AGENDA

1. Call Meeting to Order, Introductions and Assurance of Quorum

2. Approval of the December 17, 2013 Meeting Minutes (draft attached)

3. Action Item: Elect a Chair and Vice Chair for 2014.
   The MPO staff will ask the BAC members to elect officers for 2014.

4. Action Item: BAC Appointments
   BAC Members will consider appointments to fill the two vacant positions for Lecompton and Baldwin City.

5. Discussion/Action Item: TA Support Letters
   BAC members can review the Transportation Alternatives (TA) projects and support letters submitted by the BAC Chair for the region.

6. Discussion/Action Item: 2014 Work Plan (draft attached)
   BAC members will discuss the work plan for 2014 and schedule the months they want to meet in Eudora and/or Baldwin City.

7. Other Business/ Updates
   2013 Bike/Ped Count reports
   www.lawrenceks.org/assets/mpo/bicycle/BikeCountBaldwinCity.pdf
   www.lawrenceks.org/assets/mpo/bicycle/BikeCountEudora.pdf
   www.lawrenceks.org/assets/mpo/bicycle/BikeCountLawrence.pdf
   Multimodal Studies Update – www.lawrenceks.org/mpo/study
   LPD Accident Report Presentation
   Marketing Subcommittee Work
   Joint bike/ped advocacy group meetings and planning activities

8. Public Comments
   This item is to allow brief public comments on items. Comments from each individual or organization will be limited to five minutes.

9. Adjournment of Meeting and Announcement of Next Meeting
   Next Regular Meeting is scheduled for March 18, 2014 at 5PM or another date set by the BAC.
City of Lawrence
Lawrence - Douglas County Bicycle Advisory Committee
December 17, 2013 Minutes

MEMBERS PRESENT: David Hamby, Rhonda Houser, Lisa Hallberg, Justin Eddings, Chris Rogge, Chad Foster
MEMBERS ABSENT: Jay Bialek, Josh Ediger, Chris Burger
STAFF PRESENT: Jessica Mortinger, Todd Girdler, David Woosley
PUBLIC PRESENT: Terry Smith

1. **Call Meeting to Order and Assurance of Quorum:** The meeting was called to order at 5:05 p.m. A quorum was present and introductions were made.

2. **Approval of the November 19 & December 3, 2013 Meeting Minutes/Notes**
   A motion to approve the minutes/notes from the November 19th Minutes and December 3rd notes was moved by Mr. Foster, seconded by Mr. Eddings and passed unanimously.

3. **Discussion/Action Item: Review December 3rd Special Work Meeting Goals and Activities for BAC work**
   Ms. Mortinger shared with the BAC the list of notes she typed for the BAC members for their special work meeting. Ms. Mortinger asked the BAC to list activities under each goal that are program or activities they want to work on in 2014 as their priorities. Mr. Foster was assigned to record the ideas the committee members had while they brainstormed activities to support the goals. The goals for the work of the committee were agreed to be:

1. Achieve parity in all transportation processes
2. Make it easier to travel by bike
3. Develop clear expectations of parity in responsibilities & behaviors for all road users
4. Create and foster a common cycling experience

BAC members discussed the action steps the committee should take on their goals including, how to coordinate bicycle and pedestrian issues to increase parity with a possible joint committee and/or work to support dedicated funding for bike/ped infrastructure. Members discussed options for coordinating existing committees and stakeholder groups around bicycle and pedestrian issues. BAC members discussed the benefit of having a public works staff member with experience in bicycle infrastructure design, and as an example of recent work with a parity issue the design of 6th Mass/6th Vermont were discussed. Particularly the standards of the southbound sidewalk off the 2nd Street Bridge. For bicyclist it requires tight left turn and the ramp curbs prevent a bike from being able to use the crosswalk without a very difficult turning movement required to go from southbound to eastbound on the sidewalk system near City Hall. BAC members indicated it would be helpful to discuss and review with engineering staff the recent improvements and the design standards. BAC members brainstormed activities for each of the goals and narrowed the list down to the following items of greatest priority for the BAC's 2014 work program.

a) Host advocacy summit: joint meeting with other groups to educate everyone about the ongoing advocacy and plan ways to coordinate efforts
b) Host law enforcement summit  
c) Prioritize projects and dedicated funding and spending on bikeway plan improvements in the Countywide Bikeway Plan  
d) Continue and expand activities/promotions work to outreach to citizens and businesses including bike to work breakfasts, revised letter to local business owners for bike month, and other promotions  
e) Host and invite Public Works staffs and elected officials to take (city & county) tours by bike or host ride-alongs where a BAC member partners and rides with staff or elected officials.

Ms. Mortinger indicated that she would add some of these items to the BAC work program and they could entertain approval of that work plan in January.

4. Discussion/Action Item: No Parking on Vermont:  
Terry Smith presented the issue of the traveling from the south into downtown. She requested to entertain the consideration of contra flow bike travel on Vermont Street along the west side of South Park. BAC members reviewed the current ride ability map and T2040 Bikeway System map to note the network shows that Massachusetts Street is the bike route from the south until 11th Street when Vermont and New Hampshire become the bike routes. Ms. Mortinger mentioned that in the current drafted bike plan we would call for sharrow markings to be added to those street segments based on the high traffic volume and moderate speed. Mr. Girdler indicated the additional considerations for bike lanes or road diets would require additional traffic analysis.

Mr. Foster indicated that the BAC is struggling with the perception of the bicycle friendliness and the actual bicycle friendliness and that the preference would be to put the infrastructure on Massachusetts Street. Mr. Woosley noted that a road diet on Massachusetts would also change the parking requirements on Massachusetts Street because parking is currently allowed on evenings and weekends. The BAC members agreed to take no current action on this item. Ms. Hallberg thanked Ms. Smith for her feedback and for attending the meeting.

5. Other Business/ Updates  
Thank you to Jay Bialek & Rhonda Houser for their service on the Bicycle Advisory Committee.

Ms. Mortinger informed the BAC that the Multimodal Studies consultants are revising the draft reports and will provide final drafts to the MPO staff in the next few weeks. MPO staffs are expecting January and February acceptance and approval by local governments.

Ms. Mortinger informed the BAC that the MPO staff coordinated a staff level meeting to discuss the data available and prepare a safety analysis scope of work on assigning responsibilities to the other staff and departments requested to be involved with the BAC in examining crash data. The LPD will attend in January and review police reporting requirements 101 with the BAC. The MPO staff will continue to update the BAC on a future agenda once the committee has conducted some work.

Ms. Mortinger asked the BAC if they wished to continue to meet at the Parks & Recreation Conference Room location. They agreed they did.

Ms. Hallberg informed the BAC there were local efforts going on to start up an Earn a Bike Program in Lawrence similar to the Topeka Community Cycle Project.
6. **Public Comments:** There was none.

7. **Adjournment of Meeting:**
   The meeting ended at 6:22 p.m.

   The next regular meeting is scheduled for January 14th.
February 10, 2014

Lawrence-Douglas County
Bicycle Advisory Committee (BAC)
City Hall, 6 East 6th Street
Lawrence, Kansas 66044-0708

Kansas Department of Transportation
Eisenhower State Office Building
Bureau of Transportation Planning
700 SW Harrison Street, 2nd Floor Tower
Topeka, KS 66603-3754

Re: 2014 Transportation Alternatives Program Application for the K-10 Pedestrian and Bicycle Bridge, Pedestrian and Bicycle Facilities Category

The Lawrence-Douglas County Bicycle Advisory Committee (BAC) would like to express its support to the Kansas Department of Transportation for the 2014 Transportation Alternatives (TA) Program grant application being submitted by the City of Eudora to build the K-10 Pedestrian and Bicycle Bridge.

The BAC understands the importance of multimodal transportation in the Lawrence-Douglas County Region and throughout Northeast Kansas. The BAC strives to support local government commitments to create multimodal infrastructure and particularly the development of facilities for bicyclists and pedestrians. Many different types of people in our region use our area’s bicycle and pedestrian facilities, and they desire to have a transportation system that is supportive of healthy and active transportation choices. The BAC supports efforts to create a complete transportation system for Douglas County, and we believe that this proposed TA project will help in that effort.

This project is particularly important because bicyclists and pedestrians who currently want to travel across K-10 are required to use the travel lane on the existing K-10 Bridge. This impedes many trips by foot and bicycle in Eudora, particularly for the residents who reside to the North side of K-10 and attend the City’s Middle or High Schools which are located on the South side of K-10. The BAC strongly supports this application for funding, and we appreciate your thoughtful review of this application. We look forward to hearing from you soon with the good news that this application has been approved.

Sincerely,

Lisa Hallberg, BAC Chair
February 10, 2014

Lawrence-Douglas County
Bicycle Advisory Committee (BAC)
City Hall, 6 East 6th Street
Lawrence, Kansas 66044-0708

Kansas Department of Transportation
Eisenhower State Office Building
Bureau of Transportation Planning
700 SW Harrison Street, 2nd Floor Tower
Topeka, KS 66603-3754

Re: 2014 Transportation Alternatives Program Application for the Hobbs Park to Constant Park Trail Shared Use Path, Pedestrian and Bicycle Facilities Category

The Lawrence-Douglas County Bicycle Advisory Committee (BAC) would like to express its support to the Kansas Department of Transportation for the 2014 Transportation Alternatives (TA) Program grant application being submitted by the City of Lawrence and Douglas County to build a Shared Use Path from Hobbs Park to Constant Park.

The BAC understands the importance of multimodal transportation in the Lawrence-Douglas County Region and throughout Northeast Kansas. The BAC strives to support local government commitments to create multimodal infrastructure and particularly the development of facilities for bicyclists and pedestrians. Many different types of people in our region use our area’s bicycle and pedestrian facilities, and they desire to have a transportation system that is supportive of healthy and active transportation choices. The BAC supports efforts to create a complete transportation system for Douglas County, and we believe that this proposed TA project will help in that effort. The BAC hopes that this project will be a fundamental step showing the local and KDOT commitment to connecting the existing shared use path infrastructure in our region, and the commitment to building a bikeway system that will encourage more walking and bicycling for transport purposes. The BAC hopes that this project can be built soon to improve the bikeway component of our region’s multimodal transport system.

The BAC strongly supports this application for funding, and we appreciate your thoughtful review of this application. We look forward to hearing from you soon with the good news that this application has been approved.

Sincerely,

Lisa Hallberg, BAC Chair
Re: 2014 Transportation Alternatives Program Application for the Jayhawk Boulevard Reconstruction - Phases 3 and 4-Sunflower Road to 13th Street
(Primary Category: Scenic/Environmental; Secondary Categories: Bike/Pedestrian and Historic)

The Lawrence-Douglas County Bicycle Advisory Committee (BAC) would like to express its support to the Kansas Department of Transportation for the 2014 Transportation Alternatives (TA) Program grant application being submitted by the University of Kansas to reconstruct Jayhawk Boulevard.

The BAC understands the importance of multimodal transportation in the Lawrence-Douglas County Region and throughout Northeast Kansas. The BAC strives to support local commitments to create multimodal infrastructure and particularly the development of facilities for bicyclists and pedestrians. Many different types of people in our region use our area’s bicycle and pedestrian facilities, and they desire to have a transportation system that is supportive of healthy and active transportation choices. The BAC supports efforts to create a complete transportation system for Douglas County, and we believe that this proposed TA project will help in that effort.

This project is particularly important because Jayhawk Boulevard is primarily a bicycle and pedestrian corridor through the University of Kansas. These improvements will predominately help the bicycle and pedestrian users by improving the physical and aesthetic environment. This project has the potential to be a model of true multimodal transportation in the region. The BAC strongly supports this application for funding, and we appreciate your thoughtful review of this application. We look forward to hearing from you soon with the good news that this application has been approved.

Sincerely,

Lisa Hallberg, BAC Chair
2014

LAWRENCE – DOUGLAS COUNTY BICYCLE ADVISORY COMMITTEE WORK PLAN

MEETING DATES AND TIME: Meetings are on the 3rd Tuesday of each month, beginning at 5:00 p.m. and are generally held in the Parks and Recreation Conference Room at 1141 Massachusetts Street in Lawrence.

Year Long Projects
- Advocacy for dedicated funding for bicycle infrastructure
- Crash data and safety analysis
- Update to the Bicycle Rideability Map (Online and Print editions)
- Ongoing coordination with the KU BAC
- Assist the MPO staff with incorporating the information and recommendations from the Multimodal Studies-Countywide Bikeway System Plan into the T2040 Metropolitan Transportation Plan

January
- Elect Officers (Chair & Vice Chair)
- Development, review and approval of the 2014 BAC Work Plan
- Lawrence Police Department presentation on Accident Reporting
- Receive and approve the final Countywide Bikeway System Plan

February
- Review the Bicycle Safety and Bike Month Literature – Subcommittee Work
- Plan and host an advocacy summit: invite bicycle and pedestrian related groups to a joint meeting to help educate everyone about the ongoing advocacy and planning work being done and to discuss ways to coordinate efforts among all of those groups

March
- Prioritize projects and dedicated funding and spending on bikeway plan improvements in the Countywide Bikeway System Plan
- Plan for Bike Month Activities- Continue and expand activities/promotions work to outreach to citizens and businesses including bike to work breakfasts, revised letter to local business owners for bike month, create a poster for distribution to local businesses and groups, and other promotions
- Redesign the Bike Rideability Map for a 2015 update and inquire about funding to print maps in 2014(current version) and in 2015 (new countywide version)

April –Hold meeting in Eudora
- Plan and work on Bike Month Activities

May
- Bike Month/Week Activities
- Host and invite Public Works staffs and elected officials to take (city & county) tours by bike or host ride-alongs where a BAC member partners and rides with staff or elected officials
- Attend and participate in Helmet Fairs
  1.Baldwin
  2.Eudora
  3.Lawrence

June/July
- Receive Safety report follow up from 2013 Safety Analysis request
  - Host law enforcement summit on bike-ped safety
- Plan for and recruit volunteers for the Bicycle and Pedestrian Counts

August
- Work on recruiting volunteers for the Bicycle and Pedestrian Counts

September
- Conduct Bicycle and Pedestrian Counts in Lawrence, Eudora, Baldwin City and rural areas of Douglas County

October
- Review and comment on Lawrence’s ongoing 2014 Comprehensive Street Maintenance Program
- Review and comment on Lawrence’s planned 2015 Comprehensive Street Maintenance Program

Note: This work plan is a guide and not an exhaustive list of the tasks the BAC may work on during 2014.
November

• Review and comment on Lawrence’s planned 2015 Comprehensive Street Maintenance Program

December

• Develop the 2015 BAC Work Plan

Note: This work plan is a guide and not an exhaustive list of the tasks the BAC may work on during 2014.