

City of Lawrence Travel Expense

Travel for December 2017

Department Finance

Last Name	First Name	Supervisor	Destination	Purpose
Kidney	Bryan	Casey Toomay	Washington, DC	GFOA Debt Committee Meetings

Leave Date	12/2/2017	<u>How did the travel apply to the job?</u>
Return Date	12/5/2017	As Finance Director I am responsible for all Debt issuances of the City.

Hotel/Lodging	\$417.88
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Total Meals	\$172.50
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Transportation	\$314.92
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Registrations	\$905.30
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Total	\$1,810.60
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How training added value to the City

The GFOA Debt Committee works directly with leading professionals across the municipal debt industry to create best practices. The contacts and training received during the meetings increase the efficiency of the City's debt issuances.

Last Name	First Name	Supervisor	Destination	Purpose
Webb	Kristen	Bryan Kidney	BOULDER, CO	Reference Check on CIS Infinity

Leave Date	12/12/2017	<u>How did the travel apply to the job?</u>
Return Date	12/13/2017	We visited the City of Boulder as part of reference check for the CIS Inifinity product. CIS Inifinity is the product being considered as part of the CIS (billing system) Replacement.

Hotel/Lodging	\$108.95
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Total Meals	\$62.10
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Transportation	\$210.46
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Registrations	\$0.00
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Total	\$381.51
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How training added value to the City

It assisted in making an informed decision about purchasing a new billing system.

Last Name	First Name	Supervisor	Destination	Purpose
Werth	Jennifer	Bryan Kidney	Boulder, CO	Review of CIS Software

Leave Date	12/12/2017	<u>How did the travel apply to the job?</u>
Return Date	12/13/2017	Boulder, CO is a comparable city to Lawrence. By observing procedures and reviewing reports pertained to the CIS system, this will allow me to become efficient to the new CIS system and introduce new ideas when they arise.

Hotel/Lodging	\$108.95
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Total Meals	\$48.30
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Transportation	\$201.96
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Registrations	\$0.00
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Total	\$359.21
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How training added value to the City

I will be able to assist in implementation of CIS Software with a greater understanding of the anticipated outcome.

Department Information Systems

Last Name	First Name	Supervisor	Destination	Purpose
Hoffman	Mike	James Wisdom	BOULDER, CO	Reference Check on CIS Infinity

Leave Date 12/12/2017

Return Date 12/13/2017

How did the travel apply to the job?

On-site visit to meet with Utility Billing and IT staff for the City of Boulder, CO to see how they are using CIS Infinity software, which we are looking to purchase as our CIS replacement software.

Hotel/Lodging \$108.95

Total Meals \$62.10

Transportation \$319.23

Registrations \$0.00

Total \$490.28

How training added value to the City

Helped with due diligence in evaluating software and learning best practices in using and implementing the software, as well as working with the vendor. Also helped establish relationship with Boulder, CO staff, which will be valuable as we begin implementing and using CIS Infinity. They have been using the software 10+ years and it will be a good source for assistance and advice.

Department Parks and Recreation

Last Name	First Name	Supervisor	Destination	Purpose
Beaton	Chris	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date 12/5/2017

Return Date 12/7/2017

How did the travel apply to the job?

Gained information on up and coming turf grasses and trees.

Hotel/Lodging \$0.00

Total Meals \$54.60

Transportation \$0.00

Registrations \$115.00

Total \$169.60

How training added value to the City

Keeps my pesticide certification up to date and I am able to bring back information to my department on new trends in the turf grass industry.

Last Name	First Name	Supervisor	Destination	Purpose
Bowman	Heath	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date 12/5/2017

Return Date 12/7/2017

How did the travel apply to the job?

Besides earning points to renew pesticide license, the turf conference keeps you up to date on what is new in the field of turf maintenance.

Hotel/Lodging \$54.60

Total Meals \$0.00

Transportation \$0.00

Registrations \$115.00

Total \$169.60

How training added value to the City

I learned how a water budget can help you out when you are asked to cut back on water use at your facility. I also learned about Pythium root rot which we had some problems with out here at Eagle Bend. Talked to vendors to keep in contact with and met a few new vendors also.

Last Name	First Name	Supervisor	Destination	Purpose
Cosgrove	Matt	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	Relevant to the turf I care for.

Hotel/Lodging	\$0.00	
Total Meals	\$54.60	<u>How training added value to the City</u>
Transportation	\$0.00	Better ball fields and turf in parks.
Registrations	\$115.00	
Total	\$169.60	

Last Name	First Name	Supervisor	Destination	Purpose
Croucher	Rod	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	It is required for job/knowledge of pesticide use and labels.

Hotel/Lodging	\$0.00	
Total Meals	\$27.30	<u>How training added value to the City</u>
Transportation	\$0.00	Helps answer questions frm the public on the usage of pesticides. Examples: what are you and spraying? and why?
Registrations	\$125.00	
Total	\$152.30	

Last Name	First Name	Supervisor	Destination	Purpose
Irey	Lenny	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	Recertification of Pesticide License.

Hotel/Lodging	\$0.00	
Total Meals	\$54.60	<u>How training added value to the City</u>
Transportation	\$0.00	Will have a licensed pesticide operator.
Registrations	\$115.00	
Total	\$169.60	

Last Name	First Name	Supervisor	Destination	Purpose
Johnson	Jay	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date 12/5/2017

Return Date 12/7/2017

How did the travel apply to the job?

Turf grass maintenance.

Hotel/Lodging \$0.00

Total Meals \$54.60

Transportation \$0.00

Registrations \$115.00

Total \$169.60

How training added value to the City

Park appearance.

Last Name	First Name	Supervisor	Destination	Purpose
Johnston	Kenneth	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date 12/5/2017

Return Date 12/7/2017

How did the travel apply to the job?

Pesticide use, timing and care to improve quality.

Hotel/Lodging \$0.00

Total Meals \$54.60

Transportation \$0.00

Registrations \$115.00

Total \$169.60

How training added value to the City

Problem solving, assisting public in answering questions to related topics.

Last Name	First Name	Supervisor	Destination	Purpose
Moore	Danny	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date 12/5/2017

Return Date 12/7/2017

How did the travel apply to the job?

Pesticide Training.

Hotel/Lodging \$0.00

Total Meals \$54.60

Transportation \$0.00

Registrations \$115.00

Total \$169.60

How training added value to the City

We get points for pesticide licensing.

Last Name	First Name	Supervisor	Destination	Purpose
Pearson	Darin	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	To keep me updated on the latest turf chemicals so I can provide the best turf conditions for the citizens of Lawrence.

Hotel/Lodging	\$0.00	
Total Meals	\$54.60	<u>How training added value to the City</u>
Transportation	\$0.00	Increase conditions of our turf grass. Help to make the right decision on buying chemicals to lower cost if we can.
Registrations	\$250.00	
Total	\$304.60	

Last Name	First Name	Supervisor	Destination	Purpose
Wright	Byron	Mark Hecker	Topeka, KS	Kansas Turfgrass Conference

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	Continued education on turf grass weeds and chemicals. Also gained knowledge of irrigation practices.

Hotel/Lodging	\$0.00	
Total Meals	\$54.60	<u>How training added value to the City</u>
Transportation	\$0.00	Allows me to renew my chemical applicator license over the next few years.
Registrations	\$115.00	
Total	\$169.60	

Department Police

Last Name	First Name	Supervisor	Destination	Purpose
REDACTED			REDACTED	Investigation

Leave Date	12/6/2017	<u>How did the travel apply to the job?</u>
Return Date	12/9/2017	N/A

Hotel/Lodging	\$0.00	
Total Meals	\$0.00	<u>How training added value to the City</u>
Transportation	\$0.00	N/A
Registrations	\$0.00	
Total	\$0.00	

Last Name	First Name	Supervisor	Destination	Purpose
REDACTED			REDACTED	Investigation

Leave Date	12/6/2017	<u>How did the travel apply to the job?</u>
Return Date	12/9/2017	N/A

Hotel/Lodging	\$0.00	
Total Meals	\$0.00	<u>How training added value to the City</u>
Transportation	\$0.00	N/A
Registrations	\$0.00	
Total	\$0.00	

Last Name	First Name	Supervisor	Destination	Purpose
REDACTED			REDACTED	Investigation

Leave Date	12/6/2017	<u>How did the travel apply to the job?</u>
Return Date	12/9/2017	N/A

Hotel/Lodging	\$0.00	
Total Meals	\$0.00	<u>How training added value to the City</u>
Transportation	\$0.00	N/A
Registrations	\$0.00	
Total	\$0.00	

Department Utilities

Last Name	First Name	Supervisor	Destination	Purpose
Meyer	Connie	Mike Lawless	Overland Park, KS	KU Supervisory Leadership Training

Leave Date	12/5/2017	<u>How did the travel apply to the job?</u>
Return Date	12/7/2017	This training applied to my job because I recently began supervising two employees. This training is aimed at how to become a good leader and supervisor by learning more about coaching, delegating, evaluating, and motivating others. It also helps identify your own leadership style.
Hotel/Lodging	\$0.00	
Total Meals	\$57.60	<u>How training added value to the City</u>
Transportation	\$0.00	
Registrations	\$600.00	This will add value to the City of Lawrence because I will be better equipped to be a good leader and supervisor and help our workgroup stay focused, continue to improve efficiency, and stay motivated to learn new things.
Total	\$657.60	