.00
Bert Nash	20	15	Clients	5/19/17	\$60.00
Bert Nash	40	0	Clients	10/30/17	\$120.00
Boy Scouts	100	54	Chili Feed	2/21/17	\$300.00
Boy Scouts	50	27	Club Event	7/31/17	\$150.00
Breakfast Optimist	50	0	Pancake Auction	9/19/17	\$150.00
City of Lawrence-Polic	50	0	Blue Santa	5/1/17	\$150.00
Eudora Aces Autism	30	12	Autism Walk	1/11/17	\$90.00
Family Church of Lawrence	50	27	Vacation Bible School	5/1/17	\$150.00
Give them a future	50	16	Play Date	4/3/17	\$150.00
Habitat for Humanity	20	11	Social benefit	6/7/17	\$60.00
Douglas Co Fire & Med	300	92	Helmet Fair	3/30/17	\$900.00
Hillcrest Elementary	30	8	Student Reward	12/21/16	\$90.00
Langston Hughes	25	0	Family Swim Night	1/10/17	\$75.00
Langston Hughes	30	7	Student Incentive	4/25/17	\$90.00
Lawrence Arts Center	50	50	Teen Camp	6/13/17	\$150.00
Lawrence Community Shelter	50	50		6/14/17	\$150.00
LDCHD	50	22	Fuel up for Summer	6/20/17	\$150.00
LPRD Special Events	20	6	Ice Bowl	2/24/17	\$60.00
LPRD Special Events	20	6	Eggstravaganza	4/15/17	\$60.00
LPRD Special Events	20	18	Bookworms	6/16/17	\$60.00
LPRD Special Events	20	20	Triathlon	6/21/17	\$60.00
McLouth PTO	25	12	Bingo Night	1/25/17	\$75.00
O'Connell Youth Ranch	50	50	Summer Incentive	5/31/17	\$150.00
O'Connell Youth Ranch	50	43	Summer Incentive	8/10/17	\$150.00
Quail Run	50	21	Beach Party Reward	3/13/17	\$150.00
Rainbow Exp Preschool	20	20	Spring Fundraiser	1/24/17	\$60.00
Schwegler Elementary School	15	3	Marathon Club	11/2/17	\$45.00
Seaman USD 345	30	0	Carnival	2/23/17	\$90.00
Shopping for Survivors	30	7	Silent Auction	10/13/17	\$90.00
South Middle School	50	26	7th Grade Auction	5/12/17	\$150.00
St Johns Church	100	43	Mexican Fiesta	4/6/17	\$300.00
St Johns Church	30	23	Benefit Auction	9/13/17	\$90.00

Stepping Stones	30	10	Golf Tournament	3/16/17	\$90.00
Sunset Hills Elementary	60	37	Marathan Club	4/25/17	\$180.00
Sunset Hills Elementary	50	50		8/1/17	\$150.00
Sylvan Learning	25	8	Summer Reading	5/18/17	\$75.00
Tenants to Home Owners Association	50	20	Silent Auction	5/9/17	\$150.00
United Way	2400	1282	\$1 per ticket	4/20/17	\$4,800.00
US Bank	25	3	Relay for Life	5/26/17	\$75.00
USD 497 Early Education	50	0	Trunk or Treat	10/13/17	\$150.00
West Middle School	50	28	End of Year	5/9/17	\$150.00
Woodlawn elementary	30	11	Walkathon	2/3/17	\$90.00
2017 Totals:	4570	2264			\$11,310.00

2016 Donations from LPRD Aquatics to Community Organizations

ORGANIZATION	Tickets Awarded	Tickets Returned	DONATION DESCRIPTION	DATE GIVEN	VALUE
Arts Coalition	50	38	Art a palooza	2/11/16	\$150.00
Baldwin Dance Academy	20	17	Maple Sugar Gala	11/11/15	\$60.00
Bert Nash	250	162	Spring Program	1/5/16	\$750.00
Bert Nash	100	0	Summer Program	6/13/16	\$300.00
Boy Scouts Troop 59	50	49	Camp	7/11/16	\$150.00
Boy Scouts Troop 59	50	45	fundraiser	1/19/16	\$150.00
Boy Scouts Troop 59	30	7	Service Projects	3/9/16	\$90.00
Breakfast Optimist Club Pancake Feed	50	2	Auction	10/4/16	\$150.00
Central Middle School Fun Run	50	14	Fun run	9/22/15	\$150.00
CHIP	500	174	Get Moving	1/25/16	\$1,500.00
City of Lawrence	15	0	Utilities Dept	5/5/16	\$45.00
Cordley Elementary	42	18	5th Grad Recognition	4/12/16	\$126.00
Cub Scouts - Prairie Park -	25	5	Blue & Gold Banquet	2/25/16	\$75.00
Deerfield Elementary	30	21	Carnival	3/29/16	\$0.00
Douglas County Fire/Med	500	76	Helmet Fair	4/4/16	\$1,500.00
Family Church of Lawrence	35	0	Vacation Bible School	5/18/16	\$105.00
Family Promise	25	16	Low Income	5/17/16	\$75.00
Family Promise (paid \$1 from private donation)	100	70	Low Income	7/16/16	\$200.00
Family Promise	100	43	Low Income	6/6/16	\$300.00
Four Birds Media - Media Trade	120	87	Media Trade	6/1/16	\$360.00
Gardner Parks & Recreation	6	0		8/1/16	\$18.00
Grace School Girl	5	0	Being a Good Kid	5/12/16	\$15.00
Growing Smiles Dentist	25	16	Candy Buy Back	9/22/15	\$75.00
Henry T's	30	2		10/5/15	\$90.00
Hillcrest Elementary	30	13	Reward Program	3/11/16	\$90.00
Hillcrest Elementary	30	8	Hawk Walk	2/22/16	\$90.00
Hillcrest Elementary	25	17		5/2/16	\$75.00
Janelle Martin Get Moving	500	127	CHIP Get Moving	11/10/15	\$1,500.00
Jimmy Gibbs	100	7	Donations	9/22/15	\$300.00
KRPA Conference Auction	20	0	Conference Auction	1/21/16	\$60.00
KU National Society of Collegiate Scholars	50	19	March to College	2/1/16	\$150.00
Langston Hughes	30	25	Carnival	3/28/16	\$90.00
Langston Hughes	50	11	Family Swim Night	3/28/16	\$150.00
Langston Hughes PTO	10	10	PTO	10/23/15	\$30.00
Lawrence Arts Center	50	44	Rural Teen Cmap	6/13/16	\$150.00

Lawrence Douglas County Housing Authority	1500	1013		5/12/16	\$4,500.00
Lawrence Memorial Hospital	50	0	Rock the block	9/19/16	\$150.00
Lawrence Police Department	30	24		5/31/16	\$90.00
Lawrence Police Department	100	11	Blue Santa	7/28/16	\$300.00
LPRD Special Events	50	34	Santa Splash	12/4/15	\$150.00
McLouth PTO	25	17	Bingo Night	3/11/16	\$75.00
Next Level Baseball	25	23	Trivia Night/Silent Auct	12/4/15	\$75.00
O'Connell Youth	50	50	Summer Incentive	5/31/16	\$150.00
Open Hearts Early Education Trivia Night	20	2	Trivia Night	11/20/15	\$60.00
Optimist Club Breakfast	100	44	Breakfast Auction	10/6/15	\$300.00
Pinckney Elementary Reward Program	30	19	Reward Program	2/24/16	\$90.00
Prarie Park	30	20	Roarfest	3/15/16	\$90.00
Sexual Trauma Center	30	16	fundraiser	10/18/16	\$90.00
Special Events-Aquatics	20	12	Eggstravaganza	3/26/16	\$60.00
Special Events-Aquatics	20	6		5/10/16	\$60.00
Special Events-Aquatics	25	5	Beach Bash	6/10/16	\$75.00
St Johns Catholic Church	150	57	Benefit Auction	9/18/15	\$450.00
St. Johns Catholic Church	200	85	Mexican Fiesta	6/3/16	\$600.00
St. Johns Catholic Church	100	10	Benefit Auction	9/14/16	\$300.00
Stepping Stones	30	10	Golf Tournament	3/29/16	\$90.00
Sunset Hills PTO	15	10	Red Ribbon Week	10/15/15	\$45.00
Sunset Hills PTO School Carnival	30	12	PTO Carnival	8/5/16	\$90.00
Tenants to Homeowners	30	13	Auction	6/30/16	\$90.00
United Way	2400	1270	\$1 per ticket	5/11/16	\$4,800.00
US Bank	15	7	Relay for Life	5/16/16	\$45.00
USD #345 West Indiana Elementry PTO Carnival	25	12	PTO Carnival	1/21/16	\$75.00
Veritas	20	10	Auction	11/10/15	\$60.00
Veritas	20	7	Auction	2/2/16	\$60.00
Woodlawn PTO Walk-a-thon	25	10	Walk a thon	2/3/16	\$75.00
2016 Totals:	8268	3952			\$22,214.00

2015 Donations from LPRD Aquatics to Community Organizations

ORGANIZATION	Tickets Awarded	Tickets Returned	DONATION DESCRIPTION	DATE GIVEN	VALUE
9th St Missionary Baptist Church	75	22	VBS	5/29/15	\$225.00
Baldwin Academy of Dance	20	0	Sugar Plum Fairy Ball	12/1/14	\$60.00
Bert Nash	75	22	Spring Camp	2/26/15	\$225.00
Bert Nash	200	108	Summer Camp	5/22/15	\$600.00
CASA	4	4		2/10/15	\$12.00
Deerfield Elementary School	96	33		5/15/15	\$288.00
Deerfield PTO	25	13	School Fundraiser	2/12/15	\$75.00
Douglas County Chip	300	39	Get Moving	1/4/15	\$900.00
Family Promise	25	11		7/17/15	\$75.00
LDC Fire & Med	600	67	Helmet Fair	4/15/15	\$1,800.00
GaDuGi Safecenter Fundraiser	30	11	Fundraiser	8/7/15	\$90.00
Hillcrest Elementary Hawk Walk	25	10	Hawk Walk	5/13/15	\$75.00
Ice Rink (closing)	50	25		2/10/15	\$150.00
Jimmy Gibbs	350	312			\$1,050.00
Langston Hughes Pro night	50	7	Pro Night	11/20/15	\$150.00
Lawrence Arts Center Day Camp	50	50	Day camp	6/8/15	\$150.00
Lawrence Douglas County Housing Authority	1500	791		6/4/15	\$4,500.00
Lawrence Youth Baseball	10	8	Poker Tourn	2/12/15	\$30.00
Livewell Lawrence Healthy Kids	100	29		5/13/15	\$300.00
Aquatics Special Events	20	1	Beach Bash	8/28/15	\$60.00
Aquatics Special Events	71	12		5/29/15	\$213.00
National Society of Collegiate Scholars	50	23	College Day	2/10/15	\$150.00
North Fairview PTO Carnival	10	0	PTO Carnival	2/19/15	\$30.00
O'Connel Youth Ranch	50	31		6/9/15	\$150.00
Open Hearts Early Education Trivia Night	20	11	Trivia Night	12/17/14	\$60.00
Prarie Park PTA	50	11		9/1/15	\$150.00
Prarie Park PTA School Carnival	25	14	Carnival	3/3/15	\$75.00
Prarie Park Run Club	170	25	Run club	4/14/15	\$510.00
Aquatics Special Events	50	30	Santa splash	12/15/14	\$150.00
St. John's Catholic Church Benefit Auction	150	146	Auction	10/17/14	\$450.00
St. John's Catholic Church Mexican Fiesta	200	82	Fiesta	6/24/15	\$600.00
Stepping Stones Annual Golf Tournament	50	19	Tournament	3/31/15	\$150.00
Sunset Elementary Marathon Club	50	40	Marathon club	5/4/15	\$150.00
Sunset Hills Back to School	15	8	School	8/14/15	\$45.00
United Way of Douglas County	2400	1149	County	5/11/15	\$4,800.00
USD #497 Low Income Incentive	20	8	Incentive	3/31/15	\$60.00

USD #497 Pinkney School Carnival	20	13	Carnival	3/31/15	\$60.00
USD #497 Student Gardeners	20	2	Student gardeners	3/20/15	\$60.00
Visiting Nurses Casino Night	20	0	Casino night	3/11/15	\$60.00
Woodlawn School Carinval	30	13	School carinval	4/28/15	\$90.00
Woodlawn School Harvester's Event	20	12	Harvester's event	10/23/14	\$60.00
2015 Totals	7096	3212			\$18,888.00