



# City of Lawrence

CITY COMMISSION

MAYOR  
LESLIE SODEN

COMMISSIONERS  
STUART BOLEY  
MATTHEW J. HERBERT  
LISA LARSEN  
MIKE AMYX

THOMAS M. MARKUS  
CITY MANAGER

City Offices  
PO Box 708 66044-0708  
www.lawrenceks.org

6 East 6<sup>th</sup> St  
785-832-3000  
FAX 785-832-3405

March 1, 2017

Dear Agency Representative,

As we begin the process of developing the 2018 budget for the City of Lawrence, I would like to again thank you for the essential services provided by your agency. Lawrence would not be the same without the work your agency does for our community.

The application materials for social service agencies and economic development agencies seeking City funding for the 2018 budget are now available online at <https://lawrenceks.org/budget/current/>. Please note this application is slightly different from previous years.

**All application materials should be submitted electronically through the City's website by 5:00 pm on Friday, March 31, 2017.**

**Please make someone available by phone on April 26 from 8:30 AM to 12:30 PM to answer questions.**

Staff and the Social Service Funding Advisory Board will forward recommendations for funding to the City Commission who will make final funding decisions when they adopt the 2018 City Budget.

A short video answering frequently asked questions will be available online at <https://lawrenceks.org/budget/current/>. You are encouraged to watch this video prior to submitting an application.

If you have questions, please contact Casey Toomay, Assistant City Manager, at 785-832-3409 or [ctoomay@lawrenceks.org](mailto:ctoomay@lawrenceks.org).

Again, thank you for the work your agency does in our community.

Sincerely,  
Casey Toomay  
Assistant City Manager

