



City of Lawrence  
Outside Agency Funding  
**APPLICATION**

**General Information:** Each year, the City Commission considers requests for the allocation of dollars to a number of agencies that provide services benefiting the Lawrence community. The decision on funding a request will be made during the City's annual budgeting process. The decision will be based upon the availability of funds, the need demonstrated through the agency's application, the stated objectives of the applicant's program, past performance by the agency in adhering to funding guidelines (as appropriate), and the ability to measure progress toward the program objectives.

**PLEASE NOTE THAT FUNDS WILL BE DISBURSED ACCORDING TO THE FOLLOWING SCHEDULE UNLESS OTHERWISE AGREED TO IN WRITING:**

- FIRST HALF OF FUNDS WILL NOT BE DISBURSED BEFORE APRIL 1
- SECOND HALF OF FUNDS WILL NOT BE DISBURSED BEFORE OCTOBER 1

**Instructions:** Applications for 2010 funding must be complete and submitted electronically to the City Manager's Office at [ctoomay@ci.lawrence.ks.us](mailto:ctoomay@ci.lawrence.ks.us) by the deadline of 5:00 pm on Friday, May 8, 2009.

**Questions?** Contact Casey Toomay, Budget Manager at [ctoomay@ci.lawrence.ksu.s](mailto:ctoomay@ci.lawrence.ksu.s) or at 785-832-3409.

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**Section I. Applicant Information**

Legal Name of Agency: Jayhawk Area Agency on Aging, Inc.  
Name of Program for Which Funding is Requested: Administration of Aging Programs  
Primary Contact Person: Jocelyn Lyons  
Address: 2910 SW Topeka Blvd  
Telephone: (785) 235-1367 Fax: (785) 235-2443  
Email: jlyons@jhawkaaa.org

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**Section 2. Request Information**

- A. Amount of funds requested from the City for this program for calendar year 2010: \$7400
- B. Will these funds be used for capital outlay (equipment or facilities) in 2010? If so, please describe:  
No
- C. Will these funds be used to leverage other funds in 2010? If so, how:  
  
Yes. Part of these funds will be used as match for Older Americans Act Funds from the federal government.
- D. Did you receive City funding for this program in 2009? If so, list the amount and source for funding (i.e. General Fund, Alcohol Fund, etc.):  
  
Yes, JAAA received \$7,400 last year from the General Fund.

- E. If you are requesting an increase in funding over 2009, please explain exactly how the additional funds will be used:

JAAA is requesting level funding.

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**Section 3. Agency and Program Budget information**

- A. How many paid full time employees work for your agency? 25 Volunteers? 1
- B. What percent of your total 2009 budget goes to employee salaries and benefits? 37.33%
- C. What percent of your total 2009 budget is used for operating expenses? 7.47%
- D. What is the total estimated cost to provide the program in 2010? \$2,804,850
- E. What percent of 2010 program costs are being requested from the City? < 1%
- F. List other anticipated sources of funding and funding amount for this program in 2010:

<u>Anticipated Funding Source</u>	<u>Dollar Amount</u>
Federal and State Grants	\$2,636,791
Other Local Resources	87,209
City of Lawrence	7,400
Other Miscellaneous Income	73,450
TOTAL 2010 PROGRAM BUDGET	\$2,804,850

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**Section 4. Statement of Problem/Need to Be Addressed By Program**

- A. Provide a brief statement of the problem or need your agency proposes to address with the requested funding and/or the impact of not funding this program. The statement should include characteristics of the client population that will be served by this program. If possible, include statistical data to document this need.

During FY 2009, JAAA allocated just over \$1.5 million of state and federal funds for services to seniors in our three county area. Service providers include not-for-profit agencies, county agencies and private home health agencies. These agencies provided clients assistance with personal care, homemaking, meals, personal emergency response monitoring, respite care, legal assistance, caregiver support and transportation. In 2009, Jayhawk Area Agency on Aging allocated approximately \$325,040 in Older Americans Act grant awards to six agencies who serve in Douglas County. If current needs for services continue, another \$98,089 in Senior Care Act services will be provided to Douglas County residents through five agencies. Although we do not have access to the dollar value of services provided, JAAA is currently coordinating in-home services for an additional 104 Douglas County residents through Medicaid Home and Community Base Services, delaying their nursing home admittance. To serve Douglas County, JAAA rents two offices at the Douglas County United Way Building, employing 3 FTE case managers receiving salary and benefits of \$112,650.

Jayhawk Area Agency on Aging funded services for 10,063 individuals in fiscal year 2008. 18% resided in Douglas County. Of those Douglas county residents served, 23% were low income; 30%

lived alone and 41% were aged 75 or over. According to the Governor's Economic and Demographic Reports, 24% of the aging population in our three county Planning Service Area resides in Douglas County. Douglas County has been awarded 25% of JAAA's 2009 Older Americans Act dollars. The remaining programs Jayhawk Area Agency on Aging manages are based on consumer need, consumer choice, and eligibility, and we cannot break down by city or county how the service dollars are distributed.

JAAA is trying to balance a 2010 budget that includes proposed state reductions of \$172,741 in the Senior Care Act (SCA) and \$69,884 in funds for accessing our clients. Because of these state cuts, JAAA plans to change our current policy of seeing our elderly clients in their home environments from minimally every 90 days to every 120 days. If over the phone, the case manager senses things are not safe in a client's home, JAAA will continue go to the home as often as needed to see first hand that the client is in a safe environment. But often clients report that all is fine in their home. Historically, JAAA data shows there are increases in Nursing Facility admissions when SCA funds are cut. No one is turned away from a Nursing Facility, so increased state funds will be needed to match Medicaid Nursing Facility payments. As we enter the most challenging years seen in decades, continued funding from the City of Lawrence is essential to keep case management services to our seniors. At this time, JAAA has budgeted to use approximately \$30,000 in cash reserves to balance the 2010 budget.

If the City of Lawrence does not fund these programs, Jayhawk Area Agency on Aging case managers will have to significantly reduce the number of times they are able to monitor the living conditions of their clients, possibly missing potentially dangerous situations.

**B. How was the need for this program determined?**

Since 1976, the City of Lawrence along with Douglas County, City of Topeka, Shawnee County and Jefferson County, has agreed to support the administration of the Area Agency on Aging. State funds are being slashed and Federal funds continue to remain stagnant. In 2009, JAAA completed a Needs Assessment for its three county Planning Service Area. A Baby Boomer turns 60 every seven seconds, while the fastest growing segment of our population is the 85 and older age group. The population JAAA serves continues to grow and the agency is committed to assisting these persons in our tri-county area. The demographics are too startling for an aging agency to later play catch-up with its funding.

**C. Why should this problem/need be addressed by the City?**

Although JAAA does not keep agency-wide demographic statistics by city, 76% of the Douglas County residents served directly by JAAA case managers, have their address listed as Lawrence.

Keeping seniors in their homes helps sustain the economic base of the City of Lawrence and their incomes continue to be spent at Lawrence businesses.

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**Section 4. Description of Program Services**

**A. Provide a brief description of the service you will provide and explain how it will respond to the need you identified in Section 3. The description should include how many clients will be served, and should describe as specifically as possible the interaction that will take place between the provider and the user of the service.**

The role of Jayhawk Area Agency on Aging (JAAA) is to enable seniors within Douglas, Jefferson, and Shawnee counties to maintain their independence and dignity. JAAA is both a provider of resources and a provider of services. The services JAAA provides directly to seniors include information, outreach, case management, caregiver support and insurance counseling to Medicare beneficiaries. At least 1850 Douglas County residents will be served through Jayhawk Area Agency on Aging funding and at least 240 individuals will be served directly by JAAA case managers.

- B. Describe any efforts your agency has made to explore the community to determine if there are any other agencies providing similar types of services. What efforts have you made to coordination services?

Jocelyn Lyons, JAAA’s Management Team leader regularly networks with John Glassman, Executive Director of Douglas County Senior Services to address the needs of seniors in Douglas County. A JAAA staff person attends Interagency Network for Aging (INFA) meetings regularly at the Lawrence-Douglas County Health Department to coordinate the needs and services of seniors of Lawrence and Douglas County. Another JAAA staff person is involved with the Douglas County Advocacy group. JAAA staff person serves as an officer on the Lawrence Area Partners in Aging (LAPA), and another represents the agency at Older Women’s League and the new Douglas County Coalition on Aging. On World Elder Abuse Awareness Day, JAAA sponsored a speaker’s forum in Lawrence for local professionals. JAAA management serves on the Douglas County Emergency Preparedness Taskforce.

**Section 5. Program Objectives**

Please provide three specific program objectives for 2010. Objectives should demonstrate the purpose of the program and measure the amount of service delivered or the effectiveness of the services delivered. A time frame and numerical goal should also be included. Examples include, “75% of clients receiving job training will retain their job one year after being hired,” “increased fundraising efforts will result in a 15% increase in donations in 2010,” “credit counseling services will be provided to 600 clients in 2010,” “new digital arts program will serve 275 students in 2010” etc. **Applicants will be expected to report their progress toward meeting these objectives in their six month and annual reports to the City.**

Program Objectives

1. JAAA will fund services that reach 1850 individuals in Douglas County and will provide direct case management services to 240 seniors who have a Lawrence/Douglas County address during fiscal year 2010
2. A proportionate amount of the City of Lawrence’s funding will be applied as match for 2010 federal Older Americans Act funds.
3. JAAA will attend 90% of the Lawrence professionals cooperative meetings listed in Section 4-B to coordinate services most efficiently for the residents of Lawrence

**Please return completed application electronically to [ctoomay@ci.lawrence.ks.us](mailto:ctoomay@ci.lawrence.ks.us) by 5:00 pm on Friday, May 8, 2008.**

<b>Office Use Only</b>			
six month report received	<input type="checkbox"/> yes	<input type="checkbox"/> no	audit received: <input type="checkbox"/> yes <input type="checkbox"/> no
annual report received:	<input type="checkbox"/> yes	<input type="checkbox"/> no	tax return received: <input type="checkbox"/> yes <input type="checkbox"/> no

