

City of Lawrence

Lawrence Sister Cities Advisory Board

April 11, 2018 minutes

MEMBERS PRESENT: Bill Keel, Michelle Fales, Diana Carlin, Melissa Johnson, Mike Dever, Bob Schumm, Jon Niccum, Kelly Scholz, Kathleen Hodge

MEMBERS ABSENT:

STAFF LIAISON PRESENT: Natalie Ward

PUBLIC PRESENT: Bob Moody, Ken Albrecht, and Caleb McNair

Chair Bill Keel opened the regular monthly meeting at the City Hall at 5:35 PM.

Meeting Materials Provided:

- Meeting agenda
- March 14, 2018 draft minutes
- Financials through March 2018
- Amendment to Entity form
- Draft by-laws for reorganization

Introduction of guests and announcements

- Chair Keel introduced guests: Bob Moody, Ken Albrecht, and Caleb McNair
- The report for calendar year 2017 was submitted to the city council.

Approval of Minutes

- Minutes were approved.

Review of Financials - Fales

- Update on financials as presented.
- Income was for Eutin and Hiratsuka trips
- Financial report was approved.

Committee Reports

FoH (Friends of Hiratsuka)--Johnson

- The coordinator
- We will know in May what students are coming here in July
- The next meeting is April 21.
- Mayor sent a letter to Mayor Boley on his selection as mayor.

FoE (Friends of Eutin)--Scholz

- Scholz provided an update on the report for the Consul General. Photos are being collected and permissions obtained.
- The Friends of Lawrence in Eutin have new leadership with Dr. Stephan Klein as chair and Annegret Klein as secretary of Freunde von Lawrence. Keel will request a letter of congratulations from the city.

- Mayor Boley plans to visit Eutin this summer while the students are there.
- Scholz indicated that Herr Klein would like a video clips from Lawrence friends as part of a gift for Martin and Marion Vollertsen, the outgoing chairs at German-American night. Discussion on how to produce the video took place.
- Niccum and Scholz were appointed to explore video production.

Fol (Friends of Iniades)—Schumm

- Reported on the most recent meeting. Schumm will follow up with Dennis Christelles.
- Schumm is considering chairing Fol unless someone else volunteers.

New Business

- Fales presented the form needed for our 501(c)(3) designation to change the board's name through reorganization. We will also register the board documents with the Secretary of State.
- Discussed and edited the preliminary report from the drafting committee on reorganization held on April 7. The committee included Keel, Schumm, Scholz, Fales, Albrecht, and Moody.
 - The draft will be submitted to Mayor Boley and assistant city manager Diane Stoddard.
 - Once the by-laws are reviewed and agreed upon by the Advisory Board and city government representatives, they will be submitted to the membership for approval.
 - Schumm moved and Scholz seconded that this draft be submitted to the Mayor.
 - Fales moved that we select a date for a general meeting in place of a board meeting,.

Next meeting tentatively May 16, 2018 at 5:30 P.M. but a general membership meeting of Sister Cities Lawrence will be scheduled to adopt bylaws and elect a Governing Board.

- Niccum moved and Scholz seconded. Meeting was adjourned at 7:04 p.m.