

MINUTES
Lawrence-Douglas County Health Board
March 18, 2019

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, March 18, 2019. Chair Sandy Praeger called the meeting to order at 5:02 p.m.

PUBLIC COMMENT

There was no public comment.

WELCOME NEW HEALTH BOARD MEMBER

Dan Partridge, director, welcomed new Health Board member, Shanda Hurla appointed by the County to fill the expired term of Shaun Musick. Board members and staff introduced themselves.

RECOGNITION OF HEALTH BOARD MEMBER

Sandy Praeger, chair, thanked Shaun Musick for serving on the Health Board for two consecutive terms.

APPROVAL OF AGENDA

Shaun Musick made a motion to approve the Agenda for March 18, 2019. Steve Fawcett provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF FEBRUARY 18, 2019

Doug Dechairo made a motion that the Minutes of February 18, 2019, be approved. Steve Fawcett provided the second and the motion passed.

REVIEW AND APPROVE FEBRUARY MONTHLY FINANCIAL REPORT

Dawn Honarvar, finance director, reviewed the February Monthly Financial Report. Vern Norwood moved that the February Monthly Financial Report be approved. Michael Williams provided the second and the motion passed.

NEW BUSINESS

Letters of Recognition

The Board signed a Letter of Recognition congratulating Catherine Bird on 20 years of service.

Dan Partridge, director, stated there were five nominations for the Kay Kent Excellence in Public Health Service Award. Nominees were: Charlie Bryan, Kathy Colson, Sonia Jordan, Nicole Parker and Brittanie Sinisgalli. Letters of Recognition were signed for all.

Board Direction Needed: Wage Band Adjustments

Dan Partridge, director, reported in 2017, the Health Equity Impact Assessment identified \$16.25 as the wage necessary for one working adult to afford a 2-bedroom apartment that does not exceed 30 percent of income. The source of this number was the 2016 Universal Living Wage (ULW) calculator, which bases its calculation on the price of fair market rent.

The Health Department currently has an informal policy to pay no less than \$13 per hour for its employees. By moving the minimum wage up to \$16.25 per hour, the Health Department would consolidate the lowest three of its 12 current wage bands.

After discussion, Shaun Musick made a motion for staff to prepare the budget to include funding of \$16.25 per hour for minimum living wage. Michael Williams provided the second and the motion passed.

DIRECTORS REPORT

Engagement of SS&C to Conduct a Business Practices Audit

Dan Partridge, director, stated staff would like to engage SS&C to perform an analysis of the accounting processes and CYMA accounting system. The two consultants responsible for this engagement are Michele Hammann, CPA, CVA and Erika Dvorske, COO. The fees for the consulting services is \$7,000. Dan stated staff would bring a recommendation for improvement and functional options for considerations to the April Board meeting.

Board Appointments and Election of Officers in April

Dan Partridge, director, stated election of officers will be at the April Health Board meeting.

Community Health Plan Update

Beth Llewellyn, community health director, updated the Board on the Community Health Plan. Beth reported an update will be given to the Board on a quarterly basis. Beth stated we are working internally on how the Health Department can best support the steering committee and what we are expecting of the conveners. She is also working to create a permanent Steering Committee.

Public Health Week Activities

Dan Partridge, director, stated we will kick off National Public Health week with a breakfast for staff at 8:30 am in the second-floor meeting rooms with guest speaker, Beth Bailey, author of "Sex in the Heartland." On Wednesday, April 4, in the second-floor meeting rooms from noon to 1 pm, will be the Kay Kent Excellence in Public Health Service Award luncheon. On Friday, April 5, in the second-floor meeting rooms at 7:30 am will be the Douglas County Health Champion award breakfast.

Other New Business

1. The next scheduled Health Board meeting will be Monday, April 15, 2019, at 5 p.m. in the first-floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:45 p.m. on a motion by Vern Norwood and a second by Michael Williams.

Respectfully submitted,

Dan Partridge
Secretary

Present:	Doug Dechairo
	Steve Fawcett
	Shanda Hurla
	Shannon Oury
	Shaun Musick
	Sandy Praeger
	Verdell Taylor
	Michael Williams
Other:	Vicki Collie-Akers
	Charlie Bryan
	Linda Craig
	George Diepenbrock
	Sarah Hartsig
	Colleen Hill
	Dawn Honarvar
	Beth Llewellyn