

Care & Use of Cloth Face Covers

All City employees must wear a face cover when working within 6 feet of another employee or the public. This face cover does not replace hand washing, wiping down surfaces or attempting to social distance whenever possible. If you suspect you have COVID-19, STAY HOME and contact your supervisor and Shelby Patch at spatch@lawrenceks.org.

HOW TO PUT IT ON

- ✓ Wash your hands.
- ✓ Place cover over mouth & nose. Fit openings around ears. Adjust so there are no gaps.
- ⚠ Avoid touching your face while wearing the cover.

HOW TO TAKE IT OFF

- ✓ Remove from behind ears.
- ⚠ Be careful to not touch eyes, nose, mouth or front of cover when removing.
- ⚠ Wash hands immediately after handling.

HOW TO CARE FOR COVER

- ✓ Hand wash with detergent daily. Rinse well. Air dry.

