

City of Lawrence

Social Service Funding Advisory Board Meeting

April 30, 2019 Minutes

MEMBERS PRESENT: Alice Lieberman, Steven Davis, Galenea Miller, Joda Totten, Peter Carttar

MEMBERS ABSENT: Lea Roselyn

STAFF PRESENT: Danielle Buschkoetter, Budget & Strategic Initiatives Administrator

PUBLIC PRESENT: None

Call to Order

Lieberman called the meeting to order at 3:02 pm.

Approve Minutes

A motion to approve minutes from March 18, 2019 was made by Totten and seconded by Carttar. The motion passed 5-0.

Elect New Vice-Chair

Lieberman asked for nominations. Totten nominated Carttar to become the Vice-Chair. No other nominations were received. A motion to approve Carttar as the Vice-Chair was made by Davis and seconded by Lieberman. The motion passed 5-0.

Review 2018 Annual Report

Buschkoetter reviewed the draft 2018 Annual Report. Lieberman noted that it reflected the discussion that the Board had at the last meeting. A motion to approve the annual report and send it to the City Commission to receive was made by Davis and seconded by Carttar. The motion passed 5-0.

A National Imperative

The Board deferred this item to a future meeting as the Board member that wanted to speak about it was absent.

Ethics Policy

Buschkoetter reviewed the Ethics Policy with the Board. The Board did not have any questions or concerns.

KOMA Training

Buschkoetter reviewed KOMA training. The Board did not have any questions or concerns.

Upcoming Process Overview

Davis asked if there had been any further discussion by the City Commission on moving the General Fund portion of their recommendations to staff.

Buschkoetter indicated that there had not been any further discussion at this point but as those conversations occur, the Board will be notified and asked to provide comment.

Davis also asked for an update on the Lawrence Community Shelter audit that was underway. Buschkoetter indicated that an update could be provided at the next meeting.

Buschkoetter outlined how the Board has made recommendations in the past and ask if the Board wanted to continue that practice or make any changes. Lieberman indicated that she liked the practice of reviewing all the applications in one meeting and coming back in a secondary meeting to make funding recommendations.

The Board noted that with that process, there is an opportunity to have discussion about each application and follow-up as needed. Davis also noted that it gives the Board the ability to focus on key items and understand where there is agreement.

Carttar asked if there was a standard matrix that was used. Miller noted that they did not have matrix but rather looked at each application and each person brings a different perspective which has been successful in the past.

New Business

Lieberman noted that it was difficult for the Board to hear comments about potentially moving the General Fund allocation out of the Boards purview. Adding that they take great pride in their review of applications and have concerns that the same level of review would not be had outside of a Board review process.

Davis added that he was concerned that the Board would spend a great deal of time reviewing General Fund applications to only have them be moved to another Board for review or City staff. Miller added that is could be difficult for applicants as well if two applications are submitted and each has to go through different review processes.

Next Meeting—May 21

The Board will meet in May to review submitted applications for funding in 2020.

Public Comment

Lieberman called for public comment, no public comment was given.

Adjourn

A motion to adjourn was made by Davis and seconded by Miller. The motion passed 5-0.