



**MINUTES
Governing Board
June 25, 2019**

Present:

Brad Burnside, (by phone)
Patrick Schmitz, CEO
Lucia Orth, Treasurer
Tina Rosenthal
Gene Bauer
Clay Britton
Steve Splichal

Barbara Ballard
Martha Gage
Gene Dorsey
Jane Fevurly
Kirsten Kuhn
Kathy Brown

Absent:

Ken McGovern

Staff Present:

Carla DeHetre, WRAP Program Manager
Stephen O'Neill, COO
Kathy Nichol, Executive Assistant

Mike Meigs, Finance Director
Scott Criqui, HR Director
Brenda Cherpitel, Development Director

I. **Order:** Brad Burnside called the meeting to order at 7:32am.

II. **Mission Moment with Carla DeHetre, WRAP Program Manger**

Carla DeHetre shared a story from a high school WRAP therapist on how WRAP is responding to the needs of our students and community. The story was about a student who suffered a traumatic event (in another community), which precipitated depression and high anxiety, adding to other ongoing medical issues. This student had a hard time getting to class, let alone entering the building on a regular basis. The WRAP therapist was a safe person and touch stone for this student for several years. The ultimate goal was for the student to graduate on time. The WRAP therapist also made sure the student had a backup plan due to missing so much school through hospitalizations and sick days. Amazingly, through the hard work of the student and continued student and family support from the WRAP therapist, the student did graduate on time. Carla DeHetre ended by stating the student is continuing mental health services and is looking toward their future through enrolling in community college.

III. **Consent Agenda:**

Brad Burnside asked for a motion to approve the consent agenda, which consisted of the May 2019 Governing Board Meeting Minutes and CEO Report; so moved by Gene Dorsey; seconded by Tina Rosenthal; approved by all.

IV. **Business Items:**

a. **Board Retreat Feedback**

Board members stated the retreat was very helpful, they liked the mix of both boards and liked the new Building Bert Nash branding. Ideas for the next retreat are to have bound packets and more discussion about the committees members can serve on.

b. **Board Positions – Chair Elect**

Brad Burnside asked for a motion to approve the nomination of Tina Rosenthal to serve the Governing Board as Chair Elect; so moved by Gene Bauer; seconded by Barbara Ballard; approved by all

c. CEO Contract

Brad Burnside reported that the board is pleased to extend Patrick Schmitz's contract. This revised contract has an evergreen renewal provision. Feedback from staff and board members was very favorable through the review. Patrick Schmitz stated he is honored to continue being a part of Bert Nash and is looking forward to the future.

V. Reports

a. Brad Burnside, Chair

Brad Burnside had no reports.

b. Patrick Schmitz

Patrick Schmitz stated Mayor Larsen informed BNC that the city is working with a tight 2020 budget and is looking at budget cuts that may include the reduction of funding for the WRAP program. Discussion ensued regarding how the board can engage in conversation about need of the WRAP program. The City Commission meets about the budget on July 16th with a public hearing on August 6th. The County is reviewing their budget this week with notice being given on July 28th and a public hearing on August 14th.

c. Mike Meigs, Finance Director (handouts)

Mike Meigs reported that May's fee revenue is down \$3K over previous years due to fewer billable hours and a \$30K increase in sliding scale adjustments, causing a drop in the bill rate per hour. Mike stated Billable Hours are less than April 2019 by 4 hours per day but are expected to rise in June and July due to the summer program and increased productivity of the center.

Mike stated Operating Revenue is higher due to accrual of additional County psych funding and an April correction for police department revenue (contracts). Operating Expenses were up \$13K over April due to one additional working day in May and an increase in alternate care costs, which will correct itself in June.

Mike Meigs stated he will continue working on the forecasted budget for the remainder of the year.

Brad Burnside asked for a motion to approve the May 2019 Financials; so moved by Lucia Orth; seconded by Gene Dorsey; approved by all.

d. Brenda Cherpitel, Development Director

Brenda thanked the entire board for their involvement and participation at the Board Retreat on June 24th. Brenda reviewed the Building Bert Nash report highlighting the goals needed of gaining more ambassadors, scheduling of public and private tours, and increasing the number of MYGS members. Brenda also requested volunteers for the scheduled November and December tours.

VI. Other

VII. Adjourn:

Brad Burnside asked for a motion to adjourn; so moved by Jane Fevurly; seconded by Gene Bauer; approved by all. The meeting adjourned at 8:29am.

The next Governing Board meeting is July 30, 2019 at 7:30am in the boardroom.