



MINUTES
Governing Board of Directors
May 29, 2018

Directors Present:

Brad Burnside (by phone)
Lucia Orth
Patrick Schmitz

Jane Fevurly
Kathy Brown
Steve Splichal
Barbara Ballard

Directors Absent:

Reed Dillon

Tina Rosenthal
Ken McGovern

Staff Present:

Amy Warren, COO
Cindy Hart, Development Director

Scott Criqui, HR Director
Tracy Kihm, Finance Director
Kathy Nichol, Executive Assistant

Guests:

Bill Rogenmoser, Financial Consultant for BNC
Christopher Chingren, Voya Financial Client Relations Manager

- I. **Order:** Brad Burnside called the meeting to order at 7:35am.

- II. **Consent Agenda:**
Brad Burnside asked for a motion to approve the consent agenda, which consisted of the March 2018 Governing Board Meeting Minutes; so moved by Lucia Orth; seconded by Patrick Schmitz; approved by all.

- III. **Reports:**
 - a. **Brad Burnside, Chair**
Brad Burnside welcomed newly appointed board members Steve Splichal (County appointee) and Tina Rosenthal (city appointee).

 - b. **Scott Criqui, HR Director**
Scott Criqui stated it was found the 403b employee savings plan was out of compliance. Criqui then introduced BNC's financial consultant, Bill Rogenmoser

Rogenmoser explained a short history of the 403b and how it came to be out of compliance. Of the options available to BNC, Voya Financial is the recommended plan to switch to. Rogenmoser also noted this will be a 401K, not a 403b, although there will be no difference as far as staff are concerned. Rogenmoser introduced Christopher Chingren from Voya Financial.

Chingren noted that Voya is the top record keeping business in the US, is a US based company, has won many awards for the website, and has many robust retirement planning tools. One of Voya's goals is for a more understandable view of retirement—a monthly income amount rather than a total amount.

Brad Burnside asked for a motion to approve the switch from the current 403b plan to the Voya plan; so moved by Lucia Orth; seconded by Barbara Ballard; approved by all.

c. Patrick Schmitz, CEO

Patrick Schmitz reminded the group that the Ballot Initiative took up a lot of energy from everyone, but it did not pass. Schmitz further reported the County does not have a solid plan at this time, but is committed to expanding the jail and mental health services. Schmitz encouraged participation in the County Forum scheduled May 30th, 7:00pm at the Fairgrounds. Schmitz has not decided if he will speak or not, but it is important to have both sides of the issue present for this, potentially intense, community conversation. Schmitz expects substantial meetings will be scheduled with the County after this forum.

Schmitz also stated board members will receive an e-mail draft of the new bylaws to be discussed and voted on in June. Schmitz reported the Declaration of Trust and the board orientation process are also being revised. Lucia Orth questioned if the Governing Board and Endowment Board relationships will be more explicit, in which Schmitz answered 'Yes.' Schmitz stated Brad Finkeldei will review all changes and assured the group the County will not have to approve the new bylaws.

d. Amy Warren, COO

Amy Warren reported the hiring of Stephen O'Neill as the new Children and Family Services (CFS) Director. His official start date is June 11th, although he has already attended a 'Meet-and-Greet' and has been receiving BNC materials for review.

Warren stated Amy Finkeldei is continuing to look at quality and corporate compliance including policy reviews. Warren's goal through working with Finkeldei and Criqui is to be better organized with polices and contracts.

Warren had several other updates and announcements: Bridges renovations are now complete, with many being done by Bridges' staff. Warren encourages all board members to take a tour of the 'new' building; CFS summer groups are starting June 4, 2018; Dr. Dadson is providing extra training to allow providers to call BNC med services for consultations about psychotropic medicine prescriptions; Julia Gaughan has started as a trainer for Mental Health First Aid—an update will be presented at the June board meeting.

e. Tracy Kihm, Finance Director

Tracy Kihm presented the March 2018 and April 2018 financial reports. Because these reports were reviewed in the Finance Committee meeting, Kihm stated she will only highlight certain parts of the April 2018 financials.

Kihm referenced the April 2018 graph handout: The entire bar of the first graph is the total of all revenue; Fee revenue is higher than budgeted, but less than April 2017. BNC is \$88K behind due to vacant positions; Cash is less than April 2017 due to the timing of State and County funding payments; The amount in cash and investments are enough for four months of BNC operating costs; Accounts receivable is slightly higher than April 2017, but there is still no concern; The endowment is higher than in

April 2017; Vacant or late hire positions have affected County revenue, contract amounts, and expenses; Other revenue is higher than planned due to \$30K grant for new vans and a higher first quarter alternate care revenue (state paying for client rent, utilities, etc. are given though BNC); Equipment and computer purchases were made at the beginning of 2018, showing a higher expense.

Barbara Ballard questioned why there were so many vacant positions. Patrick Schmitz answered the psychiatric positions are difficult to recruit and attain, stating there are more psychiatrists retiring than entering the field (and is a nationwide problem) and those who live here tend to work elsewhere for higher pay.

Kihm and Schmitz thanked Barbara Ballard for her assistance with the legislature which is increasing its mental health funding. These additional monies will help build strong health homes and supportive housing.

Brad Burnside asked for a motion to approve the March 2018 and April 2018; so moved by Barbara Ballard; seconded by Jane Fevurly; approved by all.

f. Cindy Hart, Development Director

Cindy Hart reviewed the Development Report including information on the increased number of Discover Bert Nash (DBN) Tours and Goals, Cultivation & Major Gifts and Goals, and upcoming meetings. Hart is continuing to recruit ambassadors to conduct more DBN tours—the VIP tours have been very successful. Hart reminded the group about the June 4th DBN tour and Retreat for all board members and announced the annual Celebrate Breakfast is scheduled for November 14th. (Board members will have a sneak peek the week prior.)

IV. Business Items:

a. Nominating Committee Report

Patrick Schmitz updated the group on the approved City and County Governing Board appointees. The Nominating Committee would like to propose Martha Gage to take Steve Glass' vacant seat. Schmitz stated Gage has been a longtime BNC supporter, has an extensive education background at the secondary and university levels, has served at the State level, and is interested in being on the Governing Board.

Schmitz also stated Myra Strother has been nominated for the Endowment Board of Trustees.

Barbara Ballard moved to accept the Nominating Committee recommendations of candidacy for Martha Gage and Myra Strother; seconded by Jane Fevurly; approved by all.

b. Treasurer

Brad Burnside stated Cindy Maude's term has expired leaving open the treasurer seat. Lucia Orth has graciously volunteered for this position.

Brad Burnside moved to accept Lucia Orth's treasurer appointment; seconded by Barbara Ballard; approved by all.

V. Other

Kihm announced the annual audit for BNC begins today. Kihm mentioned that the County pays for this service and has subcontracted it in the past. This year, Berberich Trahan & Co., P.A., which was last years' subcontractor, is fully in charge of the audit process allowing for a deeper review. A board report will be available in July or August.

VI. Adjourn:

Brad Burnside asked for a motion to adjourn the meeting; so moved by Barbara Ballard; seconded by Lucia Orth; approved by all. The meeting adjourned at 8:40am.

The next Governing Board meeting is on June 26th at 7:30am in the boardroom.

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