

City of Lawrence

Lawrence Sister Cities Advisory Board

May 10, 2017 minutes

MEMBERS PRESENT:	Ken Albrecht, Kathleen Hodge, Kelly Scholz, Billy Williams, Jon Niccum, Michelle Fales, Jennifer Carttar, Hans Carttar, Mike Dever, Edward Huneke, Melissa Johnson, Diana Carlin
MEMBERS ABSENT:	Dennis Christilles, Bob Schumm,
STAFF LIAISON PRESENT:	Porter Arneill
PUBLIC PRESENT:	Jon Josserand

Chair Schumm opened the regular monthly meeting at the City Hall at 5:30 PM.

Meeting Materials Provided:

- Meeting agenda
- Financial through June 2017

Approval of Minutes

- April 2017 draft meeting minutes approved as corrected

KOMA Presentation - Arneill

- Porter Arneill presented the annual KOMA presentation to the board.

Review of Financials - Fales

- the majority of incoming funds was for trip payments
- Parents are using the online Credit Card option for payment.
- We have received the \$500 donation from the Rotary club.
- Scholz to contact Heili regarding any outstanding checks.
- Financials approved.

Crowd Source Funding - Niccum

- Review of crowd sourcing incident brought to the boards attention last month.
- Main issue is to police Boards representation in crowd sourcing efforts.
- Motion approved to create committee to review issue and make recommendation before next scholarship/trip season.

Archival Items - Arneill

- Arneill presented a box of gifts and other items which belong to the Board.

- Board to review which items to keep and where to permanently store them.
- Scholz to locate the banners Martin Vollertsen created for the 25th Eutin Lawrence celebration.

Committees - J. Carttar

- Carttar is updating committee list to add Crowd Funding Committee
- Board to review Committee list and report any updates.
- Forward any requests to be added to committee list to Jennifer.

FoI (Friends of Iniadies)

- Schumm presented letter from Iniades representative accepting the idea of a future student exchange.
- Schumm to get clarification as to the age range for the student exchange.

FoH (Friends of Hiratsuka)

- Perry Kinard is the new Chaperone, reports of progress are positive.
- Perry has asked for clarification regarding his role as chaperone and that he not be given the responsibilities of Trip Coordinator. Schumm will contact Perry to discuss his concerns.

FoE (Friends of Eutin) – Albrecht

- Arne Scholz to continue as Chaperone for next tree (3) years.

New Business

- Board approved motion to cancel 'Donor Software' contract.

Meeting was adjourned at 7pm.