

**MOBILE INTEGRATED HEALTH TECHNICIAN**

Grade 711

PCN: FM1003, FM1004

FLSA non-exempt

Department(s) to which Job Belongs:		
<input type="checkbox"/> City Attorney's Office	<input checked="" type="checkbox"/> Fire Medical	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> City Manager's Office	<input type="checkbox"/> Information Systems	<input type="checkbox"/> Planning and Development Srvcs
<input type="checkbox"/> <b>Finance</b>	<input type="checkbox"/> Municipal Services	<input type="checkbox"/> Police

*Class specifications are intended to describe the general nature and level of work being performed by the employee in this job. Specifications are not intended to reflect all responsibilities, duties, and skills required of a person in this job.*

**DEFINITION**

The Mobile Integrated Health Technician (MIH-T)/Paramedic provides medical care and treatment at the paramedic level as described in the Douglas County Medical Protocols, policies and procedures. The MIH-T/Paramedic, along with a second provider, also a Paramedic, staff the department's Mobile Integrated Health (MIH) unit. Together, the MIH team is responsible for providing patient care/treatment, care coordination, and preventative outreach and education to people who have requested or been referred for service but likely don't require emergency care.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from a Division Chief.

May exercise occasional oversight depending on call nature or need of Paramedic, Advanced Emergency Medical Technicians (AEMT), Emergency Medical Technicians (EMT) and other Douglas County First Responders.

**EXAMPLES OF CHARACTERISTIC RESPONSIBILITIES AND DUTIES:**

*Important responsibilities and duties may include, but are not limited to, the following:*

**Essential duties and responsibilities**

- Supports daily operations of the Mobile Integrated Health program ensuring adherence to established procedures and achievement of the department's goals for the program.
- Coordinates health and behavioral health services for patients, including other community resources, as required.
- Coordinates with primary care practices, specialist clinicians, social services, and community organizations to connect patients to needed resources.
- Completes initial and ongoing patient assessments associated with health, environment, family support, financial, etc. and develop effective managed care coordination plan.
- Coordinates appointments and follow-up with physicians, pharmacists and hospitals.

- Accurately and promptly completes patient contact reports with all associated documentation necessary to facilitate plan of care for the patient.
- Conducts patient education (as necessary), including but not limited to diabetes prevention/treatment, hypertension, Congestive Heart Failure (CHF), Chronic Obstructive Pulmonary Disease (COPD), falls assessment, injury evaluation, geriatric frailty visits, and nutrition.
- Consults and provides education to family members and other supports to ensure that care is on-going and that all client needs are identified and met.
- Participates in educational and public information programs.
- Supports and implements systems to maintain program records and coordinates the collection, compilation, and analysis of program activity data.
- Responds to emergency medical incidents; analyze patient needs and administer basic emergency medical care until relieved by proper medical personnel; assist paramedics at medical emergencies.
- Responds to emergency medical incidents; provide advanced and basic emergency medical procedures to the sick and injured as defined in the Douglas County Medical Protocols.
- Must be proficient with Douglas County EMS Protocols, all medical equipment and medications utilized by Lawrence-Douglas County Fire Medical department. Must also be proficient with all fire department SOPs and numbered memos in reference to the EMS and the MIH program.
- Ensures adequate resources for EMS and MIH activities to include equipment, supplies and medications.
- Responsible for checking and maintaining all medical equipment and medications.
- Capable of driving and operating MIH fire department apparatus.
- Maintains working knowledge of technological, legal and operational changes that affect the activities and work progress of the EMS and MIH programs.
- Completes required initial and ongoing training/continuing education (CEU) courses, as required, to maintain current state certifications and licenses.
- Performs other duties and responsibilities as required or assigned.

## **QUALIFICATIONS**

### **Knowledge**

Policies and procedures of the City of Lawrence and the Fire Medical Department.

Operation, maintenance of MIH related supplies and equipment.

Methods, techniques and equipment used in providing emergency medical services.

Knowledge of services and prevention programs related to MIH/emergency medical services.

Technical aspects of emergency medical services.

Pertinent federal, state and local laws, codes and regulations.

The geography of the city and surrounding area.

Specialized communications equipment.

Safe work practices and procedures.

English usage, spelling, grammar and punctuation.

### **Abilities**

Work under stress and use professional judgment in emergency situations.

Tactfully respond to requests and inquiries from the general public.

Assist in resolving a variety of situations characterized by conflict or danger.

Operate specialized emergency communications equipment.

Safely operate department vehicles, apparatus and other emergency equipment.

Prepare and operate department vehicles, apparatus and other emergency equipment that are MIH related.

Establish and maintain cooperative working relationships with those contacted in the course of work including city and other government officials, community groups and the general public.

Operate under local, federal, state policies, procedures, laws, and regulations.

Communicate clearly and concisely, both orally and in writing.

Be medically certified and deemed fit for duty on an annual basis by the City/Department medical director as outlined in NFPA standards.

Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:

- participating in emergency medical activities
- running, walking, crouching or crawling during emergency operations
- moving equipment and injured/deceased persons

- climbing stairs or inclines
- walking, standing or sitting for extended periods of time
- performing life-saving and rescue procedures
- operating assigned MIH related equipment

Effectively deal with personal danger which may include exposure to:

- lifting heavy weight
- dangerous animals
- extremely loud noises
- hazards of emergency driving
- hazards associated with traffic control and working in and near traffic, natural man-made disasters.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Operate various types of office equipment including typewriters, computers, facsimile machines, photocopiers and adding machines.

Assemble and prepare data for report presentations.

Work independently in the absence of supervision.

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- communicating with others
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgement
- performing simple mathematical calculations
- demonstrating intellectual capabilities

Understand and follow oral and written instructions.

### **EXPERIENCE AND TRAINING GUIDELINES**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

#### **Experience**

Two (2) years' experience as a Nationally Registered Emergency Medical Technician – Paramedic, State of Kansas certified Paramedic or Emergency Mobile Intensive Care Technician.

#### **Training**

Associates degree from an accredited college or university with core courses in fire science or fire administration.

**License or Certification**

Possession of or ability to obtain a valid: Driver's license – Non Commercial Class B or Other State Equivalent, State of KS Mobile Intensive Care Technician / EMT-P certificate, Certifications in Advanced Cardiac Life Support, Pediatric Advanced Life Support, and Pre-Hospital Trauma Life Support or Basic trauma Life Support

**WORKING CONDITIONS****Environmental Conditions**

Work is performed in internal and external environments, with exposure to inclement conditions, extreme temperatures and lighting conditions.

Exposure to areas with high noise levels.

Subject to extended periods of intense concentration in the assessment of emergency, personal and public safety, and health situations.

Required to operate medical equipment.

Requires periods of walking, climbing, standing, stooping, bending, reaching, kneeling, and lifting.

Required to operate emergency response vehicles.

Exposure to, or contact with, individuals having infectious and/or communicable diseases.

**Physical Conditions**

Essential and marginal functions may require maintaining physical condition necessary for sitting for hard physical labor.