



City of Lawrence

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CITY MANAGER

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CITY COMMISSION

MAYOR
MIKE AMYX

COMMISSIONERS
LESLIE SODEN
STUART BOLEY
MATTHEW J. HERBERT
LISA LARSEN

April 28, 2016 **(Revised 5/5/16)**

Dear Agency Representative,

As we begin the process of developing the 2017 budget for the City of Lawrence, I would like to again thank you for the essential services provided by your agency. Lawrence would not be the same without the work your agency does for our community.

The application materials for social service agencies, economic development agencies, and vendor provided services for the 2017 budget are now online at www.lawrenceks.org/budget.

All application materials should be submitted electronically by 5:00 p.m. on Tuesday, May 31, 2016 to ctoomay@lawrenceks.org.

Social service agencies are being asked to **make someone available by phone on June 7 from 8:00AM to 12:00 PM** to answer questions that may arise during the deliberations of the Social Service Funding Advisory Board.

Following their review, the Social Service Funding Advisory Board will forward recommendations for funding to the City Commission who will make final funding decisions in August when they adopt the 2017 City Budget.

We will also be hosting a **"City Budget 101" meeting on Thursday, May 5, 2016 at 11:00 am in the City Commission Room at City Hall, located at 6 East 6th Street**. You and members of your board are invited to attend to hear an overview of the city budget process as well as our revenue and expenditure projections for 2017.

If you have questions, please contact Casey Toomay, Assistant City Manager, at 785-832-3409 or ctoomay@lawrenceks.org.

Again, thank you for the work your agency does in our community.

Sincerely,
Casey Toomay
Assistant City Manager

