

CHAPTER II. AIRPORT

[Article 1.](#) **Municipal Airport**
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ARTICLE 1. MUNICIPAL AIRPORT

- 2-101 **RULES AND REGULATIONS.**
It shall be the duty of all users of the municipal airport to abide by all lawful rules and regulations made by the management thereof for the conduct and operation of the same. (Code 1979, 2-101)
- 2-102 **SAME; FAILURE TO OBEY.**
In case any person shall fail to do any act or thing which he or she is lawfully required to do by the rules and regulations made by the management of the municipal airport, and shall continue to fail to meet the requirements of such rules and regulations after having been notified in writing by the management of such airport of such failure, he or she shall be deemed guilty of a misdemeanor unless he or she shall within two (2) days from receipt of such written notice comply with such requirement. (Code 1979, 2-102)
- 2-103 **SAME; NOTIFICATION.**
The notification referred to in Section 2-102 of this Article shall designate the specific airport rule violated and shall contain a specific lawful requirement which shall be met. (Code 1979, 2-103)
- 2-104 **SAME; POSTED.**
The management of the municipal airport shall make its rules and regulations in writing. Two (2) copies of the regulations shall be posted at a conspicuous place on or in the buildings at the municipal airport, and a third copy shall be filed with the City Clerk. (Code 1979, 2-104)
- 2-105 **LOCATION FOR TAKE OFF AND LANDING.**
Lawrence Municipal Airport is hereby designated as the location from which take offs and landings may be made by any manned aircraft, excluding free balloons, within the corporate limits of the City of Lawrence, Kansas. Except as provided in Sections 2-106 and 2-107 no person may take off or land any manned aircraft, excluding free balloons, within the corporate limits of the City of Lawrence, Kansas, at any location other than Lawrence Municipal Airport. (Ord. 5158, Section 1)
- 2-106 **HELIPAD APPROVAL REQUIRED.**
The City Manager may approve the location of helipads for the take off and landing of helicopters which are located at locations other than the Lawrence Municipal Airport. Such helipads shall be designed, constructed and operated under the rules established by the Federal Aviation Agency in FAA Advisory Circular 150/5390-IA (Heliport Design Guide) or any succeeding rules established by the Federal Aviation Agency or any succeeding agency. Such approval shall be requested in writing by the individual, partnership or corporation seeking such approval and shall include the location, hours of operation, evidence of approval from the property owner, evidence of liability insurance and a properly executed agreement to hold harmless the City of Lawrence, Kansas. Such approval shall be granted for a period not to exceed one (1) year and shall be renewable upon application as outlined above. Federal Aviation Agency approved helipads shall be approved upon submission of evidence of FAA approval, along with the location, hours of operation and nature of such operation. (Ord. 5158, Section 2)

2-107

APPROVAL REQUIRED FOR OTHER LOCATIONS.

Any manned aircraft, excluding free balloons, may take off or land at locations other than the Lawrence Municipal Airport provided, that all such locations shall require approval of the Fire Chief. Such approval shall be requested in writing by the individual, partnership or corporation seeking such approval and shall include the location, hours of operation, evidence of approval of the property owner where such operations are to take place, evidence of liability insurance, and a properly executed agreement to hold harmless the City of Lawrence, Kansas. Such individual, partnership or corporation shall indicate that adequate arrangements have been made to insure ground control and spectator safety through the following:

- (A) Determination of adverse effects on adjacent property;
- (B) Adequate clearance from obstacles on the subject location and on surrounding property to provide for safe approach and departure;
- (C) Provisions for controlled or restricted access;
- (D) Coordination with local law enforcement agencies and the Lawrence Fire Department. Approval shall be granted for a period not to exceed one (1) year and shall be renewable upon application as outlined above. (Ord. 5158, Sec. 3)

2-108

EMERGENCY OPERATIONS PERMITTED.

Nothing herein shall be determined to prohibit the emergency operation of a helicopter within the City of Lawrence. Emergency operations shall include but not be limited to the transportation, embarkation or disembarkation of a medical patient. Such operations shall take place in accordance with the provisions set forth in this ordinance as nearly as possible. (Ord. 5158, Sec. 4)

2-109

FREE BALLOONS.

Free balloons may take off or land at locations within the corporate limits of the City of Lawrence, Kansas, provided that all locations have the prior approval of the property owner, and the prior approval of the City Manager. The City Manager, after consideration of the safety provisions in Section 2-107, may grant permission for balloon take offs or landings for up to one (1) year at a time at specified locations. (Ord. 5158, Sec. 5)

ARTICLE 2. AVIATION ADVISORY BOARD

2-201

BOARD CREATED.

There is hereby created a board to be known as the Lawrence Aviation Advisory Board. The Board shall consist of five (5) to seven (7) members, one of whom shall represent the University of Kansas and the remaining number shall represent the city-at-large. All members of the Board shall be citizens of Lawrence and shall be appointed by the Mayor with the consent of the Governing Body. Appointments shall be for a period of three (3) years or until a successor is appointed. A member may serve more than two (2) successive full terms. The Lawrence Aviation Advisory Board shall elect officers of the Board and determine times and places of future regular meetings. Regular meetings shall be held at least four times (4) a year. (Ord. 5205, Sec. 1; Ord. 6484; Ord. 6966)

2-202

PURPOSES, OBJECTIVES.

The Board shall have as its purposes and objectives the following:

- (A) To promote general and commercial aviation activities and interests in Lawrence;

- (B) To seek means of more fully utilizing and improving aviation facilities for Lawrence;
- (C) To aid the City and users of the aviation facilities in Lawrence in obtaining and improving services subject to approval by the Governing Body;
- (D) The Board shall receive and evaluate reports of poor or improper service by the contractual base operator (line operator), unsafe or dangerous conditions, or failure of parties or persons to observe the airport rules and regulations. (Code 1979, 2-202)

2-203

METHODS, PROCEDURES.

In carrying out the foregoing objectives, the Board shall observe the following methods and procedures:

- (A) Report problems concerning the operation of the facilities, make recommendations concerning correction of problems, action regarding infractions of the airport rules and regulations, and changes in the airport rules and regulations. All such reports and recommendations shall be submitted in writing to the Governing Body of the City;
- (B) Make written recommendations to the City Commission regarding changes in rates set by the City for the basic services provided by contracting agents or the City at the Lawrence airport facilities;
- (C) Make studies, surveys and recommend improvements and promotional programs for the development of aviation in Lawrence, as requested by the City Commission;
- (D) Function as a clearinghouse or source of referral to hear complaints and suggestions for improvements;
- (E) Consult with and obtain cooperation and coordinated effort on the part of all agencies, public and private, which function in the field of aviation in the City. (Code 1979, 2-203)