

City of Lawrence

Social Service Funding Advisory Board Meeting

March 18, 2019 Minutes

MEMBERS PRESENT: Alice Lieberman, Steven Davis, Galenea Miller, Joda Totten, Peter Carttar

MEMBERS ABSENT: Lea Roselyn

STAFF PRESENT: Casey Toomay, Assistant City Manager; Danielle Buschkoetter, Budget & Strategic Initiatives Manager

PUBLIC PRESENT: Commissioner Boley

Call to Order

Buschkoetter called the meeting to order at 2:32 pm.

Approve Minutes

A motion to approve minutes from August 28, 2018 was made by Davis and seconded by Miller. The motion passed 5-0.

Elect New Chair

Davis nominated Lieberman to become the Chair. No other nominations were received. A motion to approve Lieberman as the Chair was made by Davis and seconded by Miller. The motion passed 5-0.

The Board deferred the election of the Vice Chair to the following meeting.

Carttar asked about an update on the consolidation of Boards and asked if CDBG funding recommendations would be added to the purview of the Social Service Funding Advisory Board. Buschkoetter outlined the current status of the Board consolidation effort indicating that a process for recommending CDBG funds next year has not yet been determined.

Toomay added that there have been some initial discussions at the City Commission level regarding General Fund recommendations and the possibility of moving those recommendations to staff. She noted that no decision regarding this has been made at this point in time, but she wanted the Board to be aware of the discussion.

Review 2018 Annual Report Form

The Board liked reading the success stories as it provided good insight on the outcomes of programs being funded. The Board noted that the Sexual Trauma & Abuse Care Center did not include a success story due to confidentiality concerns. Adding that in the future they might be able to use a composite story so that success can be shared but will not include any identifiable information.

Davis noted that in the future he would be interested in rephrasing the final question related to the budget to try to get more specific responses. Specifically, he wanted to help clarify expectations if the program was not fully funded.

Davis added that generally speaking it seemed that several agencies were seeing increases in personnel related costs, specifically healthcare. Adding that several agencies were also dealing with some level of turnover.

The Board noted that several annual reports were not submitted. Buschkoetter indicated that two agencies (Salvation Army and Women's Fresh Start) did not have a fully executed agreement and therefore did not receive funds for 2018. She added that one agency (Bert Nash WRAP) was in the process of completing the annual report and was late due to staff turnover. Finally, she noted that the Lawrence Community Shelter also has yet to submit their annual reports.

Carttar asked if there were any standard metrics the Board reviewed annually or if there were any consequences to submitting an annual report late. Lieberman noted that it can be difficult to have standard metrics given the variety of programs that are funded.

The Board noted that they were impressed with the following annual reports: DCCCA, Positive Bright Start, Douglas County Dental Clinic, and HCCI. They also noted that they were disappointed that several agency reports were late or still not submitted. Adding that it was difficult to determine the impact of Lawrence Community Food Alliance with the report received.

Approve 2020 Application Form

The Board was interested in leaving the application as is because they have made a number of changes throughout the past few years and would like to see how it works two years in a row.

Commissioner Boley noted that he would be interested in including language in the application indicating if agencies receive funding from any component unit of the City. The Board was supportive of adding this language in Section 2d.

Additionally, Commissioner Boley asked the Board to consider including language in Section 8 about affiliated organizations (i.e. friend groups, endowments, etc.) to get a better understanding of the financial condition of those affiliates. He

noted that he was interested in trying to determine if there was another governmental agency that would be a more appropriate funding source for some programs/agencies and that information may help decision-makers.

The Board did not recommend including that language because there was not a consensus as to how that information aligned with the mission of the Board and how they would define an affiliated organization.

The Board determined that May 21 would be their meeting date to review the applications which is referred to in the application.

A motion to forward the 2020 outside agency application to the City Commission with the addition of component unit language in Section 2d and updating the meeting date to May 21 in Section 1, was made by Davis and seconded by Miller. The motion passed 5-0.

A National Imperative

The Board deferred this item to the next meeting due to time.

Ethics Policy

The Board deferred this item to the next meeting due to time.

KOMA Training

The Board deferred this item to the next meeting due to time.

Next Meeting—April 15, 2018

The Board will meet in April to review the Ethics Policy, receive KOMA training, discuss A National Imperative, and review the 2018 annual report.

Public Comment

Lieberman called for public comment, no public comment was given.

Adjourn

A motion to adjourn was made by Davis and seconded by Lieberman. The motion passed 5-0.