MINUTES
Chair Katherine Simmons called the meeting to order at 7:05 p.m. in the Lawrence City Commission Chambers at Lawrence City Hall, 6 E. 6th Street.

Regular Agenda Items:
• The October LCAC minutes were accepted and approved.

New Business:
1. Presentation on Lawrence Laboratory by Katie Winter
   Ms. Winter feels there is a link between her project, Lawrence Laboratory, and the Cultural Plan because of many shared goals.

   The basis of Lawrence Laboratory is: an education project that will host short and informal classes that are low cost and low commitment. The project’s focus will initially be on an adult audience, but may involve children in the future if the project is successful.
   A handout was distributed.

Old Business:
1. Arts and Economic Prosperity 5
   Kate Dinneen reported almost all remaining arts and culture non-profits whose status is “not complete” on the data tabulation record were volunteered for contact at the Arts Roundtable meeting today.

Program Committees:

Grants
Sean Reardon distributed Grants Guidelines for review; see document for highlighted changes. Community Arts Grants deadline date will be bumped up as previously discussed. Criteria will be reviewed. All forms of art are welcome and encouraged.

Committee questioned about excluding grant dollars for capital improvement. Katherine Simmons will follow up with Porter Arneill about the language the committee discussed last year. It was suggested that the following note could be added: “Capital improvements are discouraged unless they are integral to the success of the project/program.”

Sean Reardon and Porter Arneill will have a new draft of the Grant Guideline in December.
Phoenix Award
Michel Loomis reported. Commissioner Kate Dinneen asked about requesting the Lawrence Arts Center broadcast the 2016 Phoenix Awards video in the lobby, and Channel 6 running the video. Michel Loomis will follow up with Kimberly Williams about making the video available in the lobby of the Lawrence Arts Center. Michael Davidson asked about running the video on the City of Lawrence website. Dianne Stoddard will check on getting the video on the city website. Katherine Simmons asked about lighting on awards table.

Final Fridays
New marketing report was distributed to the Commission. The Final Fridays page is the 3rd most viewed on the Explore Lawrence website. Kate Dinneen asked about Final Fridays flags; they are sold out.

Public Art
CIP is under review. List is out and there are some changes for the fire station/senior resources center.

STRATEGIC COMMITTEES:

Cultural Art Development/Cultural Plan
Kate Dinneen spoke on this topic at the Arts Roundtable meeting today.

Notes:
Action A.2.e.i. - creative connector program
Action B.1.b.i. - develop a quarterly networking event, bring creatives together
Action B.2.b.i. - occasional meetings exchange of information among facility leadership and management
Action B.3.e. - periodic “blue sky” think tank to assess opportunities, envision scenarios, best ideas for consideration of changes to cultural plan of new initiatives

DIRECTORS REPORT:
No report, Porter Arneill was unable to attend meeting.

Miscellaneous Item:
Kristina Walker exhibition November 10, 2016 6-8 p.m.

The LCAC meeting adjourned at 8:05 p.m.