



# SUCCESS BY 6<sup>®</sup>

Helping all children succeed for life.

2518 Ridge Court • Lawrence, KS 66046

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**Monday, April 10, 2006**

Debbie Van Saun, Assistant City Manager  
City Hall  
PO Box 708  
Lawrence, KS 66044

**RE: 2007 Outside Agency Funding Application & 3 pages of supporting documentation**

Dear Ms. Van Saun:

Success By 6 Coalition of Douglas County is pleased to submit an application for outside agency funding from the City of Lawrence.

I am attaching the following documents:

- A completed application
- Statement of Activities for Success By 6 Coalition of Douglas County for year ending 12/31/05
- Statement of Functional Expenses for Success By 6 Coalition of Douglas County for year ending 12/31/05
- Responses to items #2 and #3 of the application's supporting documentation

Success By 6 Coalition of Douglas County is tax exempt under section 501(c)(3) of the IRS Code. Please let me know if you need documentation supporting this status. Thank you for all you do for the citizens of Lawrence.

Sincerely,

Rich Minder  
Collaborative Projects Coordinator

Cc: Anna Jenny

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City of Lawrence, Kansas  
2007 Outside Agency Funding Request Form

**This form is not to be used for Alcohol Tax Funding Requests**

<b>AGENCY NAME:</b>	Success By 6 Coalition of Douglas County, Inc.
<b>PROJECT /ACTIVITY NAME:</b>	Workforce Development in Early Childhood
<b>CONTACT PERSON:</b>	Rich Minder
<b>ADDRESS:</b>	2518 Ridge Court
<b>PHONE NUMBER:</b>	785-842-8719
<b>AMOUNT REQUESTED:</b>	\$ 25,000.00

When does the fiscal year for the program being funded begin? 1/1/2007

Has your organization received funding from the City previously ? NO

If so, what was the source and amount of funding received ?

**Description/Justification**

Horizon 2020, Policy 2: Workforce Development, Priority 2.3 of the Economic Development chapter states "In Partnership with [SB6] ... create strategies to encourage a 'family-friendly' work environment among employers." The Douglas County Comprehensive Early Childhood Plan's goal 5 is "Workplace Supports for Working Families ... Employers accommodate the needs of families." This proposal advances these goals and associated strategies. SB6 anticipates making a series of outside agency requests that over time implements these goals and strategies. This proposal takes advantage of existing community programs, policies, and resources and helps meet the required 20% local match to state dollars from each of two separate sources – Child Care Development Administrative Funds (CCDF) (10%), Smart Start Kansas (10%). This local investment results in \$125,000 in State dollars flowing into the community. Without this match the community is in jeopardy of losing \$125,000 in state funds.

Specific project components:

1. Direct Workplace Supports - \$15,000. Augment existing Douglas County Child Development (DCCDA) childcare scholarships – some currently funded through the United Way. UW Funds may be awarded if the family is 1.) Ineligible for SRS (CCDF) Subsidy Funds, 2.) Eligible for SRS help but cannot be covered because of the lack of available state funds, or 3.) The family share exceeds the cost of care. This proposal could either add Haskell's Little Nations childcare to the UW Scholarships or create a separate scholarship for Haskell.
2. Community Capacity Building - \$10,000 (.25 FTE Outreach Coordination at DCCDA)
  - 2.1. Outreach to employers regarding availability of childcare referral services to improve employee attendance.
  - 2.2. Identify channels of communication and craft messages to address the work needs of employees with small children.
  - 2.3. Promote childcare referral services through the Chamber of Commerce and Workforce Center in order to initiate and sustain relationships between childcare referral services and employers.

**This request should be supported (maximum of three pages) with the following information:**

1. Description of funding support received from all other sources such as the United Way, Douglas County, USD 497, state/federal grants and private funding.
2. Total budget for the agency, number of personnel, and how the requested funding would be used (e.g., personnel, equipment, material, etc.).
3. Does the agency anticipate the need to request funding beyond 2007?

Additional information may be provided within the **three (3) page limit**.  
Submit this form and any additional supporting material electronically by April 10, 2006 to  
Debbie Van Saun, Asst. City Manager, via email to: [dvansaun@ci.lawrence.ks.us](mailto:dvansaun@ci.lawrence.ks.us)

SUCCESS BY 6 COALITION OF DOUGLAS COUNTY

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2005

**UNRESTRICTED NET ASSETS**

<b>Support</b>	
Safe Schools Healthy Students Grants	\$ 303,618
Smart Start Kansas Grants	175,417
Contributions	1,750
Interest income	324
Miscellaneous	<u>25,265</u>
<b>Total support</b>	<u>506,374</u>
<b>Expenditures</b>	
Safe Kids Home Safety Supplies	996
Smart Start Kansas 2005	301,538
Success by Six	11,168
Safe Schools Healthy Students 2004	1,510
Safe Schools Healthy Students 2005	180,494
Less capitalized equipment	<u>(2,048)</u>
<b>Total expenditures</b>	<u>493,658</u>
<b>INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS</b>	12,716
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<u>13,432</u>
<b>NET ASSETS AT END OF YEAR</b>	<u><u>\$ 26,148</u></u>

The accompanying notes are an integral part of this financial statement.

**SUCCESS BY 6 COALITION OF DOUGLAS COUNTY**

*STATEMENT OF FUNCTIONAL EXPENSES*

For the Year Ended December 31, 2005

<b>Expenses</b>	Safe Kids	Smart Start	Success	Safe Schools	Safe Schools	Total
	Home Safety	Kansas		Healthy	Healthy	
	Supplies	2005	By 6	Students	Students	
				2004	2005	
Payroll expense	\$ 0	\$ 48,443	\$ 0	\$ 0	\$ 0	\$ 48,443
Payroll tax & benefits	0	566	0	0	0	566
Building, space & maintenar	0	3,447	0	0	0	3,447
Furniture & equipment	0	2,225	0	0	0	2,225
Indirect costs	0	22,908	0	0	0	22,908
Professional services	0	90	0	0	0	90
Contractual	140	194,236	5,775	1,510	180,494	382,155
Supplies & printing	0	2,540	0	0	0	2,540
Travel & Meetings	0	0	139	0	0	139
Other	856	26,992	2,128	0	0	29,976
SB6 cash flow mngt	0	91	2,666	0	0	2,757
Depreciation	0	0	460	0	0	460
<b>Total expenditures</b>	<b>\$ 996</b>	<b>\$ 301,538</b>	<b>\$ 11,168</b>	<b>\$ 1,510</b>	<b>\$ 180,494</b>	<b>\$ 495,706</b>

The accompanying notes are an integral part of this financial statement.

Success By 6 2007 CITY OF LAWRENCE OUTSIDE AGENCY FUNDING REQUEST

2. Total budget for the agency, number of personnel, and how the requested funding would be used (e.g., personnel, equipment, material, etc.).

Success By 6 Coalition 2007 Budget (Excluding City Outside Agency Funds)

SOURCES OF FUNDS

Unrestricted Funds	10,000
Safe Schools Healthy Students Contract Funds	60,000
Smart Start Kansas Grant Funds	285,254
Total Revenue	<u>355,254</u>

USES OF FUNDS

Gross Salaries (Collaborative Projects Coordinator, Family Resource Advocate, Bookkeeper)	75,230
Employer tax & benefits	8,880
Travel & Subsistence	500
Furniture & Equipment (computer)	1,500
Supplies & Printing	4,000
Contractual pass through to partner agencies	251,205
Staff Training & Education	700
Building, Space & Maintenance	5,346
Other: (National Conference Stipend)	1,000
Other: Interpretation, Translation and Parent Education Materials)	2,000
Indirect Costs (audit, insurance)	4,914
Total Expenses	<u>355,254</u>

CITY OUTSIDE AGENCY FUND BUDGET

Personell (.25 FTE DCCDA Coordinator)	10,000
Scholarships (Number and Size Depends on Family Need)	15,000
Total Uses of Funds	<u>25,000</u>

3. Does the agency anticipate the need to request funding beyond 2007?

YES. Success By 6 Coalition anticipates making a series of proposals that over time will guide the City of Lawrence investments in the goals of HORIZON 2020's Workforce Development goals and priorities as they pertain to early childhood.