



# City of Lawrence

## CITY MANAGER'S OFFICE

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CITY MANAGER

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**CITY COMMISSION**

**MAYOR**  
STUART BOLEY

**COMMISSIONERS**  
LISA LARSEN  
JENNIFER ANANDA, JD, MSW  
MATTHEW J. HERBERT  
LESLIE SODEN

September 11, 2018

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Boley presiding and Vice Mayor Larsen, Commissioner Ananda, Commissioner Herbert and Commissioner Soden present.

Mayor Boley recognized the 17<sup>th</sup> anniversary of 9/11 and called for a moment of silence.

**A. RECOGNITION/PROCLAMATION/PRESENTATION:**

1. Receive presentation from the Douglas County National Alliance for Mental Illness Steering Committee.
2. Proclaim Saturday, September 15, 2018 to be Lawrence Drive Electric Day.
3. Proclaim Sunday, September 16, 2018 as the 150th Anniversary of the First Regular Missionary Baptist Church.

**B. CONSENT AGENDA:**

Commissioner Ananda requested removal of item 8 for a separate vote.  
Commissioner Herbert requested removal of item 9 for a separate vote.  
Mayor Boley requested removal of item 2 for a separate vote.

**Moved by Commissioner Ananda, seconded by Commissioner Herbert,** to approve the consent agenda as below except for items 2, 8 and 9. Motion carried unanimously.

1. Approve City Commission meeting minutes from 09/04/18.
2. **REMOVED FOR SEPARATE VOTE:** Receive minutes from various boards and commissions:

Mental Health Board meeting of 07/31/18  
Senior Resource Center for Douglas County meeting of 07/24/18

3. Approve claims in the amount of \$3,727,713.87 to 166 vendors.
4. Approve licenses as recommended by the City Clerk's Office.

Drinking Establishment	Expires
Papa Kenos HPK, LLC 1035 Massachusetts St	09/07/2018



Mass Street Fish House & Raw Bar The Whole Fish LLC 719 Massachusetts St	09/07/2018
Class A Club	
American Legion Dorsey Liberty Post 14 American Legion 3408 W. 6 <sup>th</sup> St	09/06/2018

5. Approve appointments as recommended by the Mayor.  
  
Human Relations Commission: Reappoint Katie Barnett and Sarah Bloxsom to additional terms that expire 09/30/21.
6. Adopt on first reading Ordinance No. 9517, repealing existing Chapter 6, article 18 of the Code of the City of Lawrence, Kansas 2018 edition and amendments thereto pertaining to scrap metal dealer registration.
7. Adopt on second and final reading the following ordinance(s):
  - a) Ordinance No. 9515 and Ordinance No. 9562 for a Text Amendment (TA-18-00199) to the City of Lawrence Land Development Code, Articles 8 and 13, to update requirements for recording subdivision documents with the Douglas County Register of Deeds Office. (PC Item 3; approved 10-0 on 6/27/18)
  - b) Ordinance No. 9556, allowing the sale, possession and consumption of alcohol on the public right-of-way in the 900 block of New Hampshire Street on Saturday, October 20, 2018, from 12:00 p.m. – 11:30 p.m. during the Lawrence Arts Center Fall Funder Raiser.
8. **REMOVED FOR SEPARATE VOTE:** Authorize the City Manager to execute a License Agreement, permitting Grinders 733, L.L.C., a Kansas Limited Liability corporation, to install an electric vehicle charging station in the right of way in front of a property where they own a business located at 733 New Hampshire Street.
9. **REMOVED FOR SEPARATE VOTE:** Receive recommendation from the Director of Parks and Recreation regarding the removal of dead Elm trees on certain private properties and direct the City Clerk to issue a notice to the owners of these properties, requiring removal of the trees at the owners' expense pursuant to City Code Chapter 18, Section 1.
10. Authorize the City Manager to execute an agreement for Capital and Operating Assistance Funds between the State of Kansas and the City of Lawrence for Lawrence Transit.
11. Accept an offer to settle an outstanding Community Development Block Grant Comprehensive Rehabilitation Program loan and authorize the Mayor to execute a Release of Mortgage for Rosemary Seiger, 340 Pleasant Street.

**Items removed for separate vote:**

2. Receive minutes from various boards and commissions:

Mental Health Board meeting of 07/31/18

Senior Resource Center for Douglas County meeting of 07/24/18

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen**, to receive minutes; and, direct staff to review the ethical and legal implications of a Commission appointment to the Senior Resource Center for Douglas County Board. Motion carried unanimously.

8. Authorize the City Manager to execute a License Agreement, permitting Grinders 733, L.L.C., a Kansas Limited Liability corporation, to install an electric vehicle charging station in the right of way in front of a property where they own a business located at 733 New Hampshire Street.

Mark Thiel, Municipal Services & Operations, presented the staff report.

**Moved by Commissioner Ananda, seconded by Commissioner Herbert**, to authorize the City Manager to execute a License Agreement, permitting Grinders 733, L.L.C., a Kansas Limited Liability corporation, to install an electric vehicle charging station in the right of way in front of a property where they own a business located at 733 New Hampshire Street with direction that the agreement include language requiring a universal plug-in for the charging station. Motion carried unanimously.

9. Receive recommendation from the Director of Parks and Recreation regarding the removal of dead Elm trees on certain private properties and direct the City Clerk to issue a notice to the owners of these properties, requiring removal of the trees at the owners' expense pursuant to City Code Chapter 18, Section 1.

Commissioner Herbert recused himself.

**Moved by Vice Mayor Larsen, seconded by Commissioner Soden**, to receive recommendation from the Director of Parks and Recreation regarding the removal of dead Elm trees on certain private properties and direct the City Clerk to issue a notice to the owners of these properties, requiring removal of the trees at the owners' expense pursuant to City Code Chapter 18, Section 1. Motion carried unanimously.

Commissioner Herbert returned to the meeting.

**C. PUBLIC COMMENT:**

None.

**D. REGULAR AGENDA ITEMS:**

**1. Receive Housing Market Analysis from BBC Research & Consulting.**

Diane Stoddard, Assistant City Manager, presented the staff report.

Heidi Aggeler, BBC Research & Consulting, presented the Housing Market Analysis.

Shannon Oury, Chair of the Affordable Housing Advisory Board, Director of the Lawrence-Douglas County Housing Authority, presented a report.

**Moved by Commissioner Herbert, seconded by Vice Mayor Larsen,** to adopt the Housing Market Analysis. Motion carried unanimously.

**E. COMMISSION ITEMS:**

Commissioner Herbert asked staff to review the animal code recommendations put forth by Kate Meghji from the Lawrence Humane Society.

Mayor Boley asked staff to look at options for assessing fees for the removal of trees infected by the Dutch Elm Disease.

Commissioner Soden asked if the Commissioner's had thought any further about the City Commission having input on the Body Camera Policy.

**F. CITY MANAGER'S REPORT:**

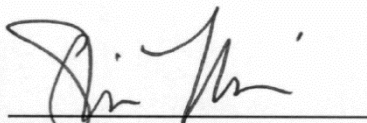
Tom Markus, City Manager, presented information on a request from Hetrick Air Services for renewal of fixed-based operator and premises lease agreement and new ground lease.

**G. CALENDAR:**

The Commission reviewed calendar items.

**Moved by Commissioner Herbert, seconded by Commissioner Ananda,** to adjourn at 8:00 p.m. Motion carried unanimously.

**MINUTES APPROVED BY THE CITY COMMISSION ON SEPTEMBER 18, 2018.**



Sherril Riedemann, City Clerk