



City of Lawrence
Moving Permit Application

STRUCTURE MOVING INFORMATION

Structure to be Moved:				
Dimensions of Structure	Height:	Length:	Width:	Estimated Weight:
Proposed Move Date:		Time Begin:		Time End:
Beginning Location:				
Ending Location:				

DESCRIBE ROUTE OVER WHICH STRUCTURE IS TO BE MOVED

NOTE: Avoid hours 7:00 AM – 9:00 AM & 4:00 PM – 6:00 PM on weekdays.

OWNER OF STRUCTURE INFORMATION

Last Name:	First Name:	Middle Name:
Home Phone:	Alternate/Business Phone:	E-Mail Address:

STRUCTURE MOVER INFORMATION

Last Name:	First Name:	Middle Name:	Phone:
Home Address	Street:	City:	State: Zip:

UTILITIES TO NOTIFY

- AT &T: 1-785-276-5377
- WESTAR: 1-785-865-4877
- BLACKHILLS ENERGY (GAS SERVICE): 1-785-832-3943
- COUNTY PUBLIC WORKS DIRECTOR: 1-785-832-5293
- KNOLOGY (CABLE, INTERNET & PHONE SERVICE): 1-785-841-2100

FEE: \$0.20/sq. ft. of total building area or \$75.00, whichever is greater, or \$25.00 if less than 400 sq. ft.

Square Footage: _____ Amount Paid: \$_____

- PLEASE INCLUDE:
- Fee as calculated above
 - Map of route
 - Certificate of insurance (minimum \$100,000 liability, \$300,000 personal injury, \$50,000 property damage coverage)
 - \$10,000 bond (see note below*)

I certify that at least 15 days prior to the move I will notify all utility companies who have wire, poles, or equipment that will be interfered with, such as raising, cutting or removing. I will further notify the Police Department and Fire Department at least 24 hours prior to the move. (City code 16-704)

APPLICANT'S NAME (Printed)

APPLICANT'S SIGNATURE

TODAY'S DATE

***BOND REQUIREMENTS:** Per section 16-701(A) of the City code, applicant must file, execute and deliver to the City Clerk a good and sufficient bond approved by the City Clerk in the sum of \$10,000. The bond shall be signed by a surety company, as surety, that is authorized to transact business in the State of Kansas. Such bond shall have the following conditions: The obligor shall pay to the City for any and all damages to streets, pavements, sidewalks, curbs, bridges, culverts, sewers, trees, public works or public utilities in the City, by reason of the moving of any building by the obligor over, across or upon any of the streets, alleys, boulevards or other public grounds of the City.

OFFICE USE ONLY
APPLICATION APPROVED BY:

- | | |
|---|---|
| <p>YES N/A</p> <p><input type="checkbox"/> <input type="checkbox"/> CITY FORESTER</p> <p><input type="checkbox"/> <input type="checkbox"/> FIRE DEPARTMENT</p> <p><input type="checkbox"/> <input type="checkbox"/> CITY CLERK</p> <p><input type="checkbox"/> <input type="checkbox"/> PLANNING DIVISION</p> <p><input type="checkbox"/> <input type="checkbox"/> UTILITY DEPARTMENT</p> | <p>YES N/A</p> <p><input type="checkbox"/> <input type="checkbox"/> POLICE DEPARTMENT</p> <p><input type="checkbox"/> <input type="checkbox"/> BUILDING SAFETY DIV.</p> <p><input type="checkbox"/> <input type="checkbox"/> PUBLIC WORKS</p> |
|---|---|

BOND & INSURANCE REQUIREMENTS

- | | |
|--|---|
| <input type="checkbox"/> Bond for damage to City property: \$10,000.00 | <input type="checkbox"/> Liability Insurance: \$100,000.00 |
| <input type="checkbox"/> Personal injury insurance: \$300,000.00 | <input type="checkbox"/> Property damage insurance: \$50,000.00 |
| <input type="checkbox"/> Required bonds and insurance on file | |

City Clerk

Date