



City of Lawrence

CITY MANAGER'S OFFICE

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CITY COMMISSION

MAYOR
STUART BOLEY

COMMISSIONERS
LISA LARSEN
JENNIFER ANANDA, JD, MSW
MATTHEW J. HERBERT
LESLIE SODEN

October 2, 2018

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Boley presiding and Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert and Commissioner Soden present.

A. RECOGNITION/PROCLAMATION/PRESENTATION:

1. Proclaim the month of October 2018 as Meet the Blind Month and Monday, October 15, 2018 as White Cane Safety Day.

B. CONSENT AGENDA:

Vice Mayor Larsen requested removal of item 7(c) for a separate vote.

A member of the public requested removal of item 9 for a separate vote.

Moved by Commissioner Ananda, seconded by Vice Mayor Larsen, to approve the consent agenda as below except for items 7(c) and 9. Motion carried unanimously.

1. Approve City Commission meeting minutes from 09/18/18 and 09/25/18.
2. Receive minutes from various boards and commissions:

Affordable Housing Advisory Board meeting of 08/13/18
 Aviation Advisory Board meeting of 06/14/18
 Bert Nash Governing Board meeting of 08/28/18
 Building Code Board of Appeals meeting of 08/01/18
 Community Development Advisory Committee meeting of 05/10/18
 Hospital Board meetings of 06/20/18 and 07/18/18
 Lawrence Douglas County Advocacy Council on Aging meeting of 08/21/18
 Lawrence Douglas County Housing Authority meetings of 06/25/18 (revised minutes) and 07/30/18
 Plumbing Code Board of Appeals meeting of 06/20/18
 Public Health Board meeting of 07/16/18
 Sustainability Advisory Board meeting of 08/08/18

3. Approve claims in the amount of \$5,971,089.56 to 323 vendors.
4. Approve licenses as recommended by the City Clerk's Office.

Retailer	Expires
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Myers Retail Liquor Small Time Liquor LLC 902 W 23rd St	09/24/2018
Hillcrest Discount Liquor Alvin Schmidtberger 905 Iowa St	10/17/2018
Alvins Wine & Spirits Deborah L Schmidtberger 4000 W 6 th St Ste K	10/17/2018
Drinking Establishment	
Basil Leaf Cafe Jefferson's Downtown LLC 616 W. 9 th St	New
El Mezcal Mexican Restaurant El Mez 1 LLC 1819 W. 23 rd St	09/21/2018
Baan Thai Restaurant Baan Thai Restaurant Inc 741 Massachusetts St	09/30/2018
Cereal Malt Beverage – off premise	
Family Mart & Café F&H Enterprise LLC 454 N. Iowa St	New

5. Approve appointments as recommended by the Mayor.

Bodywork Advisory Board: Appoint Alison Dishinger to a term that expires 09/30/19, Marta Schwartz-Calderon to a term that expires 09/30/20, and Todd Wyant and Galenea Miller to terms that expire 09/30/21.

Community Development Advisory Committee: Reappoint Kendall Simmons to an additional term that expires 09/30/21. Appoint Peter Carttar to a term that expires 09/30/21.

Downtown Master Plan Steering Committee: Appoint Sarah Hill-Nelson (At-Large Representative), Steve Clark (Architect), Emily Peterson (Downtown Business Owner), Brady Flannery (Downtown Property Owner).

Hospital Board: Appoint Larry McElwain, James Brooke, and Beth Llewellyn to terms that expire 09/30/22.

6. Bid and purchase items:

- a) Set bid date of October 23, 2018 for the 2018 Weatherization Grant Program for installation of storm windows, Bid No. B1849, installation of blown attic insulation, Bid No. B1850 and weather-stripping of entry doors, Bid No. B1851, at 17 addresses within the city limits of Lawrence.

- b) Award Bid No. B1846, Massachusetts Street, 14th Street to 11th Street, Lane Reconfiguration (PW18E10), to C-Hawkk Construction, Inc. in the amount of \$95,828.50.
7. Adopt on second and final reading the following Ordinance(s):
- a) Ordinance No. 9110, amending Chapter VI, Article 13, Sections 6-1301, 6-1302, 6-1303, 6-1305, 6-1309, 6-1310, 6-1320 and 6-1326 of the Rental Licensing Ordinance and approve revisions to the Residential Rental Property Ordinance Administrative Regulations (Policy Number AP-113).
 - b) Ordinance No. 9481, for a Text Amendment (TA-18-00079) to the City of Lawrence Land Development Code regarding Short Term Rental. Initiated by City Commission on 2/20/18. (PC Item 6; approved 9-0 on 5/23/18)
 - c) **REMOVED FOR SEPARATE VOTE:** Ordinance No. 9560, for the licensing and inspecting of short-term rental units.
 - d) Ordinance No. 9563, deleting and replacing current regulations, as set forth in City of Lawrence Code, Chapter IX, Article 6, regarding the Property Maintenance Code.
 - e) Ordinance No. 9565, rezone, Z-18-00255, approximately .81 acres from RS7 (Single-Dwelling Residential) District to RSO (Single-Dwelling Residential-Office) District, located at 708 Elm Street. Submitted by TreanorHL, for Elizabeth B. Ballard Community Center Inc., property owner of record. (PC Item 2; approved 8-0)
8. Accept vacation of easements and dedication of new easements associated with Minor Subdivision, MS-18-00243, for Casey's Subdivision, located at 1703, 1711, 1717 W. 6th Street and 1710 W. 7th Street. Submitted by Casey's Retail Company on behalf of Lonnie J., and Geneva J. Blackburn, Harold Shephard, Marla J. Webster, James W. Vantuyl and Brenda S. Vantuyl, property owners of record.
9. **REMOVED FOR SEPARATE VOTE:** Approve an extension request for Special Use Permit, SUP-16-00361, for Central Soyfoods, a Manufacturing and Production, Limited use, located at 1501 Learnard Avenue. Request submitted by David Millstein for Sunrise Green, LLC, property owner of record.
10. Authorize the City Manager to utilize an alternative delivery method for the Bowersock Dam Scour Hole Maintenance CIP Project No. UT1885, finding it is in the public interest pursuant to Charter Ordinance No. 45 and authorize staff to advertise a Request for Proposal R1815.
11. Authorize advertisement of Request for Proposals (R1812) for advanced metering infrastructure system (CIP# UT1898).
12. Authorize the City Manager to enter into an agreement with Resource Exploration, LLC for \$65,000 for consulting services and software related to implementation of Priority Based Budgeting.
13. Approve the Investment Policy for the City of Lawrence.

14. Approve the 2019 City Commission meeting schedule.
15. Authorize the Mayor to sign a Release of Mortgage for Gabriel T. Gutierrez, 306 Clayton Court.
16. Authorize the Mayor to sign a Release of Mortgage for Rosemary Seiger, 340 Pleasant Street.

Items removed for separate vote:

7. Adopt on second and final reading the following Ordinance(s):
 - c) Ordinance No. 9560, for the licensing and inspecting of short-term rental units.

Moved by Vice Mayor Larsen, seconded by Commissioner Herbert, to adopt Ordinance No. 9560 with an amendment removing the \$1,000,000.00 general liability insurance requirement. Aye: Mayor Boley, Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert. Nay: Commissioner Soden. Motion carried 4-1.

9. Approve an extension request for Special Use Permit, SUP-16-00361, for Central Soyfoods, a Manufacturing and Production, Limited use, located at 1501 Learnard Avenue. Request submitted by David Millstein for Sunrise Green, LLC, property owner of record. 39:55

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to approve an extension request for Special Use Permit, SUP-16-00361, for Central Soyfoods, a Manufacturing and Production, Limited use, located at 1501 Learnard Avenue. Motion carried unanimously.

C. PUBLIC COMMENT:

The Commission heard public comment on items and issues not scheduled on the agenda.

D. REGULAR AGENDA ITEMS:

1. **Receive Lawrence Citizen Survey summary presentation from Allegro Training and Consulting.**

Porter Arneill, Director of Communications and Creative Resources, presented the staff report.

Beth Clark, CEO and President of Allegro Training and Consulting, presented the summary.

Moved by Commissioner Ananda, seconded by Commissioner Soden, to receive the report. Motion carried unanimously.

The Commission took a 5-minute break at 7:40 p.m.

2. **Conduct a public hearing regarding the establishment of a benefit district for the construction of Queens Road from 6th Street to Eisenhower Drive and a benefit district for improvement to the intersection at 6th Street and Queens Road.**

Charles F. Soules, P.E., Deputy Director of MSO, presented the staff report.

Moved by Commissioner Ananda, seconded by Commissioner Herbert, to open the public hearing. Motion carried unanimously.

Moved by Commissioner Ananda, seconded by Vice Mayor Larsen, to close the public hearing. Motion carried unanimously.

Moved by Commissioner Ananda, seconded by Commissioner Herbert, to adopt Resolution No. 7267, establishing the benefit districts and ordering the improvements to be completed. Aye: Mayor Boley, Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert. Nay: Commissioner Soden. Motion carried 4-1.

The Commission took a 5-minute break at 9:30 p.m.

3. **Consider appointing a City Commissioner to provide testimony to the State Taskforce on Transportation.**

Charles F. Soules, P.E., Deputy Director of MSO, presented the staff report.

Moved by Mayor Boley, seconded by Vice Mayor Larsen, to appoint Commissioner Herbert to provide testimony to the State Taskforce on Transportation. Motion carried unanimously.

E. COMMISSION ITEMS:

Commissioner Herbert discussed the Spencer Museum of Art Backyard Bash.

Commissioner Soden discussed the Lawrence Community Shelter's request for City participation in a joint task force.

Mayor Boley discussed City/County unification.

The Commission directed staff to approach the University of Kansas School of Public Affairs & Administration regarding assistance in researching unification.

F. CITY MANAGER'S REPORT:

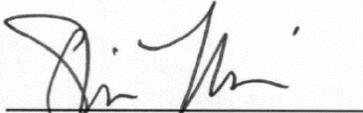
Tom Markus, City Manager, presented information on the following items: Updated on Government Alliance on Race and Equity (GARE), clarification regarding economic development project mentioned in context of short-term rental discussion, Long-Term Rental Program Follow-up, Safe Winter Walkways Program, Public Process Underway to Review Decoration of Lots and Burial Spaces at Public Cemeteries, and Future Agenda Items and Future Work Session Items.

G. CALENDAR:

The Commission reviewed calendar items.

Moved by Commissioner Herbert, seconded by Vice Mayor Larsen, to adjourn at 10:03 p.m. Motion carried unanimously.

MINUTES APPROVED BY THE CITY COMMISSION ON OCTOBER 9, 2018.



Sherril Riedemann, City Clerk