



City of Lawrence

CITY MANAGER'S OFFICE

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CITY MANAGER

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CITY COMMISSION

MAYOR
STUART BOLEY

COMMISSIONERS
LISA LARSEN
JENNIFER ANANDA, JD, MSW
MATTHEW J. HERBERT
LESLIE SODEN

November 20, 2018

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Boley presiding and Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert and Commissioner Soden present.

A. RECOGNITION/PROCLAMATION/PRESENTATION:

1. None.

B. CONSENT AGENDA:

Moved by Commissioner Ananda, seconded by Commissioner Herbert, to approve the consent agenda as below. Motion carried unanimously.

1. Approve City Commission meeting minutes from 11/13/18.
2. Receive minutes from various boards and commissions:

Historic Resources Commission meetings of 05/17/18, 06/21/18, and 09/20/18
Hospital Board meeting of 09/19/18
Planning Commission meeting of 09/26/18

3. Approve claims in the amount of \$5,027,309.57 to 256 vendors.
4. Approve licenses as recommended by the City Clerk's Office.

Sidewalk Dining & Hospitality	Address
Merchants Pub & Plate	746 Massachusetts St
RND Corner Grille	801 Massachusetts St
Wa Restaurant	740 Massachusetts St
PepperJax Grill	919 Massachusetts St
Minsky's Pizza	934 Massachusetts St
Jeffersons Downtown	743 Massachusetts St
715	715 Massachusetts St
Ladybird Diner	721 Massachusetts St
Papa Kenos	1035 Massachusetts St
The Roost	920 Massachusetts St
Henry's on Henry St	11 E. 8 th St
Pita Pit	1011 Massachusetts St
The Bourgeois Pig	6 E. 9 th St
LeRoy's Tavern	729 New Hampshire St



Noodles & Company	8 W. 8 th St
Mass Street Fish House	719 Massachusetts St
Chipotle Mexican Grill #24	911 Massachusetts St
Einstein Bros Bagels #3683	1026 Massachusetts St
Jimmy John's #486	922 Massachusetts St
Limestone Pizza Kitchen & Bar	814 Massachusetts St
The Bottleneck	737 New Hampshire St
Taco Zone LLC	13 E. 8 th St
Pickleman's	818 Massachusetts St
The Mad Greek	907 Massachusetts St
Innovative Pharmaceutical	10 E. 9 th St
The Burger Stand	803 Massachusetts St
Mexquisito	712 Massachusetts St
Dillions #98	1740 Massachusetts St
Fuzzy's Taco Shop	1115 Massachusetts St

5. Approve appointments as recommended by the Mayor:

Lawrence Douglas County Advocacy Council on Aging: Reappoint Melissa Williams, Ellen Paulsen, and Brenda Joyce Nunez to additional terms that expire 12/31/20.
6. Adopt on first reading, Ordinance No. 9575, amending Section 6-13A03(c) to match the Land Development Code permitting short-term rental units within a registered Accessory Dwelling Unit.
7. Adopt on second and final reading, Ordinance No. 9572, authorizing the issuance of Industrial Revenue Bonds, in the amount of \$3,000,000, for Heritage Tractor to obtain a sales tax exemption on construction materials to rebuild their facility at 1110 E. 23rd Street.
8. Adopt Resolution No. 7274, declaring the City's intent to reimburse costs of acquiring certain equipment from proceeds of a lease purchase agreement.
9. Authorize the City Manager to sign a Memorandum of Understanding to define Lawrence Transit's role in the metropolitan transportation planning process.
10. Authorize the Mayor to execute the Professional Services Agreement for Executive Search Services in substantially the form of the attached agreement with Ralph Andersen & Associates.
11. Authorize the City Manager to execute a construction services agreement with WHP Training Towers for construction of a Training/Burn Tower.
12. Authorize the Mayor to sign a Release of Lien for the Lawrence Community Housing Trust property at 1108 Connecticut Street.

C. PUBLIC COMMENT:

None.

D. REGULAR AGENDA ITEMS:

1. Conduct a public hearing to consider a vacation request submitted by Randy & Beth Ham, to vacate 15 feet of Right-of-Way on 12th Street adjacent to the north side of 1201 Connecticut Street.

David Cronin, P.E., City Engineer, presented the staff report.

Moved by Commissioner Soden, seconded by Vice Mayor Larsen, to open the public hearing. Motion carried unanimously.

Moved by Commissioner Soden, seconded by Commissioner Herbert, to close the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to approve Order of Vacation for 1201 Connecticut Street. Motion carried unanimously.

2. Conduct a public hearing to consider a request for the Catalyst Incentive Program from Screen-It Graphics of Lawrence, Inc., dba Grandstand Glassware + Apparel, to assist with an expansion project at 3840 Greenway Circle in East Hills Business Park.

Britt Crum-Cano, Economic Development Coordinator, presented the staff report.

Chris Piper, Grandstand Glassware + Apparel President, presented a report.

Moved by Commissioner Soden, seconded by Commissioner Herbert, to open the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to close the public hearing. Motion carried unanimously.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to adopt Resolution No. 7275, approving the project and making City findings of fact to meet State statute requirements for a property tax exemption; and adopt on first reading, Ordinance No. 9608, granting an exemption of certain property in the City of Lawrence from ad valorem taxation for economic development purposes. Motion carried unanimously.

The Mayor re-opened general public comment for a member of the public who arrived late.

3. Receive report on the Strategic Plan.

Danielle Buschkoetter, Budget and Strategic Initiatives Manager, and Diane Stoddard, Assistant City Manager, presented the staff report.

Moved by Vice Mayor Larsen, seconded by Commissioner Herbert, to direct staff to place the repeal of the Homeless Issues Advisory Committee on a future agenda for consideration by the Commission. Motion carried unanimously.

Moved by Mayor Boley, seconded by Commissioner Ananda, to return consideration of the Community Development Advisory Committee (CDAC), the Affordable Housing Advisory Board (AHAB) and the Social Service Funding Advisory Board as a regular agenda item in February. Motion carried unanimously.

E. COMMISSION ITEMS:

Mayor Boley discussed possible changes to the Transportation Commission including the University of Kansas and Lawrence-Douglas County Health Department appointments.

Commissioner Soden stated she is unable to attend the EDC board and asked if another Commissioner could attend. A decision will be made in January after the new Mayor and Vice Mayor are seated.

Commissioner Soden discussed a study session on the rental registration program.

Commissioner Ananda asked for updates on SafeBar and the Government Alliance on Race and Equity (GARE).

F. CITY MANAGER'S REPORT:

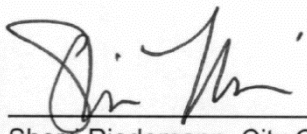
Diane Stoddard, Assistant City Manager, presented information on the following items: 2017 Comprehensive Annual Financial Report (CAFR), Utility Monthly Billing Report, October 2018 Sales Tax Report, October Building Permit Report, Follow-up on Effects of Off-Campus College Students on Poverty Rates, Online Standard Traffic Ordinance, Future Agenda Items, and Future Work Session Items.

G. CALENDAR:

The Commission reviewed calendar items.

Moved by Commissioner Herbert, seconded by Commissioner Ananda, to adjourn at 7:25 p.m. Motion carried unanimously.

MINUTES APPROVED BY THE CITY COMMISSION ON DECEMBER 4, 2018.



Sherri Riedemann, City Clerk