

Proposed Capital Improvement Plan

2019 thru 2023

Department Finance

City of Lawrence, Kansas

Contact Finance Director

Project #	FA1801CIP
Project Name	Customer Service Build Out City Hall

Type Unassigned

Useful Life

Category Water

Dept. Priority 1 Critical

Address

Unfunded

GIS Coordinate

Status Active

Description
Build a training and conference room in City Hall for use by Utility Billing customer service staff. This will include 18 work stations plus an instructor station, including large screen TV for display with video conferencing capabilities, speakers, desks, chairs, computers, keyboard, mice, large white board, and all other necessary equipment to fully furnish.

Justification
This training space will initially be needed for the Customer Information System (CIS) Replacement Project, as there will be in depth staff training on the new software. Following CIS deployment, there will be training required on the new Meter Data Management (MDM) system, as well as potentially on the Advanced Meter Infrastructure (AMI) system. There will be continued use of this space for ongoing update training, refresher training, and training on new business procedures as they're deployed. Ongoing training & development for staff is crucial to ensure staff is keeping up with industry changes, staff is maintaining knowledge and skill sets, and allow an opportunity to address skill gaps

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2019	2020	2021	2022	2023	Total
Utility - Operations/Maintenance	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Proposed Capital Improvement Plan

2019 *thru* 2023

Department Finance

City of Lawrence, Kansas

Contact Finance Director

Project #	UB201901
Project Name	Upgrade Finance Systems

Type Equipment

Useful Life 5 years

Category Software

Dept. Priority 1 Critical

Address

Unfunded

GIS Coordinate

Status Active

Description
Upgrade the Accounting and Financial Reporting System. Need to contract with computer consultant. Installation may take up to 6 months, with additional training necessary.

Justification
Old system does not support additional mandated capabilities for tax and other reporting.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	300,000	300,000	300,000	300,000	300,000	1,500,000
Total	300,000	300,000	300,000	300,000	300,000	1,500,000

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Improvement Reserve Fund	300,000	300,000	300,000	300,000	300,000	1,500,000
Total	300,000	300,000	300,000	300,000	300,000	1,500,000

Budget Impact/Other
Additional consulting service costs can be anticipated.

Prior

1,010

Total