

**City of Lawrence, KS
Community Development Advisory Committee
April 26, 2018 Meeting Minutes**

MEMBERS PRESENT: Robert Baker, Alex Delaney, Jonathan Holley, Steven Koprince, Frank Pondrom, Kendall Simmons, Blake Swenson

MEMBERS ABSENT: Jenna Coker

STAFF PRESENT: Danelle Dresslar, Brad Karr

Chair Holley called the CDAC meeting to order at 5:47 pm.

1. Introductions

The committee members introduced themselves.

2. Approval of the April 12, 2018 meeting minutes

Simmons moved to approve the April 12, 2018 meeting minutes. Koprince seconded the motion. The motion passed 7-0.

3. Public Comment

There was no public comment for the CDAC meeting.

4. Discussion of 2018 CDBG/HOME final recommended allocations

Dresslar told the committee HUD had still not released the actual grant allocation amounts at this time. When the actual numbers are released, there would be several different ways to handle the adjustment of the recommendations agreed upon so far. Dresslar said the recommendations could be adjusted up or down on a percentage basis across all of the applicants, or the CDAC could meet again after the numbers were received to discuss each adjustment.

Simmons indicated if there was a decrease in funding, she would not like to reduce the Neighborhood Associations any more. Koprince and Swenson indicated if there was a decrease in funding, they would like to meet to discuss the adjustments. Staff offered to send the committee members an email when HUD announces the actual allocation amounts; based on if the numbers are an increase or decrease, the committee could then decide to hold an additional meeting to discuss the adjustments.

Swenson moved to direct staff to send an email with the HUD allocation amounts, when received. Holley seconded the motion. The motion passed 7-0.

5. Recess meeting to conduct Public Hearing

Holley moved to recess the CDAC meeting to conduct the Public Hearing. Swenson seconded the motion. The motion passed 7-0.

Dresslar explained the Public Hearing was to discuss the submittal of the 2018-2022 Consolidated Plan and the 2018 Annual Action Plan to HUD. The Consolidated Plan is to

outline the community's strategic goals for the grant funding over the next five years. The Action Plan is the one year strategy and allocation of the 2018 grant funds.

Holley asked if there was any public comment on the Public Hearing.

Ted Boyle, President of the North Lawrence Improvement Association, spoke to the committee about the benefits the neighborhood has seen throughout the years because of CDBG funding. The current use of CDBG Non-Public Service funds to install traffic calming devices on Safe Routes to Schools in North Lawrence had greatly improved the rating of the neighborhood according to the Lawrence Health Department. Boyle said North Lawrence is a low/mod income neighborhood, and used to be listed as a slum/blighted area. The allocation of CDBG funds for the Neighborhood Association coordinator, newsletters, and clean-up, along with capital improvements, helped to remove the slum/blighted listing. Boyle said the residents relied on the newsletters to receive information, since many were low income and did not have internet access. Boyle thanked the committee for their efforts.

6. Reconvene meeting

Holley closed the Public Hearing and reconvened the CDAC meeting.

7. Miscellaneous/Calendar

Dresslar said the Consolidated Plan and Annual Action Plan would be submitted to the City Commission for approval on May 15, 2018.

Dresslar said historically, the CDAC had canceled their summer meetings in May, June, July, and August, then would meet again in September to review the application template for the next grant year.

Koprince moved to cancel the CDAC meetings in May, June, July, and August. Simmons seconded the motion. The motion passed 7-0.

The next meeting of the CDAC would be September 13, 2018 at 5:30pm.

Dresslar reminded the committee the City Commission would be discussing the possibility of combining the CDAC with another advisory board. Staff would inform the committee members on any decision made.

Holley thanked Delaney for his years of service on the committee. Dresslar reminded Delaney to send an email to staff with his official notice to step down from the committee.

8. Adjourn

Holley moved to adjourn the meeting. Delaney seconded the motion. The motion passed 7-0.

Attendance Record

Members	Jan 11	Jan 25	Feb 8	Feb 22	Mar 8	April 12	April 26									
Robert Baker	X	*+		X	+	+	+									
Frank Brown	X	U		X												
Jenna Coker	X	+		X	+	+	U									
Alex Delaney	X	E		X	+	+	+									
Jonathan Holley	X	+		X	+	+	+									
Steven Koprince	X	+		X	+	+	+									
Frank Pondrom	X	+		X	E	U	+									
Blake Swenson	X	+		X	+	+	+									
Kendall Simmons	X	E		X	+	+	+									

E	Excused Absence	U	Unexcused Absence
X	Meeting Cancelled – Weather Conditions	-	Meeting Cancelled – Committee Vote/No Business
*	First meeting after appointment	**	Last Meeting Prior to expired term
^	Last Meeting		