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Sent: Tuesday, September 26, 2017 3:13 PM

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Subject: Oct 4 Meeting to receive public comment on Draft airport minimum standards and Draft addendum Parachute lease

I hope to be at the meeting next Wed 4 Oct 2017 6:30 pm, but I may still be out of town.

In the event that I am not at the meeting, here are my comments on the 2 drafts. I would appreciate if my comments would be added to the record in the event that I am unable to attend.

1) Minimum Standards

a. Page 10. Top box, last bullet item.

i. As in the draft

1. The applicant does not comply with the terms of their lease agreement or with these Minimum Standards for parachute operations as set forth herein.

ii. This section discussed General requirements. Should this read

1. The applicant does not comply with the terms of their lease agreement or with these Minimum Standards as set forth herein.

b. Page 35. Parachute Operations.

i. Qualifications should be specified for the Drop Zone Manager

1. The term "drop zone manager/observer" should be changed to "drop zone manager"
 - a. This is a key and very responsible position that impacts the safety of the operation in a busy airport environment.
 - b. By including the word "observer" in the description, this implies that this is not a key safety related position which and all that this person needs to do is observe.

ii. Standard Operation Procedures (SOP).

1. No requirement that the parachute operator be required to establish a set of standard operating procedures.
2. A parachute activity will significantly affect other operators at the airport, and the safety of the operations of these other operators at the airport.
3. A set of detail SOP's should be a requirement of the parachute operator to establish, publish and adhere to.
 - a. The draft "POLICIES and PROCEDURES FOR PARACHUTE OPERATIONS" along with Section I of the minimum standards is an outline for the basis of minimums that must be met.
 - b. Other operators at the airport that conduct safety related operations are required to establish a set of SOP's (reference page 14 third bullet item re FBO requirement to establish SOP's for fueling)

2) POLICIES and PROCEDURES FOR PARACHUTE OPERATIONS

- a. Item 8, properly escorted I believe should be explicitly defined.
 - i. Recommendations are that as a minimum the escort should
 - 1. Have a radio capable of communicating on the Unicom frequency
 - 2. Be properly licensed by the FCC to operate that radio
 - 3. Be a licensed pilot familiar with the Lawrence airport and operations thereon
 - 4. Have participated in the daily briefing as required under paragraph 14.
 - 5. Have available a cell phone in their possession
 - 6. Maintain communication with the drop zone manager/observer

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