



MINUTES
Governing Board
July 30, 2019

Present:

Brad Burnside
Patrick Schmitz, CEO
Lucia Orth, Treasurer
Tina Rosenthal
Gene Bauer
Clay Britton
Steve Splichal

Barbara Ballard
Martha Gage
Gene Dorsey
Kirsten Kuhn

Absent:

Ken McGovern
Kathy Brown
Jane Fevurly

Staff Present:

Rhonda Stubbs, CFS Program Manager
Alix Hook, Executive Assistant

Mike Meigs, Finance Director
Scott Criqui, HR Director
Brenda Cherpitel, Development Director

- I. **Order:** Brad Burnside called the meeting to order at 7:32am.

- II. **Mission Moment with Rhonda Stubbs, CBS Program Manger**
Rhonda Stubbs, who will soon be celebrating her 25-year work anniversary, shared a story of one of her former clients named Chloe who spent her teenage years in our program fighting depression and is featured in one of our Discover Bert Nash videos. The things Chloe found most helpful during her time in services at Bert Nash were the perseverance, consistency, and strengths-focused encouragement she received from her team. Chloe has come back to work for us twice, serving as a Group Leader in our Child & Family Services Summer Group program. Chloe recently graduated from Vanderbilt University with a 3.8 GPA and will be pursuing an introductory PhD program next fall.

- III. **Consent Agenda:**
Brad Burnside asked for a motion to approve the consent agenda, which consisted of the June 2019 Governing Board Meeting Minutes and CEO Report; so moved by Barbara Ballard; seconded by Gene Dorsey; approved by all.

- IV. **Business Items:**

- V. **Reports**
 - a. **Brad Burnside, Chair**
Brad Burnside had no reports.

 - b. **Patrick Schmitz**
There were no questions regarding the CEO Report, and Patrick had no additional reports.

 - c. **Mike Meigs, Finance Director** (handouts)
Mike Meigs reported that June's fee revenue is currently at 87% of budget YTD. The Center will receive additional funding from the State, effective July 1, 2019. The Center had an increase in billable hours reaching 419.6 hours per day in June, the

bulk of which can be attributed to our CFS Summer Program. The last time we came close to breaking 400 hours per day was in July 2017.

Patrick shared that we will be contracting with Aetna's commercial insurance soon, which is used by City of Lawrence employees, the Lawrence Police Department, and USD 497 employees.

Mike explained the "billable rate per hour" formula and how the funds can take 2-4 weeks to return to us after we file a claim, so this number will fluctuate throughout the year.

Board members discussed the CMHC's charge to serve Douglas County residents regardless of their ability to pay and the way those expenditures manifest in bad debts and discounted services.

Employee salaries will be over budget for the rest of this year due to COLA raises distributed in July and pay adjustments for Case Managers. The Center is working on reconfiguring positions rather than always backfilling them, and we are not hiring additional clinicians until our current staff are regularly reaching their productivity standards.

Brad Burnside asked for a motion to approve the June 2019 Financials; so moved by Gene Bauer; seconded by Martha Gage; approved by all.

d. Brenda Cherpitel, Development Director

Brenda shared that we still need to secure two \$2,500 Sponsorships for the Breakfast and asked that the Board share with her any connections or potential companies they have. She reported that our number of Ambassadors has increased and thanked the Board Members who committed following the Board Retreat. She also shared that there has been an increase in private DBN tours for August and September. She noted the printed BBN schedule now includes fall events at which we will have information booths.

VI. Other

a. Executive Session

Brad asked for a motion to enter an Executive Session; so moved by Gene Bauer; seconded by Martha Gage; approved by all.

VII. Adjourn:

Brad Burnside asked for a motion to adjourn; so moved by Gene Bauer; seconded by Martha Gage; approved by all. The meeting adjourned at 9:02am.

The next Governing Board meeting is August 27, 2019 at 7:30am in the boardroom.