

City of Lawrence
Sales Tax Audit Committee
April 28, 2016 minutes

MEMBERS PRESENT: Timothy Bateman, Ted Boyle, Linda Jalenak, Jon King
MEMBERS ABSENT: Rebecca Delaney
STAFF PRESENT: Casey Toomay, Assistant City Manager
PUBLIC PRESENT: None

The meeting was called to order at 4:00.

Approve Minutes from 12/10/15

The committee reviewed the draft minutes from the meeting on December 12, 2015. A motion was made by King to approve the minutes as corrected. The motion was seconded by Jalenak. The motion passed 3-0.

Consider Approval of 2015 Annual Report

Toomay presented the draft 2015 Annual Report. The committee discussed for future reports it would be good to include the following:

- Identify the trails and sidewalk improvements separately
- Include the percentage of the budget spent and percentage of completion for each project.
- Add language explaining that funds not spent will be carried forward.

Bateman arrived at 4:30.

A motion to adopt the report, as amended, and forward to the City Commission was made by King. The motion was seconded by Bateman. The motion passed 4-0.

Review 2016 Report – as of 3/31/16

Toomay walked the committee through the 2016 year to date report. As of March 31, 2016, proceeds from the three City sales and use taxes were received and receipted as follows:

- Proceeds from the 0.30% sales tax, totaling \$1,328,552, were recorded in the Capital Improvement Reserve Fund for infrastructure;
- Proceeds from the 0.20% sales tax, totaling \$885,701, were recorded in the Transit Fund for operating costs (fare box and other transit revenues totaled \$105,964).
- Proceeds from the 0.05% sales tax, totaling \$221,426, were recorded in the Capital Improvement Reserve Fund for transit capital purchases.

As of March 31, 2016, expenditures were as follows:

- \$2,295,941 of the 0.30% sales tax has been spent on the following projects:

5 th and Maple Pump Station	\$2,048,029
Bob Billings Prkwy., Kasold to Wakarusa	\$29,533
19 th , Iowa to Naismith	\$74,700

City Share of 11 th and Mississippi	\$2,500
Self-Contained Breathing Apparatus (SCBA) /PASS	\$141,179
TOTAL	\$2,295,941

- A total of \$3,960,205 has been spent on transit from all funds in 2016 as of the end of March. The expenditures were paid from federal, state, and local funds as follows:
 - \$3,306,392 of expenses (including encumbrances) were paid with proceeds from the 0.20% sales tax, fare box receipts and bus pass sales;
 - \$653,813 of expenditures (not including encumbrances) were paid with federal and state grants;
- None of the 0.05% sales tax has been spent in 2016. These funds will be spent as matching funds for state and federal grants for bus purchases or other capital needs, including a permanent bus transfer facility. As of March 31, 2016, the balance is \$5,107,963.

The committee asked for additional information on MHC Kenworth Olathe payments for bus repairs, and BOSS Inc.

Date for Next Meeting

The committee discussed holding the meeting in late August. Toomay will work to schedule.

Adjourn

A motion to adjourn was made by Jalenak. The motion was seconded by Bateman. The motion passed 4-0.

The meeting was adjourned at 5:20.

These minutes were approved _____.