

City of Lawrence
Aviation Advisory Board Meeting
December 14, 2017 Minutes

THE FOLLOWING MINUTES ARE ONLY A SUMMARY OF THE DISCUSSION/PRESENTATION AT THE DECEMBER 14, 2017 AIRPORT ADVISORY BOARD MEETING. THE CITY DOES NOT GUARANTEE THE ACCURACY. FOR SPECIFIC INFORMATION PLEASE VISIT THE FOLLOWING LINK TO VIEW THE VIDEO OF THE MEETING. <https://www.youtube.com/watch?v=B0AyurS9frE>

MEMBERS PRESENT: Bill Ackerly, Jonathan Becker, Daniel Born, Richard Haig, Gary Knudsen, Jeff Long, and Cheri Thompson
MEMBERS ABSENT: None
STAFF PRESENT: Chuck Soules
PUBLIC PRESENT: Mark Ewing, Lloyd Hetrick, and Ron Renz

I. Call to Order:

Richard Haig called the meeting to order at 6:30 PM.

II. Minutes of October 4 meeting. – Mr. Long moved and Ms. Thompson seconded approval of the minute of the October 4, 2017. The motion passed unanimously.

III. Draft Policy – Skydiving:

Chuck Soules reviewed recent review process. After the October 4th meeting, the draft policy was sent back to subcommittee. The draft policy was referred to counsel for opinion. The Subcommittee returned the policies and procedures for approval. Gary Knudson asked staff if there were any clarifications. There was one edit that in the chart on minimums but no substantive changes. There was a general discussion noting how long this issue has been discussed and the hard work of the subcommittee.

After discussion Ms. Thompson moved that the draft policy as amended be recommended to the City Commission for approval. The motion was seconded by Mr. Born. Vote was 6-1. Mr. Soules explained that the draft policy as amended would be on the City Commission agenda on February 6, 2018.

IV. UAV Flying at the Airport:

Mark Ewing made a presentation to the Board. They are currently testing and flying at Model Masters out by Clinton Dam. Use of the Model Masters field involves substantial man hours of transport and Model Masters has limited facilities.

Mark Ewing presented many options regarding use of the Airport as a testing area.

There was discussion that focused immediately on the grass runway parallel to 01/19. Safety is the paramount concern and the proposal needs more detail. Multiple UAS is a future goal of the applicant. The city is going to require a FAA licensed pilot for each UAS. There was a question of use of east side or west side of airport. There was also discussion of the impact on Lifestar and the need to have that use addressed in procedure. It was expected that the number of UAS Flight days would equal 20 to 30. The primary limit is wind. The applicant described needing 30' for takeoff and 300' for landing. The preference

of the applicant was to use 1/19 over 15/33. The Board raised the question of the height of the trees west of the field may be over 7:1 slope.

The Board invited public comment. Lloyd Hetrick of Hetrick Aviation questioned how the Board could control the use of UAS and their flight ops, particularly if others want to start flying Remote Controls while school operations are underway; He also asked whether Notams detailing UAS operations would lead visitors to decide to go elsewhere. He suggested using Notams as part of the education process. There were inquiries about how other airports are dealing with UAS and the need to find out what policies and procedures at other airports. If UAS Operations were operating as a FAA Part 91, then everyone would be under the same rules.

Ron Renz spoke and seconded Lloyd's comments. By making it more akin to an airplane operation rather than a drone operation, contradictions would be at a minimum. He thought putting a platform on the top of their tower for better operation would be a safety enhancement. He also saw the need a FAA licensed pilot as necessary and as an alternative would be a minimum of a private pilot with current biennial flight review. He also thought the suggested work with Lifestar was mandatory.

There was a discussion of what is next. A timeline was suggested that the January meeting include an agenda item for review of an agreement. Policies and procedures need to be reviewed.

Jeff Long sees 2 issues: 1) a COA to go to FAA and 2) the UAS agreement with the City. KU wants the COA to include the UAS agreement in the COA application.

Ron Renz wants safety operations and thinks it is going to take more than one meeting. It is different than what has been done before. We need to sort through the information from different authorities.

Recommendation: Consistent with the Open meeting policy, send all ideas to Chuck Soules by 1/31/17 and then a meeting in January.

V. FBO Report:

Lloyd Hetrick reported there were questions regarding the skydiving proposal. He also reported the President of Columbia in his B-737 came to KU and went without incident.

Chuck Soules reported that work on the fence began November 13, 2017. It was projected to be 90% done by January 30, 2018. There were some minor adjustments to the alignment of the fence due to utilities.

VI. Other Business:

Chuck Soules reported that the 5-year Annual Capital Improvement Plan (ACIP) had to be reviewed and updated.

VII. Adjourn:

There being no further business the meeting adjourned at 8:57 pm.

Next Meeting time is 6:30 p.m. on Wednesday, January 17, 2018, in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.