



# City of Lawrence

## CITY MANAGER'S OFFICE

THOMAS M. MARKUS  
CITY MANAGER

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### CITY COMMISSION

MAYOR  
LISA LARSEN

COMMISSIONERS  
JENNIFER ANANDA, JD, MSW  
MATTHEW J. HERBERT  
LESLIE SODEN  
STUART BOLEY

April 1, 2019

Dear Agency Representative,

As we begin the process of developing the 2020 budget for the City of Lawrence, I would like to again thank you for the essential services provided by your agency. Lawrence would not be the same without the work your agency does for our community.

The application materials for economic development agencies seeking City funding for the 2020 budget are now available online at [www.lawrenceks.org/budget/current/](http://www.lawrenceks.org/budget/current/). Please scroll to the bottom of the page, all materials are listed under the Outside Agency Funding section.

All application materials should be submitted electronically through the City's website by 5:00 p.m. on Friday, April 26, 2019.

The Public Incentives Review Committee will review and discuss applications at their May 10, 2019 meeting. The meeting will be from 10:00 am to 12:00 pm at City Hall in the City Commission Chambers. As a reminder, we are asking agencies to provide a brief (5-7 minute) overview of your agency's accomplishments over the previous 12 months; provide a recap of your 2020 budget request (for both City and County funding); and be prepared to answer questions.

Following that meeting, the recommendations of the Public Incentives Review Committee will be forwarded to the City Commission who will make final funding decisions when they adopt the 2020 City Budget in August.

If you have questions, please contact Danielle Buschkoetter, Budget & Strategic Initiatives Administrator, at 785-832-3337 or [dbuschkoetter@lawrenceks.org](mailto:dbuschkoetter@lawrenceks.org).

Again, thank you for the work your agency does in our community.

Sincerely,  
Casey Toomay  
Assistant City Manager

