

**City of Lawrence, KS  
Community Development Advisory Committee  
March 9, 2017 Minutes (City Commission Room)**

**MEMBERS PRESENT:** Will Averill, Alex Delaney, Jonathan Holley, Matthew Kapfer, James Minor, Frank Pondrom, Blake Swenson

**MEMBERS ABSENT:** Frank Brown, Jenna Coker, Steven Koprince, Kendall Simmons

**STAFF PRESENT:** Danelle Dresslar, Brad Karr

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Vice Chair Holley called the meeting to order at 5:32 p.m.

**1. Introductions**

The committee members introduced themselves.

**2. Approval of the February 23, 2017 Minutes**

Pondrom moved **to approve the CDAC meeting minutes from February 3, 2017**. Minor seconded the motion. The motion **passed 7-0**.

**3. Discussion of 2017 CDBG Non-Public Service Applications**

Dresslar explained the amount of reallocation to be added to the amount available for funding the 2017 CDBG Non-Public Service Applications. Staff added enough reallocation to 100% fund all of the requests for funding at this time. Dresslar indicated the board should be prepared for a cut in funding when the 2017 allocation amounts are announced by HUD; the recommended allocations will have to be adjusted by the committee at that time.

Pondrom asked about 12a, City of Lawrence Community Development Division Housing Rehab/EL/FL/Weatherization. Dresslar explained those program are run by the Community Development Division; the total amount includes the Housing Rehab program, the Emergency Loan program, the Furnace Loan program, and the Weatherization program. Pondrom asked the amount of the average housing rehab. Dresslar said the maximum is set at \$25,000, but staff is thinking about expanding the maximum for houses built after 1978 with no lead paint requirements.

Pondrom moved **to fund 11a, City of Lawrence (Public Works Division) ADA sidewalk ramps at \$93,000; 11b, City of Lawrence (Public Works Division) Pedestrian Hybrid Beacon at \$45,000; 12a, City of Lawrence Community Development Division Housing Rehab/EL/FL/Weatherization at \$500,000; 13a, Independence Inc Accessible housing Program at \$33,000; 14a, North Lawrence Improvement Association Traffic Calming Device – 700 Block of Elm St at \$3,500; 14b, North Lawrence Improvement Association Traffic Calming Device – 700 Block of Walnut St at \$3,500**. Delaney seconded the motion. The motion **passed 7-0**.

**4. Discussion of additional CDBG/HOME funding items**

There was no additional discussion of addition CDBG/HOME funding items.

**5. Public Comment**

Ted Boyle thanked the committee for the allocation for the traffic calming devices in North Lawrence. Boyle also updated the committee on the neighborhood associations' efforts to obtain a coordinated print bid for the newsletters.

**6. Miscellaneous/Calendar**

Dresslar indicated the next meeting in March is not necessary at this point, without the actual allocation numbers being available.

Holley moved **to cancel the March 23, 2017 meeting of the CDAC**. Minor seconded the motion. The motion **passed 7-0**.

The next meeting of the CDAC will be on April 13, 2017 and the committee will review the 2017 CDBG and HOME recommended allocations.

**7. Adjourn**

Pondrom moved **to adjourn the March 9, 2017 meeting of the CDAC at 5:53 p.m.** Averill seconded the motion. The motion **passed 7-0**.

**Attendance Record**

Members	Jan 12	Jan 26	Feb 9	Feb 23	Mar 9											
Will Averill			+*	E	+											
Frank Brown	+	+	E	+	E											
Jenna Coker	E	E	+	+	E											
Alex Delaney	+	+	+	+	+											
Jonathan Holley	+	+	+	+	+											
Matthew Kapfer	+*	+	+	E	+											
Steven Koprince	+	+	+	E	E											
James Minor	+	+	U	+	E											
Frank Pondrom	+*	+	+	+	+											
Blake Swenson	E	+	+	E	+											
Kendall Simmons	+	+	+	E	U											

E Excused Absence  
 X Meeting Cancelled – Weather Conditions  
 \* First meeting after appointment  
 ^ Last Meeting  
 U Unexcused Absence  
 - Meeting Cancelled – Committee Vote/No Business  
 \*\* Last Meeting Prior to expired term