Crystal Miles

2018 Travel Expense Statement City of Lawrence, Kansas

Your Name:	Crystal	Miles	Supervisor		Your Department:					
Leave Date:	1/18.2019		Destination	: Kar	nsas City, Misso	uri			66.0/	
Return Date:			Trip Purpose:	Attend Western	Nurseryman's A	Assoc. training		Per Diem:	66.00	
Meti	nod of Travel: (City Vehicle:			ravel Advance:			www.gsa.gu use M&IE column	ov/portal/conte	nt/104878	
Per	sonal Vehicle:		Other:		Explain:					
h applicable receipts for motel/lodgin	g expenses, pu	blic carrier tick	kets, personal a	uto mileage/gas/	tolls, regist fees,	, etc.				
Day of Week	Friday								Category	
Date Allowable Lodging	01/18/19									
Lodging paid w/ City VISA								CONTRACTOR OF THE PERSON		
Breakfast (20%) Lunch (30%)	19.80								19.	
Dinner (50%)									19.8	
Total Meals (w/per diem)	19.80							SHOW THE REAL PROPERTY.		
Fuel/Parking Air Fare	11.00								11.	
Toll/Shuttle Bus/Taxi										
Mileage (Enter as miles) Calculated mileage (x.58)						•			- 44	
Total Transportation Transportation paid w/ City VISA	11.00					•		•	11.	
District Contract Contract				A K SECTION						
Registrations Registration paid w/ City VISA										
Total Cost	30.80								30.	
City VISA Charges (Total)										
Non-Visa Charge	30.80				-	-			30.	
If splitting between mult	iple Accounts	please use bo	ox below	3		count Number		1070-2030]	
				_	City Acc	count Number			1	
				7		Travel Req	uest Filled out	. ☑rES		
		TOTA	L\$ -	_				□ko]	
Emplo Superv	that the travel ation shown is yee Signature: isor Approval:	Crust	no part of the	red in the disch compensation of	arge of official claimed was of a	a non-City bus Date	1-20 2 12	5-2019	-	
(Out of State Travel)	City Manager:				_	Date	:		-	
(If Required)	Mayor:				_	Date	:		-	
Approved by Acc	ounts Payable:				_	Date	:		-	
Attach applicable	e receipts for I	motel/lodging	expenses, pu	blic carrier ticke	ets, personal au	nto mileage/ga	s/tolls, regist f	ees, etc.		
Comments:										
How did this apply to your job?	strategies for r	t of the city tre	e vendors at the	ng questions re e trade show. At land reclamation faciliate contract	ttend training on . Important to k	Native plant / p know about loca	al sources of tre	es vs. invasive sp es being grown t ee planting.	ecies and to facilitate	
ould recommend attending again?	Yes, The indus materials being		ach year, with r	new vendors and	topics, Attending	g is important to	stay in the ind	ustry loop of curr	rent plant	
ow will this add value to the City of Lawrence?					initiates and pub	lic interests in t	he entire multi-	state region. Lea	arn and app	

2018 Travel Expense Statement City of Lawrence, Kansas

Your Name:	Aaron Thiessen	Supervisor			You	r Department:	Parks and R	ecreation
Leave Date:		Destination		sas City, Missouri			Por Diami	66.0
Return Date:	01/18/19	Trip Purpose	Attend vvestern	Nurseryman's As	soc. training	ı	Per Diem:	66.0
Met	hod of Travel: (check on		ravel Advance:				v/portal/conte	nt/10487
	City Vehicle: x	Air.				use M&IE column		
Per	rsonal Vehicle:	Other:		Explain:				
ah aaattaahta aasalata faa aastatiladala	and the second	-41-1-41-		alla rasiat force o	4-			
ch applicable receipts for motel/lodgir	ng expenses, public carrier	r tickets, personal a	uto mileage/gas/	olis, regist fees, e	tc.			
Day of Week	Friday							Catego
Date Allowable Lodging	01/18/19			Beers Subsection 1				Totals
Lodging paid w/ City VISA		MICH.						
Breakfast (20%)								
Lunch (30%)	19.80							19
Dinner (50%) Total Meals (w/per diem)	19.80		-					19
Total Meals (W/per dielli)	19.00	MANUFACTURE STATE OF	-					
Fuel/Parking								
Air Fare Toll/Shuttle Bus/Taxi								
Mileage (Enter as miles)								
Calculated mileage (x.58) Total Transportation		• (200	1 (C.05)(5) (C.04)(0.00)	•			- 1	
Transportation paid w/ City VISA								
			R SECTION SECTION			RINGER IN		D) (SIPE)
Registrations Registration paid w/ City VISA								
			A DATE OF THE PARTY.				SECTION SECTION	
Total Cost	19.80			-			CHILD STREET	19
City VISA Charges (Total)			-	-		-		
Non-Visa Charge	19.80			-				19
Tron viou onargo	10.00	STATE OF THE PERSON NAMED IN	-	Name and Address of the Owner, where	SECOND SECOND		-	
Was Hellow but were made	lata Assaulata ista isa	. have below				Emplo	yee Owes City	-ZER
If splitting between mult	ipie Accounts piease us	e box below	7	City Accou	unt Number:	001-4-40	070-2030	
						30		
		_	+	City Accou	unt Number:			
							₽ES	
	TC	OTAL \$ -	-		Travel Requ	est Filled out:	□ko	
	- 10	THE V	_				Liv	
	that the travel indicated ation shown is correct; the						d that	
Employ	yee Signature Caro	1 10			Deter	1/20	(2010	
Emplo	yee Signature.	Ten >	20100	•	Date:		2019	0
Superv	isor Approval: M	pland.	Inles		Date:	/.	20.70	17
Dept. H	lead Approval:	11	Zhuch		Date:	2-14	-19	
	/-		/ 4					
(Out of State Travel)	City Manager:				Date:			
(If Required)	Mayor:				Date:			
Approved by Acco	ounts Pavable				Date:			
	e receipts for motel/lodg	ing expenses, pub	lic carrier ticket	s, personal auto	mileage/gas/	tolls, regist fee	es, etc.	
Comments:								
		nswer the followin						
	This conference offered s		ning to the Indsus	try. I was able to	Network with	indviduals from	various loaction	s and was
How did this apply to your job?	able to learn new informa	tion.						
	yes							
ould recommend attending again?								
				<u> Karana arang ara</u>				
ow will this add value to the City of	This will add value to the							
Lawrence?	broaden my vocabulary b Cherry, ect release a pois							

2018 Travel Expense Statement City of Lawrence, Kansas

Your Name:	James Ryan Trembley	Supervisor			You	r Department:	Parks & Re	creaton
Leave Date: Return Date:		Destination: Trip Purpose:		sas City, Missouri Nurseryman's Ass			Per Diem:	66.0
	thod of Travel: (check on	e) Tr	avel Advance:			www.gsa.go	ov/portal/conte	nt/10487
Pe	rsonal Vehicle:			Explain:	1			
ch applicable receipts for motel/lodgi	ng expenses, public carrie	r tickets, personal au	to mileage/gas/to	olls, regist fees, et	tc.			
Day of Week	Friday							Catego
Date Allowable Lodging Lodging paid w/ City VISA	01/18/19							Totals
Breakfast (20%)								
Lunch (30%) Dinner (50%)	19.80							19
Total Meals (w/per diem)	19.80		-			-		19
Fuel/Parking Air Fare Toll/Shuttle Bus/Taxi				, and a				
Mileage (Enter as miles) Calculated mileage (x.58)		•					•	
Total Transportation Transportation paid w/ City VISA						•	•	
Registrations Registration paid w/ City VISA								
Total Cost	19.80				-	-		19
City VISA Charges (Total)			-					
Non-Visa Charge	19.80	BOOK TREASURE AND AND						19
n opining bottoon mar	tiple Accounts please us				unt Number: unt Number:	001-4-40	070-2030	
					Travel Requ	est Filled out:	∌ ES	
I hereby certify	that the travel indicated i	TAL \$ -	d in the dischar	ge of official City	of Lawrence	e business and	□lio	
inform	ation shown is correct; the	nat no part of the co	empensation cla	imed was of a no	on-City busin	ness nature.	/2019	
Super	visor Approval:	Stelia. Y	Miles		Date:	1.2	30.2010	7
	lead Approval:		1/1			0 - 10	4-10	
		50 /	14	-	Date:			
(Out of State Travel)	City Manager:				Date:			
(If Required)	Mayor:				Date:			
Approved by Acc					Date:			
Comments:	e receipts for motel/lodg	ing expenses, publ	c carrier tickets	, personal auto i	mileage/gas/	tolls, regist fee	es, etc.	
voimismo.	Please at	nswer the following	questions reas	rding your trave	1:			
How did this apply to your job?	This gave me the opprtun testing and invasive plant	ity to meet the vendo				nd plants. It also	o had information	n on soil
ould recommend attending again?	Yes I would							
ow will this add value to the City of Lawrence?	By adding knowledge to to and get to know people th	he control and identiferough-out the industr	ication of certain ry.	invasive plants o	f Missouri an	d Kansas. It is a	also a great way	to networ

2019 Travel Expense Statement City of Lawrence, Kansas

Your Name:	Melinda F	larger	Supervisor	Dave V	Vagner	You	r Department:	MSC	0
Leave Date: Return Date:	01/31/19		Destination: Trip Purpose:	KanStruct 2019	Wichita, KS presentation		Г	Per Diem:	61.0
	had of Townsh (s	haak ana)						v/nortal/conto	pt/104979
Met	hod of Travel: (c City Vehicle:			ravel Advance:	-		use M&IE column	v/portal/conte	110 104076
Per	sonal Vehicle:		,		Explain:				
ach applicable receipts for motel/lodgin	ng expenses, pub	lic carrier tick	ets, personal a	uto mileage/gas/	tolls, regist fees	, etc.			
Day of Week	Thursday	Friday							Category
Date Allowable Lodging	01/31/19	02/01/19 123.23							Totals 123.2
Lodging paid w/ City VISA		123.23							123.2
Breakfast (20%)	12.20	12.20							24.4
Lunch (30%) Dinner (50%)									
Total Meals (w/per diem)	12.20	12.20						-	24.4
Fuel/Parking		30.00							30.0
Air Fare Toll/Shuttle Bus/Taxi		18,719							
Mileage (Enter as miles)									
Calculated mileage (x.58) Total Transportation		30.00				•		•	30.0
Transportation paid w/ City VISA		30.00							30.
Registrations *See Below*	THE PARTY SHOPPING	NE PARENCE	E STATE OF THE STA				CHARLES NO. 11 CO.	SALES CONTRACTOR	-
Registration paid w/ City VISA									
Total Cost	12.20	165.43	-	-	- CANADAS AND A COMPANY OF THE PARTY OF THE	-	-	-	177.0
City VISA Charges (Total)		153.23			-			-	153.2
	CHEST CHEST								100.
Non-Visa Charge	12.20	12.20							24.4
If splitting between multi	ple Accounts pl	ease use bo	x below			count Number:	501-7-71	00-2022	
							est Filled out:	₽ES	
		TOTAL	. \$ -	1		Traver Kequ	lest rilled out.	□ko	
Employ Supervi Dept. He	hat the travel incition shown is covered Signature:							9 9	
(If Required)	Mayor: _					Date:			
Approved by Acco	unts Payable: _					Date:			
Attach applicable	e receipts for mo	tel/lodging	expenses, pub	lic carrier ticket	s, personal aut	to mileage/gas/	tolls, regist fee	s, etc.	
Comments:									
How did this apply to your job?	F Gave presentation			g questions regaluding new charte			of procedures.		
ould recommend attending again?	Yes.								
ow will this add value to the City of Lawrence?	Good discussion	on best prac	tices for project	procurement.					