

City of Lawrence

Affordable Housing Advisory Board

April 8, 2019 minutes

MEMBERS PRESENT: Rebecca Buford, Ron Gaches, Thomas Howe, Patrick Kelly, Paul Nuzum, Dana Ortiz, Shannon Oury, Monte Soukup

MEMBERS ABSENT: Andrew Brown, Susan Cooper, Edith Guffey, Sarah Waters, Erika Zimmerman

STAFF PRESENT: Scott McCullough, Director of Planning and Development Services; Danielle Buschkoetter, Budget and Strategic Initiatives Manager; Danelle Walters, Community Development Manager; Jeff Crick, Planning Manager; Brad Karr, Community Development Analyst

Chair Gaches called the meeting to order at 11:02 am. [ENTIRE VIDEO](#)

1. General Public Comment [VIDEO](#)

Bobbie Flory, Executive Director of the Lawrence Home builders Association (LHBA), spoke to the board about a [letter submitted by the LHBA and the Lawrence Board of Realtors](#) about Plan 2040.

Tami Nevels and Nickie Daneke spoke to the board about 1035 Pennsylvania St.

Sara Taliaferro, Justice Matters, spoke to the board about the proposed affordable housing text amendment.

Bob Rummel spoke to the board about a [letter he submitted](#) to the City about the proposed affordable housing text amendment.

2. Approve Minutes from March 11, 2019 meeting [VIDEO](#)

Kelly requested the March 11, 2019 minutes be amended to reflect his abstention from the approval of the February 11, 2019 meeting minutes; staff made the correction.

Oury moved to approve the [minutes, as amended, from the March 11, 2019 meeting](#). Ortiz seconded the motion. The motion passed 7-0 with Thomas abstaining.

3. Monthly Financial Report [VIDEO](#)

The monthly financial report is available on the [City of Lawrence opengov.com](#) website.

Buschkoetter said the monthly sales tax for affordable housing had begun to be collected by the State as of April 1, 2019, but would not be sent to the City until June, 2019.

4. Continue review of draft NOFA and sample matrices [VIDEO](#)

Buschkoetter presented the board with the following attachments:

- [Memo](#)
- [Draft NOFA](#)
- [Proposed Matrix](#)
- [Process and Procedures](#)
- [Correspondence received from Zimmerman](#)

The board discussed the items, and asked staff to make amendments and bring them back to the AHAB at the May meeting for review.

5. Quick Updates

a. Update on affordable housing text amendment [VIDEO](#)

McCullough provided the board with an update on the affordable housing text amendment.

b. [Correspondence received](#) about the affordable housing text amendment

c. [Correspondence received](#) about Plan 2040

6. Other New / Business Next Meeting / Future Agenda Items [VIDEO](#)

Chair Gaches asked staff to provide an update on Plan 2040 at the May meeting.

The next meeting will be on May 13, 2019.

7. Adjourn [VIDEO](#)

Oury moved to adjourn the meeting. Soukup seconded the motion. The motion passed 8-0.

Future Meeting Dates / Tentative Agenda items

May 13, 2019 – Review amended NOFA and matrix, Plan 2040 update

June 10, 2019 -

June 27, 2019 - Douglas County Community Foundation, community conversation on food security and personal health, 5:30-7:30 p.m., Flory Building, Douglas County Fairgrounds

July 8, 2019 -

August 12, 2019 -

September 5, 2019 - Douglas County Community Foundation, community conversation on behavioral health, 5:30-7:30 p.m., Theatre Lawrence

September 9, 2019 -

October 14, 2019 -

November 11, 2019 -

December 9, 2019 –

These minutes were approved by the Board: May 13, 2019