

GENERAL OPERATING FUND

CODE ENFORCEMENT

ACCOUNT 001-6300-503

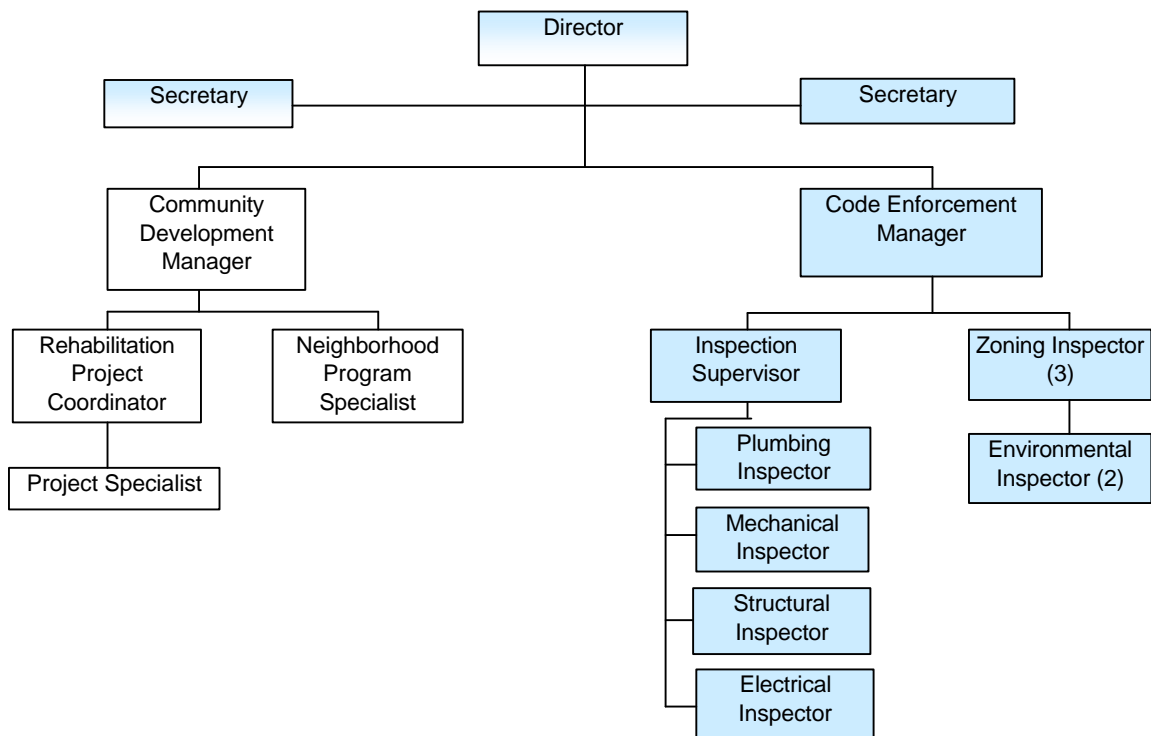
2005 DEPARTMENT / DIVISION SPENDING SUMMARY

EXPENDITURES	2003 Actual	2004 Adopted	2004 Estimate	2005 Budget
Personal Services	\$ 636,058	\$ 656,368	\$ 656,368	\$ 728,003
Contractual Services	55,426	84,300	84,300	84,300
Commodities	66,369	40,320	40,320	40,320
Capital Outlay	-	-	-	23,000
Debt Service	-	-	-	-
Transfers	-	-	-	-
Contingency	-	-	-	-
Total	\$ 757,853	\$ 780,988	\$ 780,988	\$ 875,623

DEPARTMENT / DIVISION PERSONNEL SUMMARY

PERSONNEL	2003 Actual	2004 Adopted	2004 Estimate	2005 Budget
Authorized Positions	12.75	12.75	12.75	12.50

DEPARTMENT / DIVISION ORGANIZATIONAL CHART



* Shading indicates positions funded from this account. The partially shaded positions are funded 50% from this account and 50% from other sources including Federal and State grants.

DEPARTMENT / DIVISION PROFILE

The purpose of the Code Enforcement Division is to preserve the viability and stability of the business and residential districts and prevent deterioration and blighting influences within the community. This division is responsible for the enforcement of building and environmental codes. The plan review and inspection process are the venues utilized to provide assurance that buildings and structures provide safe and proper occupancies for all individuals. In order to accomplish the task, the Department reviews & recommends adoption of applicable construction related codes. These codes establish the minimum standards and regulations to which buildings and structures are to be built.

The department consists of a professional staff with nationally recognized certifications and continuously strives to provide excellent customer service and public education. Our mission is to assure a safe, secure and stable built environment through uniform and fair enforcement of all building and environmental codes as adopted by the City Commission.

Significant Issues for 2005 - The increase in Personal Services for 2005 can be attributed to merit increases for eligible employees, a 2% general wage adjustment, implementation of the Primary Pay Plan, and additional costs associated with the reallocation of the department secretarial staff salaries. An allocation for increasing fuel costs is included in the budget. Capital Outlay for 2005 includes one vehicle for inspection staff.

CURRENT YEAR ACCOMPLISHMENTS

- Enhanced Inspection Services with the implementation of e-Gov and the H-T-E Building Permit System. This initiative allows inspectors to input inspection results from job sites, and contractors to view inspection results "real time" on the department website.
- Enhanced customer service by implementing a "will call" inspection program for residential footing inspections. This "inspection on demand" service reduces contractor down time and expenses by guaranteeing a footing inspection in 30 minutes or less.
- Cross-trained construction inspectors to combination residential inspector level. This initiative increases efficiency and reduces the number of inspection trips per project.
- Utilized GIS technology to identify rental properties and mailed registration notifications to property owners. Cases are systematically tracked with H-T-E Code Enforcement complaint system.

MAJOR GOALS AND OBJECTIVES FOR 2005

1. Implement contractor licensing program for general, framing and concrete contractors, to include continuing education provisions.
2. Review and adopt the 2003 International Residential, Building, Plumbing, Mechanical, and Fuel Gas Codes.
3. Adoption of modernized environmental code.
4. Continue training of building inspectors as residential combination inspectors and implement residential combination inspection program.

PERFORMANCE INDICATORS

	2002	2003	2004	2005
	Actual	Actual	Estimated	Projected
Number of building inspections conducted	22,077	22,428	23,000	24,000
Number of rental inspections conducted	2,122	1,447	1,500	2,000
Number of staff initiated complaint cases	534	1,905	1,900	2,000
Avg. time to issue residential permits, complete and incomplete initial application	12.48 days	5.89 days	5 days	5 days
Avg. time to issue residential permits with a complete initial application	N/A	2.5 days	2 days	2 days