

City of Lawrence

Lawrence Sister Cities Advisory Board

13 April, 2016 Meeting Minutes

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| MEMBERS PRESENT: | Ken Albrecht, Kathleen Hodge, Billy Williams, Bill Keel, Hans Carttar, Amy Pope, Jon Niccum, Kelly Scholz, Bob Schumm, Mike Dever |
| MEMBERS ABSENT: | Michelle Fales, Dennis Christilles, Jennifer Carttar, Jon Jossierand, Hans Carttar |
| STAFF LIAISON PRESENT: | Porter Arneill |
| PUBLIC PRESENT: | Angela Heili |

Chair Bob Schumm opened the Meeting at City Hall at 5:30 on 13 April 2016.

Meeting Materials Provided:

- Meeting Agenda, 09 March 2016 Draft Meeting Minutes, Monthly Financial Report, 2016 Standing Committees, Monthly financial report

Draft Meeting Minutes

- Minutes were reviewed and approved as corrected.

Financial Report

- Review of financials report.
- Eutin and Hiratsuka InTrust accounts are now closed. Financial report will be updated to reflect.
- Meeting with DCCF to discuss investment options will occur after first quarter.
- Financial report approved.

Committees - Carttar

- New Investment Review Committee – To review investments with DCCF.
- Will meet with DCCF representative for recommendations of options.
- Committee will compile return of other Community Funds for comparison.

2016 Committees

- Angela Heili will not be on the Scholarship Committee.
- Bob Schumm will be added to Scholarship Committee.
- Committee members list approved.

Scholarship Form - Carttar

- The scholarship form has been updates per changes made during previous meeting.

Annual membership solicitation

- Jossierand and Schumm to prepare updated report with recommendations at during May meeting.

Chaperone Committee - Carttar

- Two candidates were interviewed last week.
- Background checks came back clean. Satisfied with the process and the results.
- To date, 24 people have expressed interest in the program after visiting 2 of the middle schools.
- Additional information to be added to the process:
- Create a calendar of planning milestones for reference by future trip chaperones.
- Compile a list of questions asked of the chaperone candidates.
- Place emphasis on a candidate's appropriate experience guiding groups of kids.
- Chaperone Recommendations:
 - Amanda Sulter –
 - Has travel experience in/to Japan.
 - Taught English to Japanese students.
 - Served as a chaperone, traveling with Japanese children to the US.

The board approved Amanda as the 3rd chaperone

- Additionally, as a result of a 19th student being added to the trip and cheaper than expected flight costs, additional money to pay for the third chaperone will not be required. The Board voted to rescind funds approved last month to pay for the third chaperone.
- The Hiratsuka delegation has requested that the cost of their transportation while in Kansas. What was the final decision regarding this?
- Board voted to fund an additional \$900 scholarship from the general Fund for a student in need.
 - Decision Approved

Hiratsuka Delegation Update - Hodges

- Delegation will be in Lawrence from Oct 12- 16.
- Need to schedule a meeting with the Mayor.
- Committee meeting to schedule events and home stays.
- Venue options to explore for the 25th Anniversary Party: Circle 'S', Eldridge, Lawrence Country Club.
- Item will stay on Agenda for monthly updates and review.

Friends of Eutin - Albrecht

- Commemorative Boulder moved to new location in Lawrence Garden.
- Need list of people going to Eutin this June
- Our contribution of \$2500 will be temporarily paid out of the General Fund if the funds from DCCF are not received in time.

Friends of Iniades - Schumm

- Schumm to contact Christilles regarding his intent to remain as a board member.
- Need new FOI representative. Potentially from the FOI group.
- Schumm will contact Theo of the Mad Greek regarding his interest.

Meeting was adjourned at 7:00 pm.