



TRANSPORTATION COMMISSION
Monday, March 4, 2019 6:00 PM
City Commission Room, City Hall, 6 E. 6th Street

MEETING AGENDA

1. Approve Regular Meeting minutes for February 4, 2019

2. General Public Comment

The public is allowed to speak to any items or issues that are not scheduled on the regular agenda. Each person or organization will be limited to three (3) minutes. As a general practice, the Commission will not discuss/debate these items, nor will the Commission make decisions on items presented at this time. Individuals are asked to come to the microphone, sign in, and state their name and address. Speakers should address all comments to the Commission.

3. Sidewalk Hazard Mitigation Program

Action: Receive staff presentation on Sidewalk Hazard Mitigation Program

4. 2019 Retreat Summary and Discussion

Action: Approve revision of 2019 calendar to hold study sessions following regular meetings.

5. Staff Items

6. Commission Items

7. Calendar

8. Adjournment

City of Lawrence
Transportation Commission
February 4, Minutes

MEMBERS PRESENT: Charlie Bryan, Steve Evans, Donna Hultine, Ron May, Erin Paden, John Ziegelmeyer, Kathryn Schartz, Carol Bowen

MEMBERS ABSENT: Nick Kuzmyak

STAFF PRESENT: David Cronin, MSO Department
Charles Soules, MSO Department
Steve Lashley, MSO Department
Jon Marburger, MSO Department
Jessica Mortinger, Planning Department

A complete video recording of the meeting is available on the City's website at <https://lawrenceks.org/boards/transportation-commission/>

[The meeting was called to order by Steve Evans at 6:05 p.m. in the City Commission Room, City Hall, 6 E. 6th Street.](#)

ITEM NO. 1:

Approve Study Session minutes for November 28, 2018 Study Session and Regular Meeting minutes for December 3, 2018

Moved by Commissioner Hultine, seconded by Commissioner Bryan to approve minutes. Motion passed 7-0.

ITEM NO. 2:

General Public Comment

Public Discussion: N/A

ITEM NO. 3:

2019 Street Maintenance Program

Action: Steve Lashley presented on 2019 Street Maintenance Program.

Public Comment: N/A

ITEM NO. 4:

Elect Chair and Vice Chair

Action: Receive nominations and vote for chair and vice chair.

Commissioner Bryan nominated Steve Evans for chair, seconded by Commissioner Paden. Motion passed 7-0. Commissioner Evans abstained.

Commission Schartz nominated Donna Hultine for vice chair, seconded by Commissioner Bryan. Motion passed 8-0.

Public Comment: N/A

ITEM NO. 5:

2018 Pedestrian/Bicycle Projects

Action: Jon Marburger presented the construction costs from bids received for the 2018 Sidewalk Gaps and ADA Ramps & 2017 CDBG ADA Ramps and Haskell Crossing. Recommended approval of \$200,000 of 2019 Pedestrian/Bicycle Funds to complete construction of 2018 Sidewalk Gaps and ADA Ramps project.

Commissioner Bowen did not want to spend 2019 dollars on 2017 and 2018 projects. The thought was that doing the entire block might be cheaper than gaps.

Moved by Commissioner May, seconded by Commissioner Bryan to approve \$200,000 of 2019 Pedestrian/Bicycle Funds to complete construction of 2018 Sidewalk Gaps and ADA Ramps project. Motion passed 7-1 with Commissioner Bowen opposed.

Public Comment: Gary Webber

ITEM NO. 6:

2019 Transportation Commission Retreat

Action: Receive Retreat Agenda from subcommittee.

ITEM NO. 7:

Staff Items

- Bicycle Boulevard Public Meetings
 - February 11, 2019 @ Lawrence High School 5:30p-7:30p
 - February 13, 2019 @ Liberty Memorial Central Middle School 5:30p-7:30p
 - City receives TH Grant for Lawrence Loop

ITEM NO. 8:

Commission Items

- No Commission Items

ITEM NO. 9:

Calendar

- Transportation Commission Retreat
 - Social February 8, 2019 5:30p-7:30p
 - Retreat February 15, 2019 8:15a-4:00p
- 2019 Meeting Calendar

ITEM NO. 10:

Adjournment

Meeting was adjourned at 7:20 pm.

Transportation Commission Meeting February 4, 2019

| Name | Initials |
|---|----------|
| Members | |
| Charlie Bryan | CWB |
| Lawrence DGCO Health Dept. Representative | |
| Donna Hultine | dh |
| University of Kansas | |
| Kathryn Schartz | KS |
| Multi-Modal Transportation / Planning Eng Rep | |
| Nick Kuzmyak | |
| PTAC representative | |
| Carol Bowen | CB |
| Pedestrian Representative | |
| Steve Evans | SEE |
| Planning/Engineering Field Representative | |
| Erin Paden | EP |
| Bicyclist Representative | |
| John Ziegelmeyer | JZ |
| Local Business Representative | |
| Ron May | RM |
| USD-497 | |
| City Staff | |
| David Cronin | DC |
| City Engineer | |
| Jessica Mortinger | JM |
| Senior Transportation Planner | |
| Ashley Myers | |
| Transportation Planner | |
| Charles Soules | |
| Assistant Director, MSO | |
| Jon Marburger | |
| Project Engineer | |
| Steven Lashley - Project Engineer MSO - SL | |
| | |
| | |
| | |
| | |

| |
|---|
| <p style="text-align: center;">Transportation Commission Meeting February 4, 2019 Public Sign In Sheet</p> |
|---|

[illegible]

Sidewalk Hazard Mitigation Program

Update



**TRANSPORTATION
COMMISSION**

MARCH 4, 2019

History



- October 2016 – City Commission directed staff to develop program
- March 2017 – Staff presented sidewalk hazard mitigation policy to the Commission.
 - Action was Deferred
- March 2018 – Staff presented a revised policy to the City Commission.
 - Direction was given to proceed with the program
- August 2018 – City Commission funded the 2019 program year.
 - \$800,000 for financial assistance and cost-sharing grant programs
 - \$200,000 for hazards that are the City's responsibility to repair

Sidewalk Inventory's

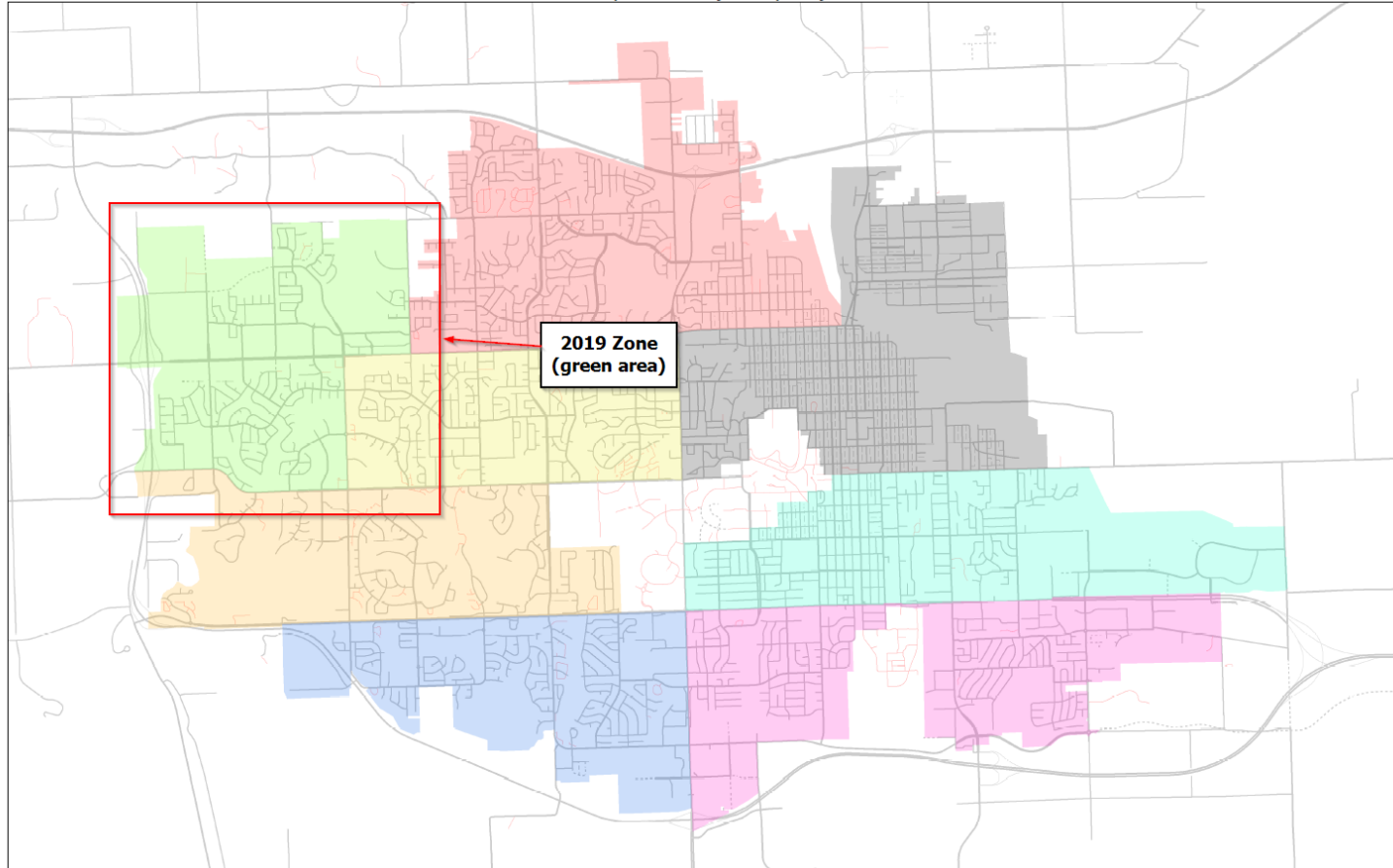


- Staff conducted an inventory in 2006.
- Staff conducted 2nd Inventory to update condition in 2014.
 - Walked all sidewalks and provided more detailed info including GPS location of deflections and repair costs.
 - 203,608 LF of defects
 - 3760 non-compliant ADA ramps (of 7454 total)
- Inspection of zone 1 - 2017, reviewed 2018
 - Generally West of Wakarusa and North of Bob Billings
 - 430 hazard defects identified
 - 25 ADA ramps with hazards

Current Zones



Sidewalk Inspection by Property - Zones



2019 Program Timeline



- First notice to property owners go out in March, 2019
 - 60 days to complete the repairs
- City soliciting bids, March 2019
- City to begin work to repair their hazards
 - March / June 2019
- Hazards not completed by the property owner will be completed by the City through condemnation
- Cost for repairs will be assessed to property owners taxes

Financial Aid and Grant Assistance



- Financial aid for those properties that qualify
 - Residential owner occupied
 - Meet the HUD guild lines (80%)
 - No cost to the property owner
- Grant cost-sharing assistance (50/50)
 - Residential owner occupied
 - Two or more adjacent sidewalks
 - Owner must prepay for their share
- Property owners will have the ability to utilize the City's contractor
 - Same pricing as the City

Program Web Page



<https://lawrenceks.org/>

Questions?



2019 Transportation Commission Retreat Summary

Survey Discussion & Discussion on Transportation Commission

Introductions and sharing of memorable transportation experiences.

On a scale of 1-10 the knowledge of the City's Strategic Plan and CIP/budget process were the lowest scores.

IMPORTANT ISSUE TO YOU

- Transit Hub location
- Safe, reliable bike facilities
- Address distracted driving
- Multi-Modal with new development
- Safety/Access (Equity)
- 21st St. Bike Blvd
- Senior issues
- Understand city process
- Address pedestrian issues comprehensively

IMPORTANT ISSUE TO CITY

- Neighborhood Traffic Management Program
- Keep multi-modal at forefront of budget decisions (Prioritize)(Trust)
- CIP
- Communicate NTMP with public and neighborhoods
- Trans./Land use relationship
- Appropriate resources to implement
- Road diet in design
- Multi-Modal behaviors
- Streets as land use

Discussion on membership:

- KU and USD497 input is meaningful
- Some commissioners feel they are more "generalists" across different modes of transportation and not necessarily focused on one mode.
- There are more stakeholder groups than representations on the Commission

Decisions you are proud of?

- Mass St. lane reconfiguration project
- Revised Complete Streets Policy & Checklist
- Dedicated funding to bike/ped
- Evolution of Transportation Commission since inception

- Meeting the vision of the Bike/Ped Issues Task Force

Decisions you are not proud of?

- Non-motorized Prioritization Policy

Steve Evans' Thoughts on Chair Position and Conducting Monthly Meetings (handout).

Meet with Multi-modal Staff Team

Staff provided 2019 Work Plan

Update on bikeway plan and T2040 Process

Discussion on updating Horizon 2020/Comp. Plan

ISSUES IMPORTANT TO STAFF IN 2019

- ADA Transition Plan
- Bike Blvd
- NTMP
- Bikeway Plan
- Impacts of K-10 West Expansion
- Bike/Ped CIP
- SRTS
- Staff Resource Challenges

SWOT Exercise: "Transportation system in Lawrence"

STRENGTHS

- | | |
|---|-------------------------------------|
| • Nodes of Downtown & KU | • Contextually well located to I-70 |
| • Identifiable corridors | • KDOT relationship |
| • Community Support for transportation <ul style="list-style-type: none"> ◦ Coordination with KU | • Progressive Transit System |
| • Capital Improvement Plan | • Commitment to USD's to educate |
| • Policy Resources – Transportation Commission & Multi-modal staff team | • LOOP |
| • Political will | • River |
| | • Student T passes |
| | • Transit |

WEAKNESSES

- | | |
|--|--|
| • Infrastructure retrofits – gaps, ADA, repair | • Topography-hills/rivers |
| • Funding | • Weather |
| • Anti-multi-modal attitudes | • KU Peak hour demands |
| • Lawrence too car based | • General education/Driver Education |
| • Low density development to encourage transit | • Traffic Enforcement |
| | • Distractions |
| | • Transient Drivers/International students |

- Staff resources
- Neighborhood association – inconsistent involvement
- Citizen engagement
- Data
- Code Rigidity
- Poor Bike Infrastructure
- Cater to Cars
- Long Pedestrian distances
- Education around transit

- Perception of transit safety
- TC hasn't embraced role around transit
- Funding the T dependent on vote
- Pedestrian crossings on arterials throughout communities
- Resistance to change
- The narrative needs work
- Media access
- Information over load

OPPORTUNITIES

- Renewable energy/infrastructure
- Dedicated funds – multi-modal
- SRTS→ Parks/Rec→ Activity areas
- Less 25 yr. old (Millennials./Gen Z)
- Parking Codes
- Shared mobile devices
- Micro Transit
- Tech-apps to share with
- Role Model – Be a leader

- Infrastructure repair
- Changing demographic – older population
- Smart code
- Infill development/urbanize
- Downtown Masterplan
- Environment
- Rails to trails

THREATS

- Peak Oil
- Escalating costs
- State (funding)
- Changing priorities
- Economy

- Lack of investments – personal
- Toll K-10
- Extreme weather events
- Amtrak stopping
- Change in political climate

2019 Agenda Topics

Discussion on level of decisions that should be made by staff and what projects should be presented to Transportation Commission:

- Traffic Control: signage, no parking, signals, pavement marking, etc. (Staff)
- Policy (Transportation Commission)
- Projects (Transportation Commission)
- Budget/prioritization (Transportation Commission)
- Annual (Transportation Commission)
 - COP/Bike/Ped
 - Street Maintenance
 - NTMP
 - Reports – Comp. Streets MPO Data
 - Grant Opportunities

- Monitor implementation
- New Emerging issues (Staff/Transportation Commission)

Reviewed 2017 & 2018 TC Agenda Topics by Category:

| 2017 | 2018 | Code | Legend |
|------|------|------|---|
| 14 | 0 | TC | Traffic Calming |
| 12 | 5 | TCD | Traffic Control Devices (Parking, Stop Signs) |
| 8 | 5 | PBR | Policies, Bylaws, Resolutions |
| 3 | 5 | PRJ | Projects |
| 2 | 4 | BDG | Budget, Prioritization |
| 1 | 0 | PH | Public Hearing |
| 3 | 8 | SP | Staff Presentation |

Staff will be presenting plan to implement Neighborhood Traffic Management Program to the Transportation Commission in 2019. Focus will be on collecting data.

The bikeway plan will be completed in 2019 and the final draft will be presented to the Transportation Commission this spring/summer.

Discussed moving the study sessions to before/after regular meetings on Mondays.

Complete Street Policy Review

Review of the complete street policy checklist with the Kasold – 6th Street to Bob Billings project.

Transportation Commission Agenda Topics

2/14/2019

| Code | 2/6/2017 | | 8/7/2017 |
|------|-------------------------------------|-----|------------------------------------|
| PBR | KOMA | TC | Traff Calm/Speed Forest Ave |
| PBR | TC Bylaws | TC | Traff Calm/Lincoln |
| PBR | Traff Calming Policy | TCD | Traffic Control Harvard/Crest |
| BDG | 2017 Street Maintenance | TCD | Highway Safety 13th & Mass |
| | | BDG | Discuss Ped/Bike Proir Criteria |
| | 3/6/2017 | | 9/11/2017 |
| PBR | TC Bylaws | TCD | Disab Park Edgelea |
| PH | Bike Corral Public Hearing | TC | Traff Calm Rockledge |
| PRJ | 14th Cul Street Palnting | TCD | Crosswalk LA 27th to 31st |
| TC | Cres/Nais Traffic Calming | SR | Staff Items-Video, Draft Priorit |
| PBR | MPO Steering Committee | | |
| | 4/3/2017 | | 10/2/2017 |
| TC | 8th/Godfield/Harvard Traff Calm | PBR | Sales Tax Election Details |
| TC | Kensington Traff Calm | SR | Study Lawrence Loop |
| SP | Staff Present-Trans Plng 101 | | |
| | 5/1/2017 | | 11/6/2017 |
| TC | Traff Calm Carson/Campbell | TCD | Disab Park Edgelea |
| TCD | Speed Limit Harvard/Crestline/Cent | TC | Traff Calm 28th/Kens |
| TCD | Speed Limit Kasold TOS | TC | Traff Calm Crossgate |
| BDG | 2016/2017 Traff Calm Proj | TCD | 23rd Street Turn Lane |
| | | TCD | No Parking Surrey Drive |
| | | TC | Traff Calm Cedarwood |
| | | SP | CDBG Sidewalk Gap |
| | 6/5/2017 | | 11/9/17 SS |
| PRJ | Design Concept Queens | PRJ | 19th Harper to O'Con |
| SP | Staff Present-2017 Bike/Ped Funding | | |
| | 7/10/2017 | | 12/4/2017 |
| TCD | 18th/Ind 4 way stop | PBR | Non-motor Infra Prior Pol |
| TC | Traff Calm Leanard | TC | Traff Calm Monterey |
| TCD | 1th/Ind 4 way stop | TC | Traff Calm Kingston |
| PBR | Discuss Comp Strs Policy | TCD | No Parking Goodell |
| SR | Staff Report-Collector Street | TC | Traff Calm Cambridge |
| SR | Staff Report-Confl of Interest | PBR | School Area Traffic Control Policy |
| PBR | Manhattan hands free | | |

Transportation Commission Agenda Topics

2/14/2019

Code 2/5/2018

PRJ Field Check 9th/NH to Del
PRJ Lawrence Loop recommend alignment study
PBR NM Project Prioritization approval
BDG CDBG Proposed Projects
BDG 2017/2018 Bike Ped Funding

3/5/2018

PRJ Sidewalk Hazard Repair Program Feedback
PRJ Field Check 23rd LA to Mass
PRJ LA 12th to 13th Plans Feedback
TCD Tenn 7th and 8th Crosswalk - action
TCD Ousdahl/19th Ter No Parking Request
TCD 8th and Del Stop Sign Request
BDG 2018 Traffic Calming Project Approval
SP Retreat Summary
SP 19th Street Special Meeting March 26

4/2/2018

BDG Ped Bike Projects & CDBG
SP Liason MPO Bike Plan
SP Receive T2040 Plan

5/7/2018

PRJ Mass 11th to 14th Reconfig Approval
SP City Comm Joint Work Session

6/4/2018

Meeting Cancelled

7/9/2018

TCD Ped Crossing Monterey
TCD Traffic Control Haskell Ave/29th

8/6/2018

BDG KDOT TA Grant Project List

9/4/2018

Meeting Cancelled

10/1/2018

PRJ 6th and Tenn Right Turn

11/5/2018

PBR Complete Streets Policy Approval
PBR Neigh Traff Mgm Plan Approval
PBR Update City Traffic Code Approval

12/3/2018

SP Retreat Options
SP Study Session Frequency
SP 2019 Calendar
PBR Updated Ethics Policy

Steve Evans' Thoughts on Chair Position and Conducting Monthly Meetings
February 9, 2019

"If I had an hour to solve a problem and my life depended on it, I would use the first fifty-five minutes determining the proper question to ask, for once I know the proper question, I could solve the problem in less than five minutes."

*Attributed to Albert Einstein
Introduction to The Great Questions of Tomorrow
David Rothkopf*

1. Focus on each commissioner's participation including the context of one's area of interest and organization represented. How does everyone prepare for meetings?
 - a. Keep in mind that the engineers are the professionals, we are not the experts on each and every issue and should think about how the issues relate to our area of interest and in general to the community.
 - b. The best preparation may not be coming to meetings with minds made up but bringing an open mind along with a list of questions for staff and others on the T Comm.
 - c. I have observed BZA and Planning Commission meetings and am impressed with their preparation and engagement in discussions. I intend to "go around the table" asking for questions/input from each commissioner on all agenda items. My questions might include:
 - i. How does this relate to health and wellness issues in the City?
 - ii. How does this relate to the school district, students moving about the City, SRTS, etc.
 - iii. How does this relate to KU, students moving about and living in various parts of the city, bike share programs, using public transportation, etc.
 - iv. This in terms of your area of interest and also in general terms.
 - v. It is okay to pass, comment on what others have stated or ditto.
2. How do we relate to public participation and input?
 - a. General Public Comment. This section has always seemed awkward to me. It is difficult for most people to do this and to get a simple thank you may be best most of the time, but I think "minimal" interaction with commissioners is okay too. I am comfortable facilitating this so it does not get out of control.
 - b. Consider how the agenda item process has occurred in the past and how this might be improved.
 - i. Staff presentation
 - ii. Commission questions (Not Discussion?)
 - iii. Public comment (I'd promote more interaction, but it needs to be controlled by Chairperson; BZA experience)
 - iv. Discussion
 - v. Action if required, motions and seconds (for the video record raise hands and speak up)
3. What is the Transportation Commission's purpose in the larger sense?
 - a. My personal experience in Davis, CA in 2016; it's taken fifty years to get where they are today.
 - b. Small steps are fine, we really can contribute to where Lawrence will be in fifty years and what do we want it to look like?

City of Lawrence Multi-modal Staff Team

| Name | Department | Position |
|-------------------|---------------------------------|---------------------------------|
| Adam Heffley | Police | Captain |
| Amanda Sahin | Municipal Services & Operations | Transportation Engineer |
| Bob Nugent | Transit | Public Transit Administrator |
| Brandon McGuire | City Manager's Office | Asst. to the City Manager |
| Chris King | Fire & Medical | Fire Captain |
| Chris Rice | Municipal Services & Operations | Project Engineer |
| Dave Cronin | Municipal Services & Operations | City Engineer |
| Derek Rogers | Parks & Recreation | Director |
| Jasmin Moore | City Manager's Office | Sustainability Director |
| Jeff Crick | Planning & Development Services | Planning Manager |
| Jessica Mortinger | Planning & Development Services | Transportation Planning Manager |
| Maureen Brady | City Manager's Office | Marketing Specialist |
| Micah Seybold | Information Technology | GIS Coordinator |
| Randy Larkin | Legal | Senior Assistant City Attorney |
| Stephen Mason | Parks & Recreation | Recreation Programmer |

Mission

The Multi-modal Staff Team coordinates interdepartmental work on infrastructure planning, policy development, budgeting, design, community education, encouragement, enforcement, and evaluation to support the community's planned vision for walkability and bikeability.

2019 Work Plan and coordinating projects include but are not limited to:

- Complete Streets Policy Review Checklist (as projects are developed)
- Review Neighborhood Traffic Management Program Budget Proposal
- Review Bicycle & Pedestrian project recommendations
- Co-Host (with BikeWalk KC and Topeka Metro Cycle Project) League of American Bicyclists League Certified Instructor Training to develop internal Bicycle Friendly Driver training for City Staff
- STAR transition to LEED for Cities (after June to prepare for 2020 reporting)
- Review Data Management and access
- E 23rd Street Multi-modal Corridor Study Concept Review –MPO consulted Study
- Lawrence Bikeway Plan development
- Lawrence Safe Routes to School 2019 Plan development
- ADA Transition Plan development
- Bicycle Boulevards – review concepts and wayfinding
- Association of Bicycle & Pedestrian Professionals Monthly webinars
- Right-of-Way Management Policy Update review
- Transit Center development and transit service restructuring
- Lawrence Loop next steps and Signage
- Review Trail policies

| COMPLETE STREETS CHECKLIST | | | | |
|--|--|-------------|--------------|---------------------------------|
| PROJECT NAME | | | | |
| LOCATION | | | | |
| PROJECT INFORMATION | | | | |
| | | Explanation | | |
| Classification | | | | |
| Speed limit | | | | |
| AADT | | | | |
| Right-of-way width | | | | |
| Safe Route to School | | | | |
| Bus/Transit route | | | | |
| On planned bikeway network | | | | |
| Existing bicycle accommodations | | | | |
| Existing sidewalk | | | | |
| Checklist Consideration | | Yes | No | Explanation |
| Does the project provide a main route to a significant destination? | Park/Recreation area | | | |
| | School | | | |
| | University | | | |
| | Shopping/Commercial area | | | |
| | Employment center | | | |
| | Community facility | | | |
| | Other: | | | |
| Does the project provide access across a natural or human-made barrier? | | | | |
| Are there nearby parallel routes that provide a similar level of convenience and connectivity? | | | | |
| Pedestrian and bicycle demand | Is there a high amount of bicycle and pedestrian traffic along route | | | |
| | Is there a high amount of bicycle and pedestrian crossings | | | |
| | Is there a history of bicycle or pedestrian crashes (last 3 yrs) | | | |
| CONSTRAINTS | | | | |
| Are there constraints to consider in reviewing this project for possible inclusion of Complete Streets elements? | | | | |
| Constraint Type | | Yes | No | Explanation and Date of Comment |
| Right-of-Way | | | | |
| Utilities | | | | |
| Environmental | | | | |
| Funding | | | | |
| Maintenance | | | | |
| Other Existing Condition | | | | |
| Other: | | | | |
| COMPLETE STREETS ELEMENT REVIEW | | | | |
| For each of the sections below, indicate whether a Complete Streets Element is/is not included. Provide an explanation of the element to be used or rationale why the element is not being included. | | | | |
| Complete Streets Element | Checklist Consideration | Included | Not Included | Explanation and Date of Comment |
| Traffic Calming | | | | |
| Does the roadway design consider elements to improve safety for pedestrians, bicyclists, and motorists? | Narrower driving lanes | | | |
| | Lane reduction | | | |
| | Other: | | | |
| Pedestrian and Bicycle Facilities: | | | | |
| Reduce pedestrian crossing distance at intersections where high motor vehicle counts and high pedestrian counts are expected. | Pedestrian island | | | |
| | Curb bump-outs | | | |
| | Other: | | | |
| Does it provide appropriate pedestrian accommodations? | Sidewalks | | | |
| | Crosswalks | | | |
| | Mid-block crosswalks | | | |
| | Buffers between roadway and sidewalks | | | |
| | Lighting | | | |
| | Street furniture | | | |
| | Other: | | | |
| Does it provide appropriate accommodations in accordance with bikeway plan? | Bike lane | | | |
| | Buffered bike lane | | | |
| | Protected bike lane | | | |
| | Shared use path | | | |
| | Bike boulevard | | | |
| | Bike sharrow | | | |

| | | | | |
|---|-------------------------------------|------------|-----------|--|
| | Bike racks | | | |
| | Other bike parking | | | |
| | Other: | | | |
| Transit Facilities | | | | |
| Does it provide appropriate transit accommodations? | Transit shelters | | | |
| | Accessible location (sidewalk, pad) | | | |
| | Bus turnout | | | |
| | Public seating | | | |
| | Signage/maps | | | |
| | Trash/recycling receptacles | | | |
| | Other: | | | |
| On-Street Parking | | | | |
| Existing Parking | One side | | | |
| Planned Parking | No change | | | |
| Streetscaping | | | | |
| Does the project include streetscaping along newly constructed or reconstructed roadways? | Street trees | | | |
| | Landscape plantings | | | |
| | Planters | | | |
| | Buffer strips | | | |
| | Other: | | | |
| ADA Accessibility | | | | |
| Does it include appropriate ADA design features? | Curb ramps | | | |
| | Detectable warning surface | | | |
| | Crossing distance consideration | | | |
| | Signal timing | | | |
| | Other: | | | |
| IMPLEMENTATION AND EVALUATION | | | | |
| Stakeholder Consideration | | Yes | No | Explanation and Date of Comment |
| Have you provided advance notification and/or opportunity for review to key groups impacted by the project? | Parks and Recreation | | | |
| | Historic Resources | | | |
| | Transit | | | |
| | Fire/Med | | | |
| | Other City Departments | | | |
| | Neighborhood Association | | | |
| | School Districts | | | |
| | University | | | |
| Maintenance | | | | |
| Are there any added maintenance projections for this project? | Pavement rehabilitation | | | |
| | Pavement marking | | | |
| | Street sweeping | | | |
| | Snow removal | | | |
| | Street trees | | | |
| | Site furnishings | | | |
| | Pavers | | | |
| | Other: | | | |

| | | Ron | Charlie | Carol | Steve | Donna | Nick | Erin | Kathryn | John |
|---|--|------------------------|--|--|--|--|--|--|--|---------------------------------------|
| | | | | | | | | | | |
| A | On a scale of 1-10 what is your knowledge of: | | | | | | | | | |
| | City Transportation plans (T2040, bikeway, etc.)? | | 5 | 7 | 6 | 5 | 7 | 7 | 5 | 6 |
| | Complete Streets Elements? | | 4 | 7 | 9 | 6 | 7 | 5 | 10 | 6 |
| | Design Process and public involvement? | | 7 | 7 | 7 | 6 | 5 | 8 | 7 | 7 |
| | City's Capital Improvement Plan and budget process? | | 5 | 8 | 5 | 4 | 7 | 7 | 3 | 7 |
| | Transportation Commission Bylaws? | | 6 | 8 | 8 | 7 | 8 | 6 | 10 | 7 |
| | The City's Strategic Plan? | | 4 | 6 | 5 | 4 | 7 | 4 | 6 | 6 |
| | | | | | | | | | | |
| B | What are the three most important/relevant issues the Transportation Commission should address in 2019 related to your area of interest and/or organization? | | | | | | | | | |
| | | traffic around schools | Ensure health and equity are TC goals | Comprehensive planning to include land use and land use impact | Understand process of reviewing issues | Neighborhood parking permit program | Bus transfer center | multimodal balance | completion of the lawrence loop | Curtail distracted driving |
| | | Safe Routes | | Advance understanding of walking as a mode of transportation | understand CIP | bike improvements connecting campus with neighborhoods | Multimodality, esp. bike/ped-to-bus | sidewalk repair program - is it functioning? | support bike plans | monitor closely new traffic policy |
| | | | | More citizen access to the process | understand strategic plan and critical success factors | expansion of bike share program | encouraging dense, multi-use development supportive of transit | | make recommendations to city for sidewalk improvements | look at bigger transportation picture |
| C | What are the three most important/relevant issues the Transportation Commission should address in 2019 for the City of Lawrence? | | | | | | | | | |
| | | | prioritize allocation of funds for multimodal and ADA projects | Have a vision and plan the length of thorough streets like 19th, 23rd, 6th . | Neighborhood Traffic Management Plan and interacting with neighborhoods | Sidewalk condition survey | Bus transfer center | ongoing and more funding | making recommendations about dedicated financing of multi-modal projects | Curtail distracted driving |
| | | | monitor projects, sidewalk hazard repair policy, and NTMP | Become more accessible for citizen input. | how to contribute to the cultural shift of residents using active transportation | | include transit in development code language | Is prioritization policy accomplishing mission task? | developing long-range planning and goals for projects | Stronger law enforcement |

Average |

6.3
6.9
6.8
5.9
7.7
5.2

| | | | | | | | | | | |
|---|--|----------------------------|--|---|--|---|---|---|---|---|
| | | | ensure progress on updating the ADA transition plan, continuing efforts to complete the Lawrence Loop, and promoting safety among vulnerable transportation system users | More pedestrian planning. Point-to-Point travel for pedestrians is different than travel for motorized vehicles. | Follow up on collaboration with SAB | | Lawrence Loop bike path | ensuring NTMP is a strong program | ensuring complete streets infrastructure in in place with all new development | Balance the needs of all residents regarding transportation |
| D | What are three things that the Commission has accomplished in the last two years that have had the most positive impact on the City? | | | | | | | | | |
| | | Safe routes work | Recommend development and use of a non-motorized projects prioritization policy | The Commission has moved beyond the functions of the old Traffic Safety Commission. The Transportation Commission has discussed more policy and budget priorities | public mtg conducted for E. 19th St. ext to O'Connell | NTMP | Complete Street checklist | Prioritization policy | development of the complete streets policy | Make processes easier for residents to secure |
| | | sidewalk repairs/ADA ramps | recommend replacement of the traffic calming policy with the NTMP | Broader scope review of issues for City Commission. | Neighborhood Traffic Management Plan | adoption of the revised complete streets policy | Alternative traffic calming program | CIP for bike / ped | supporting bicycle projects, such as bike blvds and Lawrence Loop | more public discussion |
| | | funding for lawrence loop | update the complete streets policy | | Developing the complete streets policy | | implementation of community reporting of traffic issues | Mass St. bike lanes | | Better communication |
| | | | | | | | | | | |
| | 3 topics for future study sessions | | ADA transition plan | Advancing a plan for pedestrian travel | Strategic plan | bike ride / facilities field trip. | Vision Zero | land use and transportation link | budgeting for ongoing and future initiatives | Full study of distracted driving |
| | | | sidewalk repair policy implementation | Topics researched by members of the community | Comp plan / T2040 updates | | Relation of planning | When is it appropriate to ask something from a development? | long range planning for complete streets (as opposed to piecemeal projects | 90-day review of new Traffic Calming Policy |
| | | | non-motorized projects prioritization implementation | Review known safety hazards, research, and strategies to mediate - cell phone use, on and off street design, speed... | pursue presentations from other cities - Boulder, Fort Collins, etc. | | development, zoning code with regards to transit, biking, walking | Public process | | Better communication and coordination with major projects |

Transportation Commission Meeting

February 15, 2019

| Name | Initials |
|--|----------|
| Members | |
| Charlie Bryan Lawrence DGCO Health Dept. Representative | CWB |
| Donna Hultine University of Kansas | dh |
| Kathryn Schartz Multi-Modal Transportation / Planning Eng Rep | KSH |
| Nick Kuzmyak PTAC representative | NJK |
| Carol Bowen Pedestrian Representative | CB |
| Steve Evans Planning/Engineering Field Representative | SEE |
| Erin Paden Bicyclist Representative | EP |
| John Ziegelmeyer Local Business Representative | JZ |
| Ron May USD-497 | RM |
| City Staff | |
| David Cronin City Engineer | DC |
| Jessica Mortinger Senior Transportation Planner | JM |
| Ashley Myers Transportation Planner | |
| Charles Soules Assistant Director, MSO | CFS |
| Jon Marburger Project Engineer | |
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Transportation Commission Meeting

February 15, 2019

Public Sign In Sheet

| Name | Contact Info |
|------------------|--|
| Sarah Hartwig | (ph) 785-856 5333 (e-mail) shartwig@ldc health.org |
| Cierra Smallwood | (ph) 316-783-7149 (e-mail) csmallwood@ldchealth.org |
| Michael Almon | (ph) 832-1300 (e-mail) paradigm@ixhs.com |
| | (ph) (e-mail) |
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| | (ph) (e-mail) |
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| | (ph) (e-mail) |

David Cronin

From: Marilyn Hull <mhull1011@gmail.com>
Sent: Thursday, February 14, 2019 11:18 AM
To: Amanda Sahin
Cc: David Cronin; Jessica Mortinger
Subject: Updating the Non-Motorized Project Prioritization Policy

David and Jessica: I would appreciate it if this email could be shared with Transportation Commissioners before or at their retreat. Thanks.

Dear Transportation Commissioners:

I would like to recommend that the Transportation Commission consider updating the current non-motorized project prioritization rubric to take a more holistic view of projects' overall community benefits. In particular, I recommend that you consider revising the bikeway scoring policy this year to capture the recreational, cultural, community building and economic benefits of projects, as well as their transportation benefits.

The City's current strategic priorities include sound financial stewardship, in which "decisions are made by prioritizing across all government services considering needs...." The current bikeway prioritization rubric rightly considers transportation-related factors such as adopted bikeway plan priorities, bicycle demand, and safety. However it does not look across all government services, as called for in the City Commission's strategic plan. A more inclusive rubric would also factor in a project's value to the community as a recreational facility, a cultural event space, and a tourism asset. I believe City Commissioners would appreciate recommendations from you that consider all of these factors.

Projects to complete sections of the Lawrence Loop are examples that may stand to benefit from a more holistic scoring rubric. City surveys, and public input related to the Lawrence Parks and Recreation Master Plan, consistently show that citizens want the City to make trail development a high priority because trails support transportation, health, community building and economic well being.

In an email exchange with Amanda Sahin last month, I was told that no updates to the prioritization rubric would be made until 2021. I ask that you consider revising the policy sooner so that City Commissioners receive the best advice possible on funding non-motorized projects in 2020 and beyond.

Thank you for your consideration.

David Cronin

From: Chris Tilden <christilden@hotmail.com>
Sent: Thursday, February 14, 2019 2:59 PM
To: Amanda Sahin; Jessica Mortinger; David Cronin
Subject: multimodal project scoring rubric

I would like to thank the Transportation Commission and staff for the development of a non-motorized project prioritization rubric to ensure that city funds are used in the best possible way to develop an effective "active transportation network" across our community. I would like to suggest in future updates that the rubric capture a broader view of community benefit. In particular, I think the rubric should capture not only transportation benefits, but also recreational, cultural, social and economic benefits. This would create better alignment with the City Commission's Strategic Plan, which seeks to prioritize decisions across all government services. Transportation projects would be better evaluated against other government initiatives if examined across a broader set of criteria that more holistically measure community benefit.

Thank you for your consideration.

Chris Tilden
1121 Williamsburg Court

2019
CITY OF LAWRENCE TRANSPORTATION COMMISSION
REGULAR MEETING AND STUDY SESSION CALENDER

| Transportation Commission Meetings Monday, 6:00PM | | |
|--|------------|-------------|
| January – No meeting | February 4 | March 4 |
| April 1 | May 6 | June 3 |
| July 1 | August 5 | September 9 |
| October 7 | November 4 | December 2 |

Future Regular Meeting Items (tentative date if known):

- Bike Boulevards (April)
- Bikeway Plan (May)
- 2019 Bike/Ped Funding
- Bike/Ped CIP
- 2019 Neighborhood Traffic Mgmt Program
- E. 19th Street – Haskell to O’Connell design options
- Crossing - 11th St & New Hampshire

| Transportation Commission Study Sessions Monday (following Regular Meeting) | | |
|---|-----------------------|--------------------|
| January – No meeting | February – No Meeting | March – No Meeting |
| | | |
| April | May | June |
| <ul style="list-style-type: none"> Strategic Plan; CIP/budget process | | |
| July | August | September |
| | | |
| October | November | December |
| | | |
| Other suggested topics: | | |
| <ul style="list-style-type: none"> ADA Transition Plan update Downtown Master Plan parking/multi-modal transportation components Transit Hub Transportation/Land-use relationship Safe Routes to School Plan update East 23rd Street Planning Study Non-motorized Project Prioritization Strategic Plan; CIP/budget process City Comprehensive Plan and Transportation Plan Lawrence Loop – 8th Street to 11th Street and 29th Street Project | | |