

**MINUTES**  
**Lawrence-Douglas County Health Board**  
**August 19, 2019**

**CALL TO ORDER**

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, August 19, 2019. Vice chair Vern Norwood called the meeting to order at 5:02 p.m.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF AGENDA**

Dan Partridge stated we need approval to pay for the video in item number 7d on Pregnant Mothers Stop Smoking Campaign. Shanda Hurla made a motion to approve the August 19, 2019, agenda knowing item 7d will be asking for approval to pay for video on Pregnant Mothers Stop Smoking Campaign. Michael Williams provided the second and the motion passed.

**REVIEW AND APPROVE MINUTES OF JULY 15, 2019**

Michael Williams made a motion that the Minutes of July 15, 2019, be approved. Sandy Praeger provided the second and the motion passed.

**REVIEW AND APPROVE JULY MONTHLY FINANCIAL REPORT**

Dan Partridge, director reviewed the July Monthly Financial Report. Sandy Praeger moved that the July Monthly Financial Report be approved. Michael Williams provided the second and the motion passed.

**PROGRAM REPORT – REVIEW PERFORMANCE MANAGEMENT REPORT**

Dan Partridge, director, reviewed the second quarter performance report on Positive Client Relationships, Culture and Value Alignment, Community Service Leadership and Financial Stewardship. The client satisfaction survey is at 98 percent. Clients now receive this survey the minute their visit is completed. We are also offering a gift card for clients to participate in the survey. The partner satisfaction survey was sent to 60 partners twice a year and is composed of 12 questions. Our target goal for this survey is an average score of 48 and our average was 51 in the second quarter. The goal of convening community health forums is 10 and we convened 17 this quarter. Dan stated the living wage of \$16.25 per hour will be in place January 1, 2020. The goals of percent of insured clients with in-network insurance coverage is 80 percent and we reached 70 percent. The goal for clinic fee revenue is \$90,948 and we collected \$77,191.

**DIRECTORS REPORT**

Review of Wage Band Adjustments Included in the 2020 Budget

Dan Partridge, director, reported increasing the living wage to \$16.25 per hour has an affect on other wage bands. Dan stated this proposed new set of wage bands will be incorporated in the 2020 budget.

City Commission Candidate Forum

Dan Partridge, director, reported we have tentatively set the date of September 12<sup>th</sup> at 6 p.m. at the Lawrence Public Library for the candidate forum. More details to follow.

Update on Review of Project LIVELY Program

Linda Craig, clinic services director, reported meeting with community partners in senior services to review how senior needs are currently being addressed and identifying the areas we may be duplicating services or have gaps. They talked about how to work better to identify when to pass services to each other. Partners are looking to see if their role is care coordination or care management. They plan to meet again to determine how to move forward.

Review Public Perception Data Collected During Enhanced Behavioral Risk Factor Surveillance Systems (BRFSS) Data Collection

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George Diepenbrock, communications officer, reported the Docking Institute of Public Affairs at Fort Hays State University, conducted a survey regarding health patterns for Douglas County residents. The survey began in December of 2018 and ended in May 2019. There were 1,500 completed interviews most done by phone. The final three questions were regarding their experience with the Lawrence-Douglas County Health Department. Of the 1,500 interviews, 740 said they had no experience with the Health Department. Those 558 who had heard of the Health Department said their experience was good. Eighty-three percent who had experience with us said we do our job “well” or “very well.” Most have a positive impression of our reputation in the community, though 487 people also reported they did not know or were unsure of our reputation. We are seeing we are best known for clinic services and regulatory enforcement. George stated we still face the challenge of a large number of people who haven’t used our services and don’t recognize our work in the community. However, most people who know us think highly of us. People associate us with advocating for a healthier community and encouraging healthier behaviors. The next steps are to build on our successes, connecting people to our services, engagement on community health, equity and informatics. Tangible projects include website redesign in January 2020, updating our brand/logo and sustain momentum of Healthier Together/mySidewalk. As a brand tagline, the Board liked Health for All.

George also presented a 30-second video on the Pregnant Mothers Stop Smoking Campaign. By consensus, the Board approved entering into a contract with Midco to do a 2-month commercial for \$2,000.

#### Announcements

The Health Department received the Gold Premiere USDA award for breastfeeding support to WIC families.

#### Other New Business

1. The next scheduled Health Board meeting will be Monday, September 16, 2019, at 5 p.m. in the first-floor meeting room.

#### ADJOURNMENT

The Board meeting was adjourned at 6:05 p.m. on a motion by Verdell Taylor and a second by Sandy Praeger.

Respectfully submitted,

Dan Partridge  
Secretary

|          |                    |
|----------|--------------------|
| Present: | Shanda Hurla       |
|          | Vern Norwood       |
|          | Shannon Oury       |
|          | Sandy Praeger      |
|          | Verdell Taylor     |
|          | Michael Williams   |
| Other:   | Charlie Bryan      |
|          | Linda Craig        |
|          | George Diepenbrock |
|          | Colleen Hill       |
|          | Sonia Jordan       |
|          | Josephine (intern) |