

# City of *Lawrence*

## Lawrence Sister Cities Advisory Board

### 11 January, 2017 Meeting Draft Minutes

MEMBERS PRESENT:	Ken Albrecht, Kathleen Hodge, Billy Williams, Jennifer Carttar, Hans Carttar, Bob Schumm, Michelle Fales, Bill Keel, Kelly Scholz, Jon Niccum, Dennis Christilles, Amy Pope, Jon Josserand
MEMBERS ABSENT:	Mike Dever
STAFF LIAISON PRESENT:	Porter Arneill
PUBLIC PRESENT:	Frank Janzen, Angela Heili

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Chair Bob Schumm opened the Meeting at City Hall at 5:30 on 11 January 2017.

#### Meeting Materials Provided:

- Meeting Agenda, 14 December 2016 Draft Meeting Minutes, Financial Report through December 2016, 2017 Draft budget, Draft Authorization to leave city tour.

#### Guests:

- Introduction of Frank Janzen.

#### Draft Meeting Minutes

- 14 December 2016 Draft Meeting Minutes were reviewed and approved as corrected.

#### Sister cities Advisory board Update

- Names of board members to be reinstated will be forwarded to the Mayor for approval.
- Arneill will contact the city clerk for guidance regarding the legal status of the board.

#### 2017 Budget

- Review of the Calendar year 2017 Draft budget
- Decision regarding email vs. mailing to save postage and printing???
- Sister City International fee went up \$15 this year, from \$765 to \$780
  - ❖ Budget approved.

#### Consent Waiver

- Updated waiver reviewed.
- Language updated per comments from the board.
- Amended version to be reviewed by the City Attorney before being adopted.
  - The waiver was approved as amended pending review/approval by City Attorney.

### **Review of Financials through December 2017**

- A check closing the DCCF account is expected by the end of January minus the quarterly investment fee.
- All expenses from board members have been submitted.
  - ❖ Sister Cities Financials approved.

### **Friends of Hiratsuka - Heili**

- There are 17 students in the program.
- One student had to drop out due to medical reasons.
- The new Chaperones are working well with the students.
- One of the Chaperone candidates responded to Heilis' request for help with the incoming students.

### **Friends of Eutin - Albrecht**

- There are 7 students on the list for interviews
- Arne Scholz will chaperone the trip to Eutin this summer.
- A school wide announcement and a mailing was made to both LHS and FSHS.
- Albrecht spoke with the administration at Bishop Seabury regarding potential applicants for the trip.
- FOE will discuss creating a Chaperone program similar to that used by the FOH.

### **Friends of Iniades - Christilles**

- KU trip to Iniades is being re-evaluated and re-organized to reduce cost and create more interest.
- The board proposed several ideas:
  - High School and Middle School age students might be interested.
  - J Carttar reported that during her search for chaperones there was a great deal in interest expressed among the applicants for Greece. Potential 2018 trip?

### **New Business**

- Board to review condition of LSCB page on the Lawrence City website.
- Porter Arneill is to be made aware of any missing or incorrect information found on the website.
- Additionally – Arneill will take on the duties of Interim Communications Manager for the City of Lawrence. He will remain as the LSCB liaison.

*Meeting was adjourned at 645pm.*