

City of Lawrence

Affordable Housing Advisory Board

October 28, 2019 minutes

MEMBERS PRESENT: Ron Gaches, Edith Guffey, Thomas Howe, Patrick Kelly, Paul Nuzum, Shannon Oury, Monte Soukup, Sarah Waters,

MEMBERS ABSENT: Rebecca Buford (recused), Susan Cooper, Dana Ortiz, Erika Zimmerman (recused)

STAFF PRESENT: Scott McCullough, Director of Planning and Development Services; Danielle Buschkoetter, Budget and Strategic Initiatives Manager; Danelle Walters, Community Development Manager; Jeff Crick, Planning Manager; Brad Karr; Community Development Analyst; Alissa Ice, Housing Administrator

Chair Gaches called the meeting to order at 11:00 am. [ENTIRE VIDEO](#)

1. General Public Comment - [VIDEO](#)

None

2. Approve Minutes from October 14, 2019 meeting – [VIDEO](#)

Oury moved to approve the minutes from October 14, 2019 meeting. Howe seconded the motion. The motion passed 7 – 0.

3. Monthly Financial Report – [VIDEO](#)

The monthly financial report is available on the City of Lawrence opengov.com website.

4. Receive Applicant Presentations - [VIDEO](#)

After a brief discussion, Gaches noted that applicants should use the time they need for presentations.

a. Lawrence Habitat for Humanity

John Harvey presented the Lawrence Habitat for Humanity [application](#). [VIDEO](#)

Kelly arrive at the meeting – 11:10 am

b. Bethel Estates of Lawrence Phase II

Kelsey Herr and Susie Rhodes presented the Wheatland Investments Group [application](#). [VIDEO](#)

c. Lawrence Community Shelter

No representative was present for the Lawrence Community Shelter [application](#). [VIDEO](#)

d. Penn Street Lofts

Patrick Watkins and Tony Krsnich presented the Penn Street Lofts [application](#). [VIDEO](#)

e. TTH Helping Hammer Senior Repair Program

Nicholas Ward presented the Helping Hammer Senior Repair Program [application](#). [VIDEO](#)

f. TTH Westside Development

Nicholas Ward presented the Westside Development [application](#). [VIDEO](#)

The Board requested that the applicant confirm that they will be restricting themselves to an RS10 lot west of Iowa.

g. 23 Tenn Flats

Katie Hoke presented the 23 Tenn Flats [application](#). [VIDEO](#)

5. Review NOFA Timeline and Procedures - [VIDEO](#)

Alissa Ice discussed the timeline for the score sheets, funding recommendations, and City Commission approval.

Board discussed how to handle the Lawrence Community Shelter application since a representative did not present during the meeting. Board decided that the application will be included in the funding considerations.

Staff will report to the Board on whether funding recommendations can be made for multiple funding cycles as requested for the Penn Street Lofts application.

6. Consider Other New Business - [VIDEO](#)

Gaches recognized the contributions of the Planning and Development Services Director, Scott McCullough.

Howe discussed an American Public Square discussion that referenced the housing work the City of Lawrence is doing.

Oury noted that the Bert Nash ground breaking ceremony will be happening in the near future. She will send out a notification.

7. Next Meeting/Future Agenda Items - [VIDEO](#)

8. Adjourn - [VIDEO](#)

Gaches adjourned the meeting.

Future Meeting Dates / Tentative Agenda items

November 11, 2019 – Funding Recommendations;

December 9, 2019 –

January 13, 2020 -

These minutes were approved by the Board: November 11, 2019

2019 Attendance	Jan	Feb	March	Apr	May	June	July		Aug	Sept	Oct		Nov	Dec
Buford, Rebecca	+	+	E	+	+	+	R	R	+	+	E	R		
Cooper, Susan	+	E	+	U	+	+	+	+	+	+	+	U		
Gaches, Ron	+	E	+	+	+	+	+	+	+	+	+	+		
Guffey, Edith	+	E	+	E	+	+	+	+	+	+	+	+		
Howe, Thomas	+	+	U	+	+	+	+	+	+	+	+	+		
Kelly, Patrick		E	+	+	+	+	E	+	+	+	+	+		
Nuzum, Paul	+	+	+	+	+	+	+	+	+	+	+	+		
Ortiz, Dana	+	+	+	+	+	+	+	R	+	+	+	E		
Oury, Shannon	+	+	+	+	+	+	R	R	+	+	+	+		
Soukup, Monte	+	+	+	+	+	+	+	+	+	+	+	+		
Waters, Sarah	+	+	+	E	+	+	+	+	+	+	+	+		
Zimmerman, Erika	+	+	+	E	+	+	+	R	+	+	+	R		

(+) - in attendance; (U) - unexcused absence; (E) - excused absence; (R) - refusal

A Board member having **three or more unexcused absences** or **five or more absences for any reason** during one (1) calendar year shall be deemed by the Board to have involuntarily resigned his or her position. Failing to notify the Chair of an absence at least 24 hours prior to a scheduled meeting shall count as an unexcused absence. Attendance will be reviewed regularly to ensure compliance.