

City of Lawrence

Lawrence Sister Cities Advisory Board

13 July, 2016 Meeting Minutes

MEMBERS PRESENT:	Ken Albrecht, Kathleen Hodge, Billy Williams, Jon Niccum, Dennis Christilles, Jon Josserand, Michelle Fales, Jennifer Carttar, Hans Carttar, Bob Schumm, Amy Pope
MEMBERS ABSENT:	Kelly Scholz, Bill Keel, Mike Dever,
STAFF LIAISON PRESENT:	Porter Arneill
PUBLIC PRESENT:	Angela Heili, Melissa Johnson

Chair Bob Schumm opened the Meeting at City Hall at 5:30 on 13 July 2016.

Meeting Materials Provided:

- Meeting Agenda, 08 June 2016 Draft Meeting Minutes, Monthly Financial Report, Hiratsuka Trip Budget Report

Introduction of guest and Announcements

- Introduction of Melissa Johnson – Incoming Hiratsuka Trip Coordinator.

Draft Meeting Minutes

- Minutes were reviewed and approved as corrected.

Financial Report - Fales

- Review of financials report.
- Fales will coordinate new meeting with review of Investments.
- Fales will audit receipts from the Hiratsuka trip once they have been received.
- Financials report approved as submitted.

Membership - Josserand

- Mailing will occur next week.
- Will review membership list for missing contact information.

Hiratsuka Delegation - Hodges

- The delegation is will be in Lawrence from 12-16 October, 2016.
- Final list of delegates has been received. Between 12-15 people are scheduled to attend from Hiratsuka. 12 confirmed and 3 maybes.

- Some of those from Hiratsuka may not speak English. Hodges will communicate with the delegation regarding the need for delegates to double up at home stays.
- Committee meeting is scheduled for 20 July at Hodges house with the FOH group.
- Circle S venue has been reserved for the party.
- Hodges will provide an '80%' itinerary for next month's meeting.

Friends of Hiratsuka – Heili

- Review of trip budget.
- Budget totals do not reflect the 2K from the City of Lawrence.
- Question was asked as to what we are to do with any remaining funds after the trip reconciliation?
 - Conclusion – follow current refund policy
- Schumm suggested that the refund timeline be accelerated.

Friends of Eutin - Albrecht

- Albrecht will forward pictures to Fales from the trip to Eutin in June. Fales will add them to the newsletter.
- Students from Eutin arrive in July.
- There is also an intern from Eutin who will be in the Lawrence area from 16 July to 20 August gaining experience in the medical field.

Friends of Iniades - Christilles

- The GoFundMe account set up to collect money to paint the school in Iniades has received \$400 in donations.
- Schumm asked Christilles to work on a possible plan for an exchange of Middle or High school students to Iniades.

Chaperone Committee - Carttar

- 19 teachers have shown interest and have been contacted regarding participation in the program.
- Deadline to turn in info is 06 AUG 2016
- Carttar will present the finding of the committee and the results of the BG checks to the board during the October meeting.

Meeting was adjourned at 7:00pm.