2020 Travel Expense Statement City of Lawrence, Kansas

Your Name:	Kevin	Fussell	Supervisor	Chris	King	You	ır Department:	Fire M	edical
Leave Date:	03/08/20		Destination:		Las Vegas, NV				Action with the second
Return Date:		•		Certified Fire P				Per Diem:	\$61.00
Me	thod of Travel: City Vehicle:	(check one)	Tı Air:	ravel Advance:	250.10		<u>www.gsa.go</u> use M&IE column	ov/portal/conte	ent/104878
Pe	ersonal Vehicle:		Other:		Explain:				
Attach applicable receipts for motel/lodg	ing expenses, ρι	ublic carrier tick	ets, personal au	ito mileage/gas/l	olls, regist fees	, etc.			
Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday		100 mg	Category
Date Allowable Lodging	03/08/20	03/09/20	03/10/20	03/11/20	03/12/20	03/13/20			Totals
Lodging paid w/ City VISA		227.00	227.00	227.00	227.00				1,135.00 214.29
Breakfast (20%)	建筑建筑等	12.20	12.20	12.20	12.20	12.20	14" 5 31 5	建设工程	61.00
Lunch (30%)	18.30					18.30			36.60
Dinner (50%) Total Meals (w/per diem)		30.50 42.70	30.50 42.70	30.50 42.70	30.50 42.70	30.50			152.50 250.10
Fuel/Parking			A Charles and a	talk the talk	A RELEVAN	220 10 10 6 6		美国政治	
Air Fare									676.40
Toll/Shuttle Bus/Taxi Mileage (Enter as miles)									28.80
Calculated mileage (x.575)	(1) 10 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)							1862 W. W. P. C.	
Total Transportation Transportation paid w/ City VISA									705.20
the state of the s	distribution)	ideb co	300000000		The second second		and the same	Name of the last	676.40
Registrations *See Below* Registration paid w/ City VISA									
	国际 基础的。		Desired Sec	make the first	14 H. J. H. H.	Transfer of the		A STATE OF	
Total Cost	981.00	269.70	269.70	269.70	269.70	30.50		-	2,090.30
City VISA Charges (Total)	890.69	•	-	•	•	•	•	-	890.69
Non-Visa Charge	90.31	269.70	269.70	269.70	269.70	30.50	•		1,199.61
OF THE PERSON OF STREET		対などのです。	等 第一生产	A 79-17-17	to selection and	Mark Control		(VE SERVE)	在 上发展的
If registration has been reported on previous expense statement leave blank*							Advance	e Received (-):	\$250.10
3							City Ow	ves Employee:	\$949.51
							Employ	yee Owes City	-ZERO-
If splitting between mult	iple Accounts	olease use bo	k below	l	City Acc	ount Number		And the battle of	
City Account Number:									
	City Account Number:								
				[₫ES	
	Travel Request Filled out:						□ko		
								Lio.	
I hereby certify	that the travel i	ndicated here	on was incurred	d in the dischar	ne of official C	ity of Lawrenc	a husinass and	d that	
	ation shown is							/	
Emplo	yee Signature:	Kin	Finell		/	Date:	3/18/	20,	
			MI	///			mily	0/20	
Superv	isor Approvat:	0/4	7111	1		Date:	05/10	3/20	
Dept. H	lead Approval:	Shen	Coffe			Date:	3/18	12020	
(Out of State Travel)	City Manager:					Date:	1		
(If Required)	Mayor:					Date:			
Approved by Acco	→ .					Date:			
Attach applicable			expenses publi	c carrier tickets	nersonal aut	3	talls regist fee	es etc	前11-11-11-11-11-11-11-11-11-11-11-11-11-
Comments:			A PORTOCO PUBLI	o dannor monore	, porconar aux	o ilinoagorgaor	iona, regist rec	3, 010.	
		Please answe	r the following	questions rega	rdina vour trav	vel:			
How did this apply to your job?	The Certified Fi for Professional	re Plan Examir I Qualifications	ner: 3-day Classi for Fire Inspecto	room Training is	based on the jo niner, 2014 edit	b requirements ion. This cours	found in Chapte e will help the pa	er 7 of NFPA 10 articipants to pe	31, Standard rform their
Would recommend attending again?	Yes, I would atte	end this course	again. I learne	d a lot about pla	n review and fee	el it will be very	beneficial for m	e and my job du	ities.
How will this add value to the City of Lawrence?	This course will plan review for	add value to th all new constru	ne City of Lawrer ction in the City.	nce by certifying Ensuring buildi	me as a plan e ngs meet life sa	xaminer to perfo lifety and Fire Co	orm code interpr ode helps keep	etation for build the community s	ing and site safer.

2020 Travel Expense Statement City of Lawrence, Kansas

Your Name:	McKen	zi Ezell	Supervisor	Thomas	Fagan	You	ur Department:	Fire Me	edical
Leave Date:	03/02/20		Destination:		Orlando, FL				
Return Date:				CPSE Conferer				Per Diem:	66.00
Me	thod of Travel: City Vehicle:	(check one)	Tr <i>Air:</i>	avel Advance: X	297.00		www.gsa.gu	ov/portal/conte	ent/104878
Pe	ersonal Vehicle:		Other:		Explain:				
Attach applicable receipts for motel/lodging expenses, public carrier tickets, personal auto mileage/gas/tolls, regist fees, etc.									
Day of Week		Tuesday	Wednesday	Thursday	Friday				Category
Date Allowable Lodging	03/02/20 178.88	03/03/20 178.88	03/04/20 178.88	03/05/20 178.88	03/06/20				Totals 715.52
Lodging paid w/ City VISA	178.88	178.88	178.88	178.88		0.123.35			715.52
Breakfast (20%)		13.20	13.20	13.20	13.20				52.80
Lunch (30%) Dinner (50%)		19.80 33.00	33.00	19.80 33.00	19.80 33.00				79.20 165.00
Total Meals (w/per diem)	52.80	66.00	46.20	66.00	66.00		-	-	297.00
Fuel/Parking									-
Air Fare Toll/Shuttle Bus/Taxi	265.98				265.98				531.96
Mileage (Enter as miles)									
Calculated mileage (x.575) Total Transportation	265.98		-	•	205.00			-	- -
Transportation paid w/ City VISA	265.98	-	-		265.98 265.98	-			531.96 531.96
Registrations *See Below*	NAME OF STREET								
Registration paid w/ City VISA						P			
something of the second	407.00	044.00		244.00	AND AND				
Total Cost	497.66	244.88	225.08	244.88	331.98	-	-		1,544.48
City VISA Charges (Total)	444.86	178.88	178.88	178.88	265.98	•		•	1,247.48
Non-Visa Charge	52.80	66.00	46.20	66.00	66.00		-		297.00
*If registration has been reported on		Par Alleria	Section 1			No. of the last	A SOLARY	e Received (-):	\$297.00
If splitting between mult	tiple Accounts	please use box	c below		City Acco	ount Number:	Emplo	ves Employee:	-ZERO-
					City Acco	ount Number:			
						Travel Regi	uest Filled out:	₽ES	
		TOTAL	\$ -	1				□ {o	
I hereby certify that the travel indicated hereon was incurred in the discharge of official City of Lawrence business and that information shown is correct; that no part of the compensation claimed was of a non-City business nature. Employee Signature: Supervisor Approval: Dept. Head Approval: Dept. Head Approval: Dept. Head Approval: Dept. City Manager: Date: Date:									
(If Required)	Mayor:					Date:			
Approved by Acco	ounts Payable:					Date:			
Attach applicable receipts for motel/lodging expenses, public carrier tickets, personal auto mileage/gas/tolls, regist fees, etc.									
Comments:									
How did this apply to your job? Would recommend attending again?	conference is a nub for driving the continuous improvement culture and increased risk reduction efforts. All of these items helped my knowledge of the process grow. Yes, it was a good opportunity to not only listen to applicable presentations, but also network with others that have similar responsibilities. The CRSE conference continues to push deportments forward in the ways they view and respond to risk, so well as the other main to risk.								ccreditation ed my consibilities.
How will this add value to the City of Lawrence?	The City of Law the accreditatio	rence will see to n process. Chie only increased	the value of this the fagan and I pr	trip because the resented our Cor	ntinuous Improve	ement Model p	resentation duri	owledge, and invo ing this conference t opportunity to e	e. This

2020 Travel Expense Statement City of Lawrence, Kansas

Your Name:	Tom F	-agan	Supervisor	Shaun C	Coffey	Your	Department:	Fire Me	dical
Leave Date: Return Date:			Destination: Trip Purpose:	CPSE Excellence	Orlando, FL e Conference 20	20		Per Diem:	66.00
Ме	thod of Travel:	(check one) x	Tra	avel Advance:	297.00		www.gsa.gov	/portal/conte	nt/104878
Pe	ersonal Vehicle:		Other:		Explain:				
tach applicable receipts for motel/lodg	ing expenses, ρι	ıblic carrier tick	ets, personal aut	o mileage/gas/to	olls, regist fees, e	etc.			
Day of Week		Tuesday	Wednesday	Thursday	Friday				Category
Date Allowable Lodging Lodging paid w/ City VISA	178.88	03/03/20 178.88 178.88	03/04/20 178.88 178.88	03/05/20 178.88 178.88	03/06/20		Vermonia		Totals 715.5 715. 5
Breakfast (20%)		13.20 19.80	13.20	13.20 19.80	13.20 19.80				52.8 79.2
Lunch (30%) Dinner (50%) Total Moals (w/par diam)	33.00	33.00	33.00	33.00	33.00				165.0
Total Meals (w/per diem)		66.00	46.20	66.00	66.00			2 2 2	297.0
Fuel/Parking Air Fare	218.98	1			40.00				128.0 218.9
Toll/Shuttle Bus/Taxi Mileage (Enter as miles)							7-1		-
Calculated mileage (x.575)		•	-	-	- 40.00	- 20 - 6			
Total Transportation Transportation paid w/ City VISA		-	-	-	40.00 40.00	-	-	-	346.9 346.9
Registrations *See Below*									
Registration paid w/ City VISA		14.77.9				Mar Alexandra	25222		
Total Cost	538.66	244.88	225.08	244.88	106.00	_		_	1,359.
City VISA Charges (Total)	485.86	178.88	178.88	178.88	40.00	A CONTRACTOR OF THE PARTY OF TH		-	1,062.
Non-Visa Charge	52.80	66.00	46.20	66.00	66.00	-			297.0
If splitting between mult	tiple Accounts	please use box	x below		City Accor	unt Number:	Employe	ee Owes City 0-2022	-ZERO-
					City Accor	unt Number:			
		TOTAL	\$ -	Γ		Travel Reque	est Filled out:	☑ YES	
I hereby certify that the travel indicated hereon was incurred in the discharge of official City of Lawrence business and that									
information shown is correct; that no part of the compensation claimed was of a non-City business nature. Employee Signature: Date:									
Supervisor Approval: Date:									
Dept. H	lead Approval:	Shanl	the _			Date: _	3/21/2	026	
(Out of State Travel)	City Manager:					Date: _			
(If Required)	Mayor:					Date:			
Approved by Acco						Date: _			
Attach applicabl Comments:	e receipts for n	notel/lodging e	expenses, public	c carrier tickets,	, personal auto	mileage/gas/t	olls, regist fees	, etc.	
Comments.			Employee did no er the following				ne conference.		
How did this apply to your job?		facilitated by the	he Center push fo dition of the mode	or continuous ada	aption to fire med	dical service ch			
Vould recommend attending again?	Absolutely.								
ow will this add value to the City of Lawrence?			ned on developm	ents of the 10th	edition model an	d strategies for	r improving servi	ces to the City	of Lawrenc



Traveler Information	Expense	Expenses					
Sherri Riedemann	Airline:	\$	-				
Employee Name	Registration Fee:	\$	335.00				
City Clerk	Lodging:	\$	330.34				
Department	Parking:	\$	-				
Casey Toomay	Tolls:	\$	3.00				
Supervisor	Ground Transportation:	\$	-				
Manhattan, KS	Private Auto Miles:	\$	96.08				
Destination	Other Expenses:	\$	-				
3/11/2020 to 3/13/202	Meals (Per Diem):	\$	71.50				
Travel Dates	Total Cost of Travel:	\$	835.92				

Purpose of Travel

Educational - 70th Annual CCMFOA Spring Conference

How does this travel apply to your job? How will this add value to the City of Lawrence?

The Spring Professional Development conference provides continuing education and IIMC points toward municipal clerk certification. The International Institute of Municipal Clerks (IIMC) Region 7 meeting is also being held at this time which provides an opportunity to network with a broader group of municipal clerks and also provides IIMC points. Courses for professional development this session are focused on leadership and communication challenges for public servants. Courses include dysfunctional teams, reality based leadership, listening, negotiating, and leadership skills to become a more authentic leader.