

# Hazardous Waste

Old paint, solvents, industrial cleaners and other hazardous materials should not be poured down the drain or put in the trash. In fact, by law, the State of Kansas requires that these materials be disposed in an environmentally sound manner.

The City's Solid Waste Division assists qualifying Douglas County businesses with proper and affordable disposal of hazardous waste.

## What is a qualifying business?

The City of Lawrence/Douglas County Business Hazardous Waste Program can accept waste from Conditionally Exempt Small Quantity Generators (generate under 55 pounds of hazardous waste per month) and Kansas Small Quantity Generators (generate more than 55 but less than 220 pounds of hazardous waste per month). Don't know your hazardous waste generator status? Call the Kansas Department of Health & Environment at 842-4600.

## Steps for proper disposal of hazardous materials:

1. Call the Waste Reduction & Recycling Office at 832-3030. Be prepared to answer questions regarding the description and amount of hazardous materials for disposal. Staff will schedule and complete a waste inventory at your facility.
3. Disposal costs will be assessed. Hazardous waste disposal costs are the same as those assessed by the City's contractor, plus a 15% handling and administrative fee.
4. After your waste has been inventoried and approved, and you have completed the Certification Form, an appointment may be scheduled at our hazardous waste facility to accept your waste. At the time of your drop-off appointment please bring your payment for the disposal costs.



**Hazardous materials accepted include:** pesticides, industrial use cleaners, paint, solvents, mercury and mercury containing lamps, photographic chemicals, automotive products, aerosols.

**Hazardous materials NOT accepted:** asbestos, ammunition, explosives, infectious waste (medical waste), radioactive waste, unknown materials (no labels).



P.O. Box 708  
Lawrence, KS 66044  
785.832.3030  
[www.LawrenceRecycles.org](http://www.LawrenceRecycles.org)

# City-Provided Recycling Services for Businesses



City of Lawrence  
PUBLIC WORKS  
WASTE REDUCTION & RECYCLING

More information at:  
[www.LawrenceRecycles.org](http://www.LawrenceRecycles.org)

Find us at:  
[www.facebook.com/LawrenceRecycles](https://www.facebook.com/LawrenceRecycles)

# Corrugated Cardboard

The City's Solid Waste Division provides corrugated cardboard collection for small to medium-sized businesses and schools. Containers and service are provided **FREE** of charge.

- ✍ Rear-loading containers ( 2yd<sup>3</sup> or 3yd<sup>3</sup> available).
  - ✍ Customer should have a flat, level surface available, preferably in a refuse enclosure not visible from the street.
- Collection Schedule** will be determined upon staff visit to the site.

R  
E  
C  
Y  
C  
L  
I  
N  
G



✍ is as close as your back door with three easy steps...

- 1 Remove contaminants**  
REMOVE CHIPBOARD (FROM BEER, SODA POP BOXES), WAX-COATED CARDBOARD, PLASTICS, STYROFOAM PEANUTS, TRAYS, BAGS, ASPHALT OR TAR TAPES, FOOD, RUBBISH, WOOD OR CONSTRUCTION DEBRIS.
- 2 Break down (flatten) clean, corrugated cardboard**
- 3 Place in green dumpster marked "CARDBOARD ONLY"**

# Office Waste Paper

The following services for office paper recycling will be provided to qualifying businesses, **FREE** of charge:

- ✍ Wheeled containers (65 or 95 gallon capacity)
- ✍ Weekly or monthly curbside/ dockside service.
- ✍ Education for your staff. This may include printed materials such as flyers and posters, or presentations, upon request.

### Collection Schedule:

- ✍ Carts should be set out by **6am on Thursdays**. Monthly customers serviced on the **first or third Thursday** of the month as determined.

Place carts where your normal trash is serviced, or the agreed upon designated area.

We **do not** provide a shred or guaranteed security service.

### Acceptable Paper

CHECKS, TIME CARDS, POST-IT NOTES	CARBONLESS, FAX PAPER
ANY WHITE BOND PAPER	LETTERS, JUNK MAIL
BUSINESS FORMS, COPY PAPER	PASTEL-COLORED
SHREDDED PAPER	MANILA, WHITE AND PASTEL FILE FOLDERS OR CARDSTOCK

### Unacceptable Paper

BEATER DYES (FLOURESCENT, DEEP YELLOWS, PUMPKIN, CHERRY, GOLDENROD)	SOILED PAPER PRODUCTS: PLATES, TOWELS, TISSUES, ETC.
PHONE BOOKS/MAGAZINES/ NEWSPRINT	FOIL LAMINATED OR ADHESIVE BACKED PAPER, MISC. PLASTICS, WIRE SPIRALS
CARBON PAPER	
UNBLEACHED (CHIPBOARD, CORRUGATED, KRAFT ENVELOPES)	TYVEK ENVELOPES, REAM WRAP, BLUEPRINTS, PHOTOS, OR OTHER "WET STRENGTH" PAPER

# Waste Audits

## Waste Generation ↗ Recycling ↗ Disposal Costs ↗ Recommendations

What are the types and quantities of waste you produce?  
Does your organization have a policy for waste reduction?  
Do you purchase items in bulk or with reduced packaging?  
Do you utilize two-sided copies and on-line messaging to employees?

These are just a few of the questions we may ask you at a customized, on-site waste audit of your facility. We'll help you determine your waste composition, note any reuse, recycling or purchasing possibilities, and report back to you with recommendations for improvements.

## Benefits to Business

Your efforts to reduce waste in the workplace are a win-win situation. Financial benefits may vary, but the environment will benefit in any case.

- ✍ **Lowered Disposal Costs-** Achieved by either reducing refuse container size and/or the number of pickups of waste.
- ✍ **Lowered Purchasing Costs-** Achieved by buying in bulk, purchasing reusable supplies or long-lasting equipment.
- ✍ **Revenue from Recovered Materials-** If you are able to produce and process large quantities of high grades of paper or other recyclables, an opportunity may exist for you to market such materials for sale.
- ✍ **Improved Public Relations Image-** Most consumers feel that business is primarily responsible for environmental problems. Refute this image by promoting your organization as environmentally friendly.

To participate in these programs, please call 832-3030.