City of Lawrence

Lawrence Sister Cities Advisory Board

November 08, 2017 minutes

MEMBERS PRESENT: Ken Albrecht, Billy Williams, Jennifer Carttar, Bob Schumm, Kelly Scholz, Michelle Fales, Bill Keel, Kathleen Hodge, Diana Carlin

MEMBERS ABSENT: Edward Huneke, Mike Dever, Hans Carttar, Jon Niccum, Melissa Johnson

STAFF LIAISON PRESENT: Porter Arneill

PUBLIC PRESENT: None

Chair Bob Schumm opened the regular monthly meeting at the City Hall at 5:30 PM.

Meeting Materials Provided:

- Meeting agenda
- Financial through October 2017
- Trivia Night update
- Resolution No. 7224
- LSCAB Bylaws

Introduction of guests

- None

Approval of Minutes

- Approved as corrected.

Removal of Dennis Christilles from Board

- Approved.

Review of Financials - Fales

- Will report during the December meeting regarding the deposit of excess funds in the Scholarship funds.
- JJ Memorial Fund money will be placed in the general scholarship fund with a permanent yearly scholarship to be given in his name. Scholarship committee will designate the recipient each year.
- The fee for Credit Card usage is $300 per year. CC usage was heavy for dues payments. Consensus is to retain CC as an option for ease of payment.

Resolution No. 7224

- Need clarification from City regarding item 2.0 Policy - 1.b regarding the use of the term ‘should’.
• Board to make suggestions and recommendations to mayor.
• New board members must fill out online application.
• Carlin, Albrecht and Dever are seeking renewals
• Williams and the Carttars are not seeking renewals.
• Arneill to check with Niccum and Huneke regarding work conflicts.
• New members must know that this is a working board and there are time expectations outside of the monthly meetings.
• Scholz and Fales will report in December regarding Officer positions.

**FoH (Friends of Hiratsuka)**

• 20 delegates selected from 25 applicants.
• 8 Scholarships requested.

**FoE (Friends of Eutin) – Albrecht**

• 14 students interested in 2018 trip.
• Eutin would like to send two additional students next year for a total of 14 students.
• Arne Scholtz working on 2018 budget.
• Review of ‘25% rule’ during Decembers meeting.

**FoI (Friends of Iniadies) - Albrecht**

• Nothing new

**Trivia Night**

• Board to inquire about additional corporate sponsors.
• Dever to donate $200 toward expenses.
• Scholz to get Mass St. Soda basket for under 21 y.o. winners.
• Arneill to make FB post announcing the fundraiser. Thank yous to corporate sponsor to be added to FB

**New Business**

• Schumm to speak with Jenny Ellis about regaining administrative control of Hiratsuka FB page.
• Social Media policy to be discussed during December meeting.

*Meeting was adjourned at 7pm.*