



City of Lawrence

Community Police Review Board 2018/2019 Annual Report

JULY 2019



In accordance with the ordinance establishing the Community Police Review Board (CPRB), the Board has developed this first annual report to recap its activities. The report will be submitted to the City Commission for review at its first regularly scheduled City Commission meeting after July 31. This report will recap the major activities, which include board formation/administrative functions, board training, and review of police department training and policies. This report will be organized according to these topics. There were no public appeals relating to racial or other bias-based policing received by the Board during the 2018-2019 period of this report.

The CPRB met a total of six times during the period August 1-July 31, 2019. Meetings were held: September 17, 2018, October 10, 2018, December 5, 2018, January 24, 2019, March 26, 2019 and July 11, 2019. Agendas and minutes are available on the CPRB [website](#).

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BOARD FORMATION/ADMINISTRATIVE FUNCTIONS:

The CPRB spent much of the 2019/2019 year with formation and administrative activities associated with the newly formed board. The first meeting of the newly formed board was held on September 17, 2019. Early meetings focused on orientation to the ordinances and required board training [see training section of this report]. The Board also approved bylaws, later revisited those bylaws, elected a chairperson and vice-chairperson and established a regular meeting schedule. The Board also made several suggestions to the City Commission regarding the adopting ordinance.

The ordinance requires that each board member complete the following training:

- Racial or other bias-based policing training
- Kansas Open Meetings Act and Kansas Open Records Act

All board members received this training within the required timeframes established by the ordinance. Kansas Assistant Attorney General Kate Carter provided the racial and other bias-based policing training (approximately 1.5 hours) and Assistant City Attorney Maria Garcia provided training on the Kansas Open Meetings Act (approximately 30 minutes), the Kansas Open Records Act (approximately 15 minutes) and a basic legal overview of the 4th Amendment/Search and Seizure (approximately 1 hour). Additional training including an overview of the Lawrence Police Department’s Office of Professional Accountability, provided by Sergeant Dave Ernst (approximately 45 minutes). Captain Casey Cooper and Sergeant Shannon Riggs provided the board with Use of Force Training (approximately 2 hours), Maria Garcia provided an overview of the ordinance creating the board (approximately 30 minutes) and an overview of the bylaws (20 minutes) was provided by Assistant City Manager Diane Stoddard.

REVIEW OF POLICE DEPARTMENT TRAINING, POLICIES AND OUTREACH:

The CPRB received a report on outreach and education activities conducted by the Lawrence Police Department during the 2018 calendar year. Additionally, the Board received information about how citizen complaints are handled by the Office of Professional Accountability. Also, the Board received a briefing on the Law Enforcement Contact Study from the Douglas County Criminal Justice Coordinator Robert Bieniecki and a representative of Northeastern University, the contractor on the study.

