



**City of Lawrence**  
**Sidewalk Sale Permit Application**

APPLICANT INFORMATION						
Contact Person:		E-Mail Address:		Business Name:		Preferred Phone:
Mailing Address	Street:		City:	State:	Zip:	24-Hour Phone:
<b>LIST DATE(S) OF REQUESTED SIDEWALK SALE(S)</b>						
(Sidewalk sales may not be conducted adjacent to any single address for more than three consecutive days, or for more than twelve days during any one calendar year.)						
Date(s):	From Time:	To Time:	Location:			
Date(s):	From Time:	To Time:	Location:			
Date(s):	From Time:	To Time:	Location:			
Date (s):	From Time:	To Time:	Location:			
Is applicant the owner of the adjoining property? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, attach the owner's written permission)						

By submitting this application, I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 6, Article 19, of the City Code of Lawrence, Kansas, and understand the regulations therein. <https://assets.lawrenceks.org/assets/city-code/chapter06.pdf> Fees paid for the processing of this application are not prorated or refundable if the permit is not issued for any reason. I hereby agree at all times to save and hold harmless the City of Lawrence, KS, its officers, assets and employees from all liability, costs, damages and expenses of any kind, the payment of which the City may become liable to any person, firm, or corporation by reason of any claim for damages arising from the failure of the applicant, its employees, agents, servants, invitees, and/or patrons to exercise reasonable care in the use of the sidewalk and the public right of way.

- PLEASE INCLUDE:**
- \$10.00 Per Day application fee (non-refundable)
  - Certificate of general liability insurance
  - Written permission of adjacent property owner or business if applicant is not Owner

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 APPLICANT'S NAME (Printed)                      APPLICANT'S SIGNATURE                      TODAY'S DATE

**Special Conditions:**

- Applicant must maintain at least six feet of continuous unobstructed sidewalk for pedestrian travel.
- THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE SIDEWALK SALE IS BEING HELD OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.

**THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.**

**City Clerk's Office**  
**6 East 6<sup>th</sup> St.**  
**PO Box 708**  
**Lawrence, KS 66044**  
[cityclerk@lawrenceks.org](mailto:cityclerk@lawrenceks.org)  
**(785) 832-3200**