

MINUTES
Lawrence-Douglas County Health Board
June 18, 2018

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, June 18, 2018. Chair Sandy Praeger called the meeting to order at 5:02 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AGENDA

Shaun Musick made a motion to approve the Agenda for June 18, 2018. Doug Dechairo provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF MAY 21, 2018

Doug Dechairo made a motion that the Minutes of May 21, 2018, be approved. Verdel Taylor provided the second and the motion passed.

REVIEW AND APPROVE MAY MONTHLY FINANCIAL REPORT

Dawn Honarvar, accounting manager, reviewed the May Monthly Financial Report. Doug Dechairo moved that the May Monthly Financial Report be approved. Shaun Musick provided the second and the motion passed.

NEW BUSINESS

EXECUTIVE SESSION

At 5:07 p.m., Shannon Oury made a motion to adjourn in the first floor conference room into executive session for 15 minutes to discuss an individual employees performance for the purpose of protecting the privacy of the individual involved; and to consult with legal counsel on matters deemed privileged within the attorney-client privilege for the purpose of protecting the privilege.

Further, we will return to this room and reconvene the open Board meeting to the public at 5:22 p.m. Shaun Musick provided the second and the motion passed.

The Board resumed open session at 5:22 p.m.

Conflict of Interest Declarations

Charlotte Marthaler, assistant director, stated we revised the Purchasing Policy and Health Board members and employees with decision making authority are required to disclose potential conflict of interest associated with purchasing decisions. The Board were given a Conflict of Interest disclosure statement to sign and return.

Strategic Planning and Creation of a Policy Agenda

Dan Partridge, director, reviewed the process of the work the Health Department has done on the Strategic Plan in 2018 and work ahead of us. Dan stated in January we talked about Public Health 3.0 to raise awareness and asked the community for feedback if this was the direction the Health Department should go. In February at the General Staff meeting we used an Appreciative Inquiry approach and broke into small groups. We also did a Leadership Retreat in February. At the June General Staff meeting we broke into small groups to discuss the five bullet points in *Our Future Story*. We looked at what do we need to focus on and if this is what we still value. Dan reviewed our Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis that was created in 2014. Dan reported the highlights in yellow are things we have added in each category. Dan stated our current priority goals are framed into three pillars on working with the community, with policymaker and within the Health Department. We would like to ask our external stakeholders what is missing. How does the community value these things and develop

policy metrics that measures what they want us to drive. Dan reviewed community factors such as discrimination and affordable housing, health limiting factors such as low birth rates, protective factors such as caring adults for youth, disease burden (morbidity) such as hypertension under control and mortality such as life expectancy by place.

DIRECTOR'S REPORT

Partnership Survey: 2017 Report

Vicki Collie-Akers, Ph.D., M.P.H., Associate Director for Health Promotion Research Center for Community Health and Development Life Span Institute, University of Kansas, updated the Board on the Lawrence-Douglas County Health Department Partnership Assessment Overall Report. Vicki stated the survey consisted of 12 questions with a scale of one to five with five being the highest. There were 78 surveys sent out and 31 were completed. The total score maximum was 60 and the average overall score was 54.6. The average score per questions was 4.57. The highest rated question was "Lawrence-Douglas County Health Department staff respect partners and are receptive to their views and the Lawrence-Douglas County Health Department communicates in open and honest ways." The lowest rated question was "Lawrence-Douglas County Health Department staff seek engagement of diverse community members." Each program area was rated on three factors; equity, transparency and mutual benefit. Among programs with multiple surveys completed administration scored highest at 56.6 and Community Health scored lowest at 47.5. Vicki stated the survey will continue to be distributed with a comments section added to the survey to capture additional feedback when respondents score the Health Department as not meeting expectations.

Community Health Planning Update

Vicki Collie-Akers, Ph.D., M.P.H., Associate Director for Health Promotion Research Center for Community Health and Development Life Span Institute, University of Kansas, updated the Board on the Community Health Plan. Vicki stated over the next month we will work with stakeholders and convene planning groups, develop a specific framing of each issue or related goal, develop measurable objectives, develop strategies and related performance measures and create action steps for specific strategies in June and July. In August and September, we will finalize planning product. In 2018-2022, we will implement, mobilize and evaluate the plan. Vicki reported Health Department and KU

support teams were formed to work with each convening partner. Vicki and Christina Holt will represent KU Center for Community Health and Development Life Span Institute. The approach is to build on existing plan elements to support the planning process. The goal is to increase engagement of specific populations and assure all elements needed for accreditation are present.

Health Department Informatics Readiness

Sonia Jordan, epidemiology and preparedness coordinator, provided an update on Health Department Informatics Readiness. Sonia stated informatics is an innovative approach to achieving population outcomes by sharing data and making it accessible and understandable. We have to be able to translate data for those who need it. The translator is the liaison and the end goal is that staff and partners have the information they need. Internally we would support access to data in a cross-programmatic way. We envision an integrated approach to data sharing to eliminate silos. Sonia stated the challenge is we have a lean staff, little formal experience and need training.

Estimate of Children Eligible to Receive Healthy Families Services

Dan Partridge, director, provided a response to the request from the May Board meeting to estimate the need for Healthy Families services. Staff have analyzed the birth certificate data set for 2010-2016. During that time period, there were on average 942 first or second births each year. Healthy Families eligibility requirements are that we work with first or second time parents. Additional criteria relate to socioeconomic status and risk factors for abuse and neglect. The estimate of need is 442 families per year. The estimate was derived by examining the frequency of the follow risk factors: 1) delivery paid by Medicaid or self-pay average number is 288; 2) single mother average is 207; 3) high school diploma or less education average number is 183; 4) late prenatal care average number is 145; and 5) mother less than 21 years of age average number is 89. Of these five risk factors, 11 mothers had all five risk factors. Dan stated the current caseload is 50 and we are at capacity with 12 on the waiting list.

City and County 2019 Budget Deliberations

Dan Partridge, director, updated the Board on the City 2019 budget study session. The City Manager's recommended budget funds the Health Department at the level requested in our application. Dan Partridge attended the study session and brought to the Board's

attention that funding agreements continue to be a focus and that he provided public comment to express appreciation for the funding recommendation and to illustrate the important role the health Department has in serving Lawrence residents.

Announcement

Dan Partridge, director, stated Lawrence Memorial Hospital has temporarily ran out of room and Ava Trahan and Ann Marie Boncella will be housing at the Health Department.

Other New Business

1. The next scheduled Health Board meeting will be Monday, July 16, 2018, at 5 p.m. in the first-floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:47 p.m. on a motion by Verdell Taylor and a second by Shaun Musick.

Respectfully submitted,

Dan Partridge
Secretary

Present:	Doug Dechairo
	Shaun Musick
	Shannon Oury
	Sandy Praeger
	Verdell Taylor
	Michael Williams
Other:	Dan Partridge

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Vicki Collie-Akers
Karrey Britt
Linda Craig
Colleen Hill
Dawn Honarvar
Sonia Jordan
Charlotte Marthaler