

# City of Lawrence Outside Agency Bi-annual Report 2016

Reports on activity should be submitted electronically to Danielle Buschkoetter, at [dbuschkoetter@lawrenceks.org](mailto:dbuschkoetter@lawrenceks.org). Reports on activities from January 2016 to June 2016 are due on July 15<sup>th</sup> 2016. Cumulative reports on activities from January 2016 through December 2016 are due on February 15<sup>th</sup> 2017.

**Agency Name:** The Willow Domestic Violence Center (The Willow)

**Reporting Period (please check one):** ☐ January - June (deadline July 15) ☒ January – December (deadline February 15)

1. Give a brief narrative of the activities that were funded with City funds over the reporting period checked above.

In 2016, The Willow Domestic Violence Center (The Willow) conducted both individual and group based services to children in our safe shelter and in our community. The Willow used curriculum focused on the needs of children that have witnessed domestic violence. Activities focus on self-confidence/esteem-building, healthy communication, and creating and implementing positive personal boundaries.

Additionally, The Willow provided a bed in our safe shelter as well as advocacy to sexual assault survivors in partnership with The Sexual Trauma & Abuse Care Center.

2. Provide specific detail (and supportive documents, if needed) to demonstrate progress made toward your goals/objectives.

See attached photos of Art Program activities and excel spreadsheet.

3. How have you impacted the citizens of Lawrence?

The Willow is dedicated to restoring the health and safety of victims of family and domestic violence. The Willow strives to eliminate family and domestic violence in our communities by providing safety, education, and advocacy. Our agency does direct service with youth affected by domestic violence and human trafficking. We provide a safe space for youth and enable our advocates to facilitate activities and discussions with a focus on healthy expression.

In 2016, The Willow educated these children, in a needs-based framework, on the impact of drugs and alcohol and domestic violence. Our preventative drug and alcohol education and behavioral education of relationship skills to increase healthy communication, self-confidence, and anger management. With the skills and knowledge, the children of Lawrence are empowered to maintain healthy relationships, stay drug-free, and safe as they mature into adulthood.

The Willow also engages in outreach efforts to raise awareness – what it is, its effects, and how to prevent it. In the past year, The Willow's Art Program Coordinator worked with survivors – children and adults alike – in the shelter and in the community to provide artwork to be displayed for community education. The artwork and other creative expressions aid in humanizing the survivors. The artwork enables community members to relate to survivors and see the personal story, not just a statistic. This is especially important, regarding youth, to educate the community that children, though they may not have been directly abused, are directly affected

when they witness violence in their homes. Through our outreach, we increase the education of the community so that members are able to recognize signs of domestic violence, maintain the conversation about how to create a safe community for Lawrence residents, and make appropriate referrals.

4. What barriers, if any, have you encountered?

In May 2016, severe thunderstorms struck Lawrence. As a result, our shelter had substantial flood damage. Since the end of May, our Art Room has been closed off while we repaired its foundation. Additionally, there was damage to our new, custom-fit shelves in the Art Room. Without the ability to utilize the Art Room for support group and other Art Program activities, our Art Program Coordinator had to be creative to find ways to still provide the meaningful services outside of the Art Room.

5. Review the line-item budget you provided in your application. How much of your allocation has been spent?

Please see the attached P&L report. You will find that we have spent all but \$159.14 of our funds. There are still a few expenses trickling in from FY2016.

## Grant Report Information Jan-Dec 2016

### Children's Stats

	# of Groups	Group Hours	Direct Service Hours-Groups
January	8	8.5	53
February	12	10	41
March	6	8	56.5
April	12	13.25	66.75
May	10	11	60
June	12	15.75	109.25
July	20	23	124.25
August	13	14.25	75.25
September	8	9.25	41
October	14	14.25	55.25
November	10	12	46.75
December	8	8.75	48.25
<b>Total</b>	<b>133</b>	<b>148</b>	<b>777.25</b>

### Grant Objectives

- |                                       |   |
|---------------------------------------|---|
| <b>1. Domestic Violence Education</b> | Of the 301 children who participated in the reporting period, 298 showed an increase in knowledge of the harmful effects of domestic violence (or 99%). |
| <b>2. Non Violent Communication</b>   | Of the 701 children who participated in the reporting period, 697 showed an increased knowledge of non-violent communication (or 99%).                  |
| <b>3. Handling Anger Positively</b>   | Of the 624 children who participated in the reporting period, 614 showed an increase in handling anger positively (or 98%).                             |

**4. Increased Self Confidence**

Of the 711 children who participated in the reporting period, 702 showed an increase in self-confidence (or 98%).

**5. Drug and Alcohol Awareness**

Of the 298 children of the age appropriate range who requested drug and alcohol information, or who were assessed as to being able to benefit from this education, 288 children showed an increased knowledge of the harmful effects of drugs and alcohol (or 97%).

**6. Sexual Assault Services**

Of the 5 referrals made by The Care Center for a shelter bed, 4 sexual assault survivors came into the shelter and utilized services.

**The Willow Domestic Violence Center**  
**Profit & Loss Detail - 16 Alcohol Tax Fund**  
January 1, 2016 through February 17, 2017

	Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
<b>Contributed Support</b>								
<b>Grants</b>								
<b>State Grants</b>								
<b>Alcohol-Tax Funds</b>								
	Deposit	04/11/2016	420789		1st Half 2016		8,855.00	8,855.00
					Accrued 2nd half of			
	General Journal	10/21/2016	AJE 02.c	Alcohol-Tax Funds	2016		8,855.00	17,710.00
Total Alcohol-Tax Funds						0.00	17,710.00	17,710.00
Total State Grants						0.00	17,710.00	17,710.00
Total Grants						0.00	17,710.00	17,710.00
Total Contributed Support						0.00	17,710.00	17,710.00
<b>Payroll Expenses</b>								
<b>Salaries &amp; Wages</b>								
<b>Art Therapist</b>								
	Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-520.00
	Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	117.00		-637.00
	Paycheck	03/18/2016	DD	Martinez, Amanda M	Direct Deposit	494.00		-1,131.00
	Paycheck	03/18/2016	DD	Martinez, Amanda M	Direct Deposit	26.00		-1,157.00
	Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-1,677.00
	Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	165.75		-1,842.75
	Paycheck	04/15/2016	DD	Martinez, Amanda M	Direct Deposit	435.50		-2,278.25
	Paycheck	04/15/2016	DD	Martinez, Amanda M	Direct Deposit	84.50		-2,362.75
	Paycheck	04/29/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-2,882.75
	Paycheck	05/13/2016	DD	Martinez, Amanda M	Direct Deposit	455.00		-3,337.75
	Paycheck	05/13/2016	DD	Martinez, Amanda M	Direct Deposit	65.00		-3,402.75
	Paycheck	05/27/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-3,922.75
	Paycheck	05/27/2016	DD	Martinez, Amanda M	Direct Deposit	180.38		-4,103.13
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	396.50		-4,499.63
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	19.50		-4,519.13
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	104.00		-4,623.13
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	19.50		-4,642.63
	Paycheck	06/24/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-5,162.63
	Paycheck	06/24/2016	DD	Martinez, Amanda M	Direct Deposit	19.50		-5,182.13

**The Willow Domestic Violence Center**  
**Profit & Loss Detail - 16 Alcohol Tax Fund**  
January 1, 2016 through February 17, 2017

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Paycheck	07/08/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-5,702.13
Paycheck	07/08/2016	DD	Martinez, Amanda M	Direct Deposit	39.00		-5,741.13
Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	130.00		-5,871.13
Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	312.00		-6,183.13
Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	26.00		-6,209.13
Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	52.00		-6,261.13
Paycheck	08/05/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-6,781.13
Paycheck	08/19/2016	DD	Martinez, Amanda M	Direct Deposit	464.75		-7,245.88
Paycheck	08/19/2016	DD	Martinez, Amanda M	Direct Deposit	55.25		-7,301.13
Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	351.00		-7,652.13
Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	65.00		-7,717.13
Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	104.00		-7,821.13
Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	315.25		-8,136.38
Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	16.25		-8,152.63
Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	188.50		-8,341.13
Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	393.25		-8,734.38
Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	74.75		-8,809.13
Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	52.00		-8,861.13
Paycheck	10/14/2016	DD	Martinez, Amanda M	Direct Deposit	520.00		-9,381.13
Paycheck	10/14/2016	DD	Martinez, Amanda M	Direct Deposit	92.63		-9,473.76
Paycheck	10/28/2016	DD	Martinez, Amanda M	Direct Deposit	435.50		-9,909.26
Paycheck	10/28/2016	DD	Martinez, Amanda M	Direct Deposit	84.50		-9,993.76
Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	468.00		-10,461.76
Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	52.00		-10,513.76
Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	39.38		-10,553.14
Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	442.00		-10,995.14
Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	26.00		-11,021.14
Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	52.00		-11,073.14
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	130.00		-11,203.14
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	156.00		-11,359.14
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	104.00		-11,463.14
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	130.00		-11,593.14
Paycheck	12/23/2016	DD	Martinez, Amanda M	Direct Deposit	480.00		-12,073.14

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	Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
	Paycheck	12/23/2016	DD	Martinez, Amanda M	Direct Deposit	120.00		-12,193.14
	General Journal	12/23/2016	ATF/VOCA		adj class for retro pay	240.00		-12,433.14
	General Journal	12/23/2016	ATF/VOCA		adj class for retro pay	5.25		-12,438.39
	Paycheck	01/06/2017	DD	Martinez, Amanda M	Direct Deposit	480.00		-12,918.39
	Paycheck	01/06/2017	DD	Martinez, Amanda M	Direct Deposit	120.00		-13,038.39
	Paycheck	01/20/2017	DD	Martinez, Amanda M	Direct Deposit	240.00		-13,278.39
	Paycheck	01/20/2017	DD	Martinez, Amanda M	Direct Deposit	60.00		-13,338.39
Total Art Therapist						13,338.39	0.00	-13,338.39
<b>On-Call</b>								
	Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	105.00		-105.00
	Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	105.00		-210.00
	Paycheck	08/05/2016	DD	Martinez, Amanda M	Direct Deposit	105.00		-315.00
	Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	105.00		-420.00
Total On-Call						420.00	0.00	-420.00
Total Salaries & Wages						13,758.39	0.00	-13,758.39
<b>Payroll Taxes</b>								
<b>State Unemployment</b>								
	Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	1.48		-1.48
	Paycheck	03/18/2016	DD	Martinez, Amanda M	Direct Deposit	1.04		-2.52
	Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	1.59		-4.11
	Paycheck	04/15/2016	DD	Martinez, Amanda M	Direct Deposit	1.04		-5.15
	Paycheck	04/29/2016	DD	Martinez, Amanda M	Direct Deposit	1.04		-6.19
	Paycheck	05/13/2016	DD	Martinez, Amanda M	Direct Deposit	1.04		-7.23
	Paycheck	05/27/2016	DD	Martinez, Amanda M	Direct Deposit	1.40		-8.63
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	1.08		-9.71
	Paycheck	06/24/2016	DD	Martinez, Amanda M	Direct Deposit	0.81		-10.52
	Paycheck	07/08/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	08/05/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	08/19/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
	Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52

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January 1, 2016 through February 17, 2017

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Paycheck	10/14/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	10/28/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	12/23/2016	DD	Martinez, Amanda M	Direct Deposit	0.00		-10.52
Paycheck	01/06/2017	DD	Martinez, Amanda M	Direct Deposit	1.20		-11.72
Paycheck	01/20/2017	DD	Martinez, Amanda M	Direct Deposit	2.96		-14.68
Total State Unemployment					14.68	0.00	-14.68
<b>FICA Match</b>							
Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	46.00		-46.00
Paycheck	03/18/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-78.24
Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	49.03		-127.27
Paycheck	04/15/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-159.51
Paycheck	04/29/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-191.75
Paycheck	05/13/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-223.99
Paycheck	05/27/2016	DD	Martinez, Amanda M	Direct Deposit	43.42		-267.41
Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	33.45		-300.86
Paycheck	06/24/2016	DD	Martinez, Amanda M	Direct Deposit	33.45		-334.31
Paycheck	07/08/2016	DD	Martinez, Amanda M	Direct Deposit	34.66		-368.97
Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-401.21
Paycheck	08/05/2016	DD	Martinez, Amanda M	Direct Deposit	38.75		-439.96
Paycheck	08/19/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-472.20
Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-504.44
Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-536.68
Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-568.92
Paycheck	10/14/2016	DD	Martinez, Amanda M	Direct Deposit	37.99		-606.91
Paycheck	10/28/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-639.15
Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	41.19		-680.34
Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-712.58
Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	32.24		-744.82
Paycheck	12/23/2016	DD	Martinez, Amanda M	Direct Deposit	37.20		-782.02
Paycheck	01/06/2017	DD	Martinez, Amanda M	Direct Deposit	37.20		-819.22



**The Willow Domestic Violence Center**  
**Profit & Loss Detail - 16 Alcohol Tax Fund**  
January 1, 2016 through February 17, 2017

	Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
	Paycheck	01/20/2017	DD	Martinez, Amanda M	Direct Deposit	18.60		-837.82
Total FICA Match						837.82	0.00	-837.82
<b>Medicare Match</b>								
	Paycheck	03/04/2016	DD	Martinez, Amanda M	Direct Deposit	10.75		-10.75
	Paycheck	03/18/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-18.29
	Paycheck	04/01/2016	DD	Martinez, Amanda M	Direct Deposit	11.47		-29.76
	Paycheck	04/15/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-37.30
	Paycheck	04/29/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-44.84
	Paycheck	05/13/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-52.38
	Paycheck	05/27/2016	DD	Martinez, Amanda M	Direct Deposit	10.16		-62.54
	Paycheck	06/10/2016	DD	Martinez, Amanda M	Direct Deposit	7.82		-70.36
	Paycheck	06/24/2016	DD	Martinez, Amanda M	Direct Deposit	7.82		-78.18
	Paycheck	07/08/2016	DD	Martinez, Amanda M	Direct Deposit	8.11		-86.29
	Paycheck	07/22/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-93.83
	Paycheck	08/05/2016	DD	Martinez, Amanda M	Direct Deposit	9.06		-102.89
	Paycheck	08/19/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-110.43
	Paycheck	09/02/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-117.97
	Paycheck	09/16/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-125.51
	Paycheck	09/30/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-133.05
	Paycheck	10/14/2016	DD	Martinez, Amanda M	Direct Deposit	8.89		-141.94
	Paycheck	10/28/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-149.48
	Paycheck	11/10/2016	DD	Martinez, Amanda M	Direct Deposit	9.64		-159.12
	Paycheck	11/25/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-166.66
	Paycheck	12/09/2016	DD	Martinez, Amanda M	Direct Deposit	7.54		-174.20
	Paycheck	12/23/2016	DD	Martinez, Amanda M	Direct Deposit	8.70		-182.90
	Paycheck	01/06/2017	DD	Martinez, Amanda M	Direct Deposit	8.70		-191.60
	Paycheck	01/20/2017	DD	Martinez, Amanda M	Direct Deposit	4.35		-195.95
Total Medicare Match						195.95	0.00	-195.95
Total Payroll Taxes						1,048.45	0.00	-1,048.45
Total Payroll Expenses						14,806.84	0.00	-14,806.84

**The Willow Domestic Violence Center**  
**Profit & Loss Detail - 16 Alcohol Tax Fund**  
January 1, 2016 through February 17, 2017

	Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
<b>Insurance</b>								
<b>Vision/Life/LTD</b>								
	Bill	04/28/2016	268105648	Humana Insurance Co	Martinez, Amanada	15.63		-15.63
	Bill	04/28/2016	268105648	Humana Insurance Co	Martinez, Amanada	0.72		-16.35
	Bill	04/28/2016	268105648	Humana Insurance Co	Martinez, Amanada	0.10		-16.45
	Bill	04/28/2016	268105648	Humana Insurance Co	Martinez, Amanada	0.05		-16.50
	Bill	06/03/2016	268105656	Humana Insurance Co	Martinez, Amanada	16.50		-33.00
	Bill	07/01/2016	268105657	Humana Insurance Co	Martinez, Amanada	0.08		-33.08
	Bill	07/01/2016	268105657	Humana Insurance Co	Martinez, Amanada	16.42		-49.50
	Bill	07/28/2016	268105655	Humana Insurance Co	Martinez, Amanada	16.50		-66.00
	Bill	08/23/2016	268105649	Humana Insurance Co	Martinez, Amanada	0.98		-66.98
	Bill	08/23/2016	268105649	Humana Insurance Co	Martinez, Amanada	15.47		-82.45
	Bill	08/23/2016	268105649	Humana Insurance Co	Martinez, Amanada	0.05		-82.50
	Bill	09/20/2016	268105659	Humana Insurance Co	Martinez, Amanada	16.50		-99.00
	Bill	10/21/2016	Nov 2016	Humana Insurance Co	Martinez, Amanada	16.50		-115.50
	Bill	11/29/2016		Humana Insurance Co	Martinez, Amanada	16.50		-132.00
	Bill	01/09/2017	268105663	Humana Insurance Co	Martinez, Amanada	0.08		-132.08
	Bill	01/09/2017	268105663	Humana Insurance Co	Martinez, Amanada	2.24		-134.32
	Bill	01/09/2017	268105663	Humana Insurance Co	Martinez, Amanada	14.18		-148.50
Total Vision/Life/LTD						148.50	0.00	-148.50
Total Insurance						148.50	0.00	-148.50
<b>Mileage</b>								
<b>Mileage Shelter</b>								
	Bill	03/08/2016	Feb 2016	Amanda Martinez - ER	Reim: February 2016	78.00		-78.00
	Bill	04/08/2016	Mar 2016	Amanda Martinez - ER	Reim: March 2016	80.30		-158.30
	Bill	05/12/2016	Apr 2016	Amanda Martinez - ER	Reim: April 2016	89.10		-247.40
	Bill	06/09/2016	May 2016	Amanda Martinez - ER	Reim: May 2016	116.20		-363.60
	Bill	08/04/2016	Jul 2016	Amanda Martinez - ER	Reim: July 2016	111.30		-474.90
	Bill	09/09/2016	Aug 2016	Amanda Martinez - ER	Reim: Aug 2016	73.20		-548.10
	Bill	10/07/2016	Sept 2016	Amanda Martinez - ER	Reim: Sept 2016	71.60		-619.70

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January 1, 2016 through February 17, 2017

	Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
	Bill	11/07/2016	Oct 2016	Amanda Martinez - ER	Reim: Oct 2016	60.00		-679.70
	Bill	12/08/2016	Nov 2016	Amanda Martinez - ER	Reim: Nov 2016	50.90		-730.60
	Bill	01/06/2017	Dec 2016	Amanda Martinez - ER	Reim: Dec 2016	36.60		-767.20
Total Mileage Shelter						767.20	0.00	-767.20
Total Mileage						767.20	0.00	-767.20
<b>Office Supplies</b>								
<b>Office Shelter</b>								
	Bill	03/08/2016	Feb 2016	Amanda Martinez - ER	Reim: February 2016	10.00		-10.00
Total Office Shelter						10.00	0.00	-10.00
Total Office Supplies						10.00	0.00	-10.00
<b>Phone/Communications</b>								
<b>Crises</b>								
<b>Crises Shelter</b>								
	Bill	03/08/2016	Feb 2016	Amanda Martinez - ER	Reim: February 2016	10.00		-10.00
	Bill	04/08/2016	Mar 2016	Amanda Martinez - ER	Reim: March 2016	10.00		-20.00
	Bill	05/12/2016	Apr 2016	Amanda Martinez - ER	Reim: April 2016	10.00		-30.00
	Bill	06/09/2016	May 2016	Amanda Martinez - ER	Reim: May 2016	10.00		-40.00
	Bill	07/13/2016	Jun 2016	Amanda Martinez - ER	Reim: June 2016	10.00		-50.00
	Bill	08/04/2016	Jul 2016	Amanda Martinez - ER	Reim: July 2016	10.00		-60.00
	Bill	09/09/2016	Aug 2016	Amanda Martinez - ER	Reim: Aug 2016	10.00		-70.00
	Bill	10/07/2016	Sept 2016	Amanda Martinez - ER	Reim: Sept 2016	10.00		-80.00
	Bill	11/07/2016	Oct 2016	Amanda Martinez - ER	Reim: Oct 2016	10.00		-90.00
	Bill	12/08/2016	Nov 2016	Amanda Martinez - ER	Reim: Nov 2016	10.00		-100.00
	Bill	01/06/2017	Dec 2016	Amanda Martinez - ER	Reim: Dec 2016	10.00		-110.00
	Bill	02/06/2017	Jan 2017	Amanda Martinez - ER	Reim Jan 2017	10.00		-120.00
Total Crises Shelter						120.00	0.00	-120.00
Total Crises						120.00	0.00	-120.00
Total Phone/Communications						120.00	0.00	-120.00

**The Willow Domestic Violence Center**  
**Profit & Loss Detail - 16 Alcohol Tax Fund**  
January 1, 2016 through February 17, 2017

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Source Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>Client Expense</b>								
	Bill	12/31/2016		Partnerships	Partner Living expenses	1,200.00		-1,200.00
Total Client Expense						1,200.00	0.00	-1,200.00
<b>Program Supplies</b>								
	Bill	02/07/2017	Feb 2017-#1	VISA ***3259	Amazon - Art supplies	15.48		-15.48
	Bill	02/07/2017	Feb 2017-#1	VISA ***3259	Amazon - Art supplies	95.82		-111.30
	Bill	02/07/2017	Feb 2017-#1	VISA ***3259	Amazon - Art supplies	29.96		-141.26
	Bill	02/07/2017	Feb 2017-#1	VISA ***3259	Amazon - Art supplies	128.99		-270.25
	Bill	02/15/2017	Feb 2017-#2	VISA ***3259	Amazon - Art supplies	228.07		-498.32
Total Program Supplies						498.32	0.00	-498.32
<b>TOTAL</b>						<b>16,350.86</b>	<b>17,710.00</b>	<b>159.14</b>











