

City of Lawrence
Social Service Funding Advisory Board Meeting
May 31, 2017 Minutes

MEMBERS PRESENT: Burdett Loomis, Ranelle Fischer, Alice Lieberman,
Steven Davis, Felecia Cunningham

MEMBERS ABSENT: Galenea Miller

STAFF PRESENT: Casey Toomay, Assistant City Manager; Danielle
Buschkoetter, Management Assistant

PUBLIC PRESENT: None

Call to Order

Loomis called the meeting to order.

Approve Minutes

A motion to approve minutes from May 18, 2017 was made by Lieberman and seconded by Fischer. The motion passed 5-0.

Discuss October Meeting

Lieberman asked what the process moving forward would be for the recommendations. Toomay outlined the process and noted that they would be presented to the City Commission at the June 13, 2017 work session.

Loomis indicated that he would be able to attend that meeting to answer any questions of the Commission and discuss the rational of the recommendations.

Lieberman asked to add strategic plan follow-up to the October meeting. Toomay outlined the strategic plan initiative about advisory boards and noted that staff would bring forward a recommendation to the City Commission in August.

Davis asked if absences would be included in staff's recommended policy for all Boards or if that would be something that the Social Service Funding Advisory Board should discuss.

Loomis requested a bylaw discussion be added to the October agenda. Davis noted that would give the Board an opportunity to discuss attendance.

Loomis indicated that the discussion on minimum funding levels would be useful but that it would be helpful to have some historical information about previous recommendations because in 2018 every recommendation was over \$5,000.

The Board also requested that they discuss their philosophy on new applications in comparison to old applications.

Loomis stated that the information that is currently in the application is helpful. Davis noted that there did seem to be a few questions that received several generic answers and he would like to see some clarification.

Toomay added that the Board could change the process if they desired and that could be discussed further at the October meeting. Loomis indicated that he liked the current process and the Board agreed.

Davis asked if staff would be able to provide additional information for the 2019 process such as other support that social service agencies receive from the City through other means. Whether that is through facilities support or other grant programs.

Cunningham explained the United Way process and noted specifically that they have agencies submit success stories. The Board noted that they would like to include this in the annual report that agencies fill out.

Next Meeting—October 2017

The Board will discuss minimum funding levels, general process (including how to assess new applications), and bi-laws.

Adjourn

A motion to adjourn was made by Davis and seconded by Cunningham. The motion passed 5-0.