

City of Lawrence Transportation Commission February 6, 2017 Minutes

MEMBERS PRESENT: Charlie Bryan, Chris Storm, David Hamby, Jeff Severin, Kathryn Schartz, Mark Hurt, Steve Evans, Erin Paden, Ron May

MEMBERS ABSENT: John Ziegelmeyer, Michelle Dillon

STAFF PRESENT: David Woosley, Public Works Department
David Cronin, Public Works Department
Zach Baker, Public Works Department
Nicholas C. Voss, Public Works Department
Toni Wheeler, City Attorney
Charles Soules, Public Works Director
Jessica Mortinger, MPO Douglas County
Steve Lashley, Public Works Department

PUBLIC PRESENT: Michael Almon, Justin Priest

A complete video recording of the meeting is available on the City's website at <https://lawrenceks.org/boards/transportation-commission/>

The meeting was called to order by David Cronin at 6:02 p.m. in the City Commission Room, City Hall, 6 E. 6th Street.

ITEM NO. 1:

[Introductions](#)

City Staff and Transportation Commission introductions.

ITEM NO. 2:

[Conducting Business: Kansas Open Meetings Act](#)

Toni Wheeler presented on the Kansas Open Meeting Act.

Commission Discussion: Charlie Bryan asked about subcommittee meetings. Toni advised to make meetings public if possible. Sub committees may be smaller than 6 and are advised to

not make decisions but report information back to the group.

ITEM NO. 3:

[Review Scope of Work - Resolution 7172](#)

Dave Cronin reviewed history on how the Transportation Committee was formed including an overview of Resolution 7172.

ITEM NO. 4:

Selection of Chairperson and Vice-Chairperson

Dave Cronin went over duties of the Chairperson and Vice-Chairperson (6:24)

Commission Discussion: Charlie Bryan voiced interest in being the chair. Steve Evans spoke in favor.

[**Moved by Commissioner Hamby, second by Commissioner Storm**](#), to select Charlie Bryan as the chair. The motion carried, 9-0. (6:32)

Chris Storm voiced interest in being the vice-chair. Steve Evans spoke in favor.

[**Moved by Commissioner Evans, second by Commissioner Hurt**](#), to select Chris Storm as the vice-chair. The motion carried, 9-0. (6:35)

ITEM NO. 5:

[Review and approval of By-laws](#)

Dave Cronin discussed by-laws.

Commission Discussion: Chris Storm asked about the Quorum being adjusted to 6 members, from 5, to reflect the first year having 11 members. Charlie Bryan asked about the appropriate use of titles of the Commission when discussing items in public.

Public Comments: Michael Almon discussed concerns about the secretary being filled with city staff including the preparation of the agenda and order of business. He would like for these items to be prepared with consultation with the Chairperson.

Charlie Bryan, Chris Storm, and Erin Paden will work with city staff to revise by-laws.

ITEM NO. 6:

[Receive information on Traffic Calming Policy](#)

David Woosley presented information on the Traffic Calming Policy.

Commission Discussion: Steve Evans asked about the process but will discuss in a future meeting. Charlie Bryan asked about reassessing projects over 10 years old.

ITEM NO. 7:

[Receive information on 2017 Street Maintenance Program plan](#)

Steve Lashley presented information on the proposed street maintenance program plan.

Commission Discussion: Mark Hurt asked about statistics involving bicycle crashes and usage. Charles Soules stated that before and after statistics are not kept for sharrows placement. Chris Storm asked about the boundaries of project review. Dave Cronin clarified that the commission was for projects within the city limits. Steve Evans suggested visual tours for proposed projects.

ITEM NO. 8:

Calendar

- a. Next Meeting Monday March 6, 2017 6:00 PM
- b. Association of Pedestrian and Bicycle Professionals Webinar Series
<https://lawrenceks.org/mpo/webinars>

ITEM NO. 9:

[General Public Comment:](#) Justin Priest from ATU seeing how the committee is run.

Moved by commissioner Hamby, second by commissioner Hurt, to adjourn at 7:28. The motion carried, 9-0.