

## 2019 Budget Request Form – Douglas County, KS

### Summary and Community Partner Overview

Community Partner:	Dwayne Peaslee Technical Training Center
2019 Request	\$195,105

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<p><b>Community Partner overview:</b></p> <p>The Dwayne Peaslee Technical Training Center (Peaslee Tech) opened as a training facility in August 2015. Mission: The Center serves as a catalyst for economic growth in Douglas County, providing technical training to a diverse community of learners to meet the current and emerging needs of our communities and employers. Peaslee Tech was created by the City of Lawrence, Douglas County, the Economic Development Corporation, and the Lawrence Chamber, and area industry partners, in association with USD 497, to provide the services associated with our mission. Adults and high school students receive training in Construction Technology, Industrial Engineering Technology, HVAC, Welding, Power Plant Technology, Automotive Technology, Computers, and other areas. Custom training via short courses are provided to individual industry partners, or a consortia of industry partners. Peaslee Tech offers credentialed training, to the public in the areas of commercial driving, pharmacy technician, Cisco computer networking, manufacturing technology, and industrial maintenance mechanic apprenticeship. Peaslee Tech’s funding is secured through four sources: leasing of space within Peaslee Tech, training tuition for custom courses, gifts and grants, and city/county funding. The requested funding through the county is a necessity to keep Peaslee Tech operating.</p>
<p><b>Use of requested funding:</b></p> <p>The requested funding will be used to cover a portion of Peaslee Tech’s operations.</p>

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Impact of Cuts to Community Partner’s County Funding in 2019 if mail ballot election is unsuccessful:

Community Partner:	Dwayne Peaslee Technical Training Center
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Service Area Impacted:	Douglas County
<p>In 2017, Peaslee Tech served 575 individuals at companies throughout Douglas County and on campus. Three-hundred of those served were in programs delivered by Peaslee Tech, the remainder in affiliated community college programs. We have also participated in several business recruitment activities conducted jointly by the County, City of Lawrence, and the Economic Development Corporation. A reduction in operating funds would threaten Peaslee Tech’s ability to serve the training needs of Douglas County and our progress towards sustainability.</p>	

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City of Lawrence	100,000	100,000	150,000	200,000	200,000	200,000
Educational Lease Income	na	na	21,480	22,720	22,720	22,720
Facility Lease Income	140,116	117,852	155,133	161,711	161,711	152,541
Maintenance Fee Income	na	na	49,654	45,834	45,834	45,834
Instruction Income	13,112	22,161	45,726	100,000	100,000	125,000
Grants	178,426	39,540	145,000	40,000	40,000	40,000
Contributions: individual/business			95,360	30,000	30,000	20,000
Other: in-kind			9,464	10,000	10,000	10,000
Other:						
Interest						
<b>Total Revenues:</b>	<b>531,654</b>	<b>379,553</b>	<b>866,921</b>	<b>1,005,370</b>	<b>1,005,370</b>	<b>1,011,200</b>
<b>Total Revenues and Fund Balance</b>	<b>531,654</b>	<b>414,565</b>	<b>808,391</b>	<b>1,222,167</b>	<b>1,222,167</b>	<b>1,297,973</b>
<b>Expenditures:</b>						
Salaries	119,403	135,223	192,525	185,700	185,700	191,271
Instruction Costs	6,736	10,169	35,976	41,200	41,200	51,500
Utilities	34,940	113,623	90,877	84,000	84,000	84,900
Insurance	21,153	22,071	19,209	17,596	17,596	18,124
Bldg. Repair & Maint/Snow Removal- Lndsc./Janitorial	24,685	44,089	57,601	48,350	48,350	38,590
Advertising/Marketing	22,762	9,111	17,758	15,000	15,000	18,750
Professional Services	23,850	18,415	27,636	32,939	32,939	29,613
Supplies & Equipment	2,294	1,904	1,193	1,800	1,800	12,890
Operational Support (IT/telephone/	na	na	15,289	22,024	22,024	18,820
Travel & Training	276	588	1,415	1,800	1,800	2,250
Property Taxes	43,708	0	56,120	40,000	40,000	30,000
Contract Labor	na	na	1,777	5,000	5,000	6,000
Debt Payments (mortgage and LWC note)	91,972	117,363	68,313	300,985	300,985	304,703
In-kind expenses	na	na	5,905	10,000	10,000	10,000
Contingency/Misc. Expenses	38	539	0	24,000	24,000	24,000
Renovation expenditures from Operations and grant funds	104,825	na	na	105,000	105,000	200,000
<b>Total Expenditures:</b>	<b>496,642</b>	<b>473,095</b>	<b>591,595</b>	<b>935,394</b>	<b>935,394</b>	<b>1,041,411</b>
<b>Ending Fund Balance 12/31/xx</b>	<b>35,012</b>	<b>(58,530)</b>	<b>216,797</b>	<b>286,773</b>	<b>286,773</b>	<b>256,562</b>

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### Budget Request Analysis

Community Partner:	Dwayne Peaslee Technical Training Center
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#### Analysis of the potential for alternative sources of revenue:

Alternative sources could include: 1) Increased funding from custom courses offered to a variety of industries. We offer a portfolio of these courses and are focusing more on development and implementation of custom training. 2) fundraising/contributions/grants. We received nearly \$150,000 in grants in 2017 and have a similar goal for 2018, however \$105,000 of the grant funds were restricted to non-operational uses. Potentially, increases in tuition revenue could bring additional revenue. 3) rental of facility space to community colleges will be increased in 2018, but only minimally because of their financial hardships and sizeable investments in starting their programs at Peaslee Tech. 4) contracts for training services and enrollment in Peaslee classes are a continuing major strategic focus.

#### Analysis of beginning & ending fund balances, and dedicated or restricted cash reserves:

All budgetary information provided shows unrestricted funds. However, ending fund balances reflect investments by EDC and founders dedicated to Capital Improvements in Peaslee Tech which are expensed/depreciated over time. Thus, the ending fund balance includes a \$216,797 in cash and cash equivalent, plus the investment in the building by EDC. The financial picture, including the capital investments, illustrate a delicate balance.

#### New funding sources:

For operational funding, our primary new source is tuition from new programs currently being launched. They include; court reporting, facilities maintenance, plumbing, electrical, and carpentry. We have budgeted a 25% increase in revenue from tuition for 2019 over 2018. However, even if we realize the increase, ongoing capital improvements and maintenance on our forty-year old facility will likely require the increased revenue.

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### Supplemental Request for Additional Funding

(This is in addition to the 2015 Request amount on page 1)

Community Partner:	Dwayne Peaslee Technical Training Center	\$200,000
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#### Purpose for additional revenue from County:

This request is for principle reduction on the Peaslee Tech building mortgage.

#### Impact if supplemental request is not funded:

Failure to receive the principle will have a very negative effect on Peaslee's 2019 and future budgets, as they are predicated on principle reductions.