

City of Lawrence

Lawrence Sister Cities Advisory Board

November 08, 2017 minutes

MEMBERS PRESENT:	Ken Albrecht, Billy Williams, Jennifer Carttar, Bob Schumm, Kelly Scholz, Michelle Fales, Bill Keel, Kathleen Hodge, Diana Carlin
MEMBERS ABSENT:	Edward Huneke, Mike Dever, Hans Carttar, Jon Niccum, Melissa Johnson
STAFF LIAISON PRESENT:	Porter Arneill
PUBLIC PRESENT:	None

Chair Bob Schumm opened the regular monthly meeting at the City Hall at 5:30 PM.

Meeting Materials Provided:

- Meeting agenda
- Financial through October 2017
- Trivia Night update
- Resolution No. 7224
- LSCAB Bylaws

Introduction of guests

- None

Approval of Minutes

- Approved as corrected.

Removal of Dennis Christilles from Board

- Approved.

Review of Financials - Fales

- Will report during the December meeting regarding the deposit of excess funds in the Scholarship funds.
- JJ Memorial Fund money will be placed in the general scholarship fund with a permanent yearly scholarship to be given in his name. Scholarship committee will designate the recipient each year.
- The fee for Credit Card usage is \$300 per year. CC usage was heavy for dues payments. Consensus is to retain CC as an option for ease of payment.

Resolution No. 7224

- Need clarification from City regarding item 2.0 Policy - 1.b regarding the use of the term 'should'.

- Board to make suggestions and recommendations to mayor.
- New board members must fill out online application.
- Carlin, Albrecht and Dever are seeking renewals
- Williams and the Carttars are not seeking renewals.
- Arneill to check with Niccum and Huneke regarding work conflicts.
- New members must know that this is a working board and there are time expectations outside of the monthly meetings.
- Scholz and Fales will report in December regarding Officer positions.

FoH (Friends of Hiratsuka)

- 20 delegates selected from 25 applicants.
- 8 Scholarships requested.

FoE (Friends of Eutin) – Albrecht

- 14 students interested in 2018 trip.
- Eutin would like to send two additional students next year for a total of 14 students.
- Arne Scholtz working on 2018 budget.
- Review of '25% rule' during Decembers meeting.

FoI (Friends of Iniadies) - Albrecht

- Nothing new

Trivia Night

- Board to inquire about additional corporate sponsors.
- Dever to donate \$200 toward expenses.
- Scholz to get Mass St. Soda basket for under 21 y.o. winners.
- Arneill to make FB post announcing the fundraiser. Thank yous to corporate sponsor to be added to FB

New Business

- Schumm to speak with Jenny Ellis about regaining administrative control of Hiratsuka FB page.
- Social Media policy to be discussed during December meeting.

Meeting was adjourned at 7pm.